

Conway Township

Regular Meeting

March 21, 2023

7:00 pm

AGENDA

Call to Order and Pledge of Allegiance

Roll Call

Consent Agenda Approval

1. Approve 2/21/2023 Meeting Minutes
2. Approve 3/7/2023 Meeting Minutes
3. Approve 3/9/2023 Meeting Minutes
4. Account Reconciliations
5. Disbursements/Payroll Report/Budget Report
6. Hall Rental Report
7. Zoning Administrator Report
8. Policy 7 Public Comment and Conduct Policy Revision Red Line

Call to the Public Regarding Agenda Items Only

Approval of Board Meeting Agenda

Communications

9. Planning Commission Ex-Officio Report
10. Livingston County Planning Report
11. Drain Report
12. March Recreation Board Meeting
13. ROBIN Info

Unfinished Business

14. Budget Amendments
15. Spring Clean Up

New Business

16. Dust Control Quote
17. Board of Review Alternate Appointment
18. Zoning Board of Appeals Appointments
19. Budget Concerns
20. Public Hearing on 2023-2024 Budget
21. Public Hearing on 2023-2024 Road Budget
22. 2023-2024 Budget
23. Email Security Quote
24. Resolution 230321-1 Road Millage Rate

Board Member Discussion

Call to the Public Regarding Any Item or Issue

Adjournment

CONWAY TOWNSHIP POLICY No. 7

PUBLIC COMMENT AND CONDUCT POLICY

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a person shall be designated to express the group's concern. A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

Unapproved Minutes
Of the February 21, 2023
Conway Township
Regular Board Meeting
7:00 pm

REGULAR MEETING

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Roll call: Clerk Elizabeth Whitt, Supervisor William Grubb, Treasurer Debra Grubb, Trustee George Pushies, Trustee Amy Crampton-Atherton

Consent Agenda approved by roll call: D. Grubb, W. Grubb, Crampton-Atherton, Whitt – yes, Pushies – no. Motion approved.

Call to the public: 2 attendees spoke regarding budget concerns and attorney involvement.

Motion to approve the Board Meeting Agenda with the following amendments: add items 13 –BoR alternate, 14 – Drains, 15 – ZBA alternate, move auditor to 16, add 25 – Deputy Treasurer wages, 26 – budget workshop. Motion by D. Grubb, supported by Whitt. Motion Approved.

Motion to approve the recreation board budget. Made by W Grubb, no support. Motion died.

Board of Review Alternate position was Postponed to the next regular meeting by Supervisor Grubb.

Motion to commit to the proposed project for Sharp, Lang & Morelock, Conway NO 22, and Conway NO 4 drains using ARPA funds made by Whitt, supported by Pushies. Motion approved.

Zoning Board of Appeals Alternate position was postponed to the next regular meeting by Supervisor Grubb.

Resolution no. 230221-01 to Correct Milage Over Assessment offered by Whitt, second by Pushies. Roll call: Unanimous yes, Resolution passed.

Resolution no 230221-02 Poverty Exemption Guidelines and Asset Level Test offered by Whitt, second by Crampton-Atherton. Roll call: Unanimous yes, Resolution passed.

Motion the burial stipend be raised to \$75 effective immediately. First instance I found of the \$50 rate was in July 2015. Motion made by Whitt, no support. Motion died.

Motion the FOIA Coordinator stipend be raised to \$75 effective immediately. Pay was set in 2015, the job has become much more involved and time consuming, made by Whitt, no support. Motion died.

Motion the amend Policy 17 made by Whitt, supported by D Grubb. Motion approved.

Motion to put out a request for bids on getting our sidewalk around the building either repaired or preferable replaced due to damage and unevenness, made by W Grubb, supported by Pushies. Motion approved.

Motion to approve the renewal of the Auditor contract made by Whitt, supported by D Grubb. Roll call: Unanimous yes, motion approved.

Motion to agree to pay \$115 per hour, not to exceed \$4600 to convert final chart of accounts in QuickBooks made by Whitt, supported by D Grubb. Roll call: Unanimous yes, motion approved.

Unapproved Minutes
Of the February 21, 2023
Conway Township
Regular Board Meeting
7:00 pm

Motion to amend the following items on the 2022-2023 budget: Increase the Insurance & Bonds budget 954.000 from \$10,000 to \$11,000; Increase the Planning and Zoning Wages budget 721.702 from \$15,500 to \$18,500 and the Seminars & Workshops budget 721.969 from \$500 to \$2300; Increase the Attorney Fees budget 222.103 from \$45,000 to \$55,000; Increase the Utilities budget 265.920 from \$3000 to \$5500; Increase the postage budget 102.910 from \$2500 to \$5500. Made by W Grubb, supported by D Grubb. Motion failed.

Motion the new Deputy Treasurer be paid \$15 per hour made by Whitt, supported by Crampton-Atherton. Roll call: Whitt and Crampton-Atherton – yes, W Grubb, D Grubb and Pushies – no. Motion failed.

Motion to hold a budget workshop on March 7, 2023, at 7 pm to review the budget thoroughly made by Whitt, supported by Pushies. Motion approved.

Call to the public: 6 attendees spoke regarding using Secluded Acres, public comments, Policy 7, and broadband.

Motion to adjourn the meeting at 8:51 pm, made by D Grubb, sported by Pushies, motion approved.

Elizabeth Whitt, Township Clerk

Gabi Bresett, Township Deputy Clerk

Unapproved Minutes
Of the March 7, 2023
Conway Township
Budget Workshop
7:00 pm

REGULAR MEETING

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Roll call: Clerk Elizabeth Whitt, Supervisor William Grubb, Treasurer Debra Grubb, Trustee Amy Crampton-Atherton, Trustee George Pushies

Call to the public: 1 attendee spoke regarding technology.

Motion to approve the agenda with the following amendments: striking item 1 and 3. Motion by Whitt, supported by Pushies. Roll call: Crampton-Atherton, Pushies and Whitt – yes; W Grubb, D Grubb – no.

Supervisor called for a break at 8:19 pm.

Supervisor called the meeting to order at 8:28 pm.

Line by line budget item discussion with changes made.

Call to the public: 3 residents spoke regarding email responses, FOIA and Spring Clean Up.

Motion to adjourn the meeting at 10:09 pm, made by Pushies, sported by D Grubb, motion approved.

Elizabeth Whitt, Township Clerk

Gabi Bresett, Township Deputy Clerk

Unapproved Minutes
Of the March 9, 2023
Conway Township
Special Board Meeting
12:00 pm

Special Meeting

Supervisor Grubb called the meeting to order at 12:00 p.m. with the pledge of allegiance to the American flag.

Roll call: Clerk Elizabeth Whitt, Treasurer Debra Grubb, Supervisor William Grubb, Trustee Amy Crampton-Atherton, Trustee George Pushies

Motion to approve the agenda. Motion by Whitt supported by Pushies. Motion approved.

Call to the public: Several attendees spoke regarding Fiber (Hayner/Fowlerville Rd, Lovejoy; Metro Act Agreement, Livingston County fiber, ROBIN Grant, BEAD Grant.

Motion to approve both letters to support Comcast and Surf Broadband in support of the ROBIN Grant, letters are identical other than the names. Motion made by W Grubb, supported by Pushies. Motion approved.

Call to the public: OMA and discussion between board and public.

Motion to adjourn the meeting at 12:46 pm, made by Whitt, sported by Pushies, motion approved.

Elizabeth Whitt, Township Clerk

Gabi Bresett, Township Deputy Clerk

2:09 PM

03/04/23

Conway Township - Cemetery Fund #150
Reconciliation Summary
003.000 · BofAA - Cemetery, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	78,903.17
Cleared Transactions	
Checks and Payments - 1 item	-650.00
Deposits and Credits - 3 items	2,117.93
Total Cleared Transactions	<u>1,467.93</u>
Cleared Balance	<u>80,371.10</u>
Uncleared Transactions	
Deposits and Credits - 1 item	<u>0.00</u>
Total Uncleared Transactions	<u>0.00</u>
Register Balance as of 02/28/2023	<u>80,371.10</u>
Ending Balance	80,371.10

3:30 PM

03/04/23

Conway Township Reconciliation Summary

000-002 · BofAA - Dog License, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	12.60
Cleared Transactions	
Deposits and Credits - 3 items	<u>95.03</u>
Total Cleared Transactions	<u>95.03</u>
Cleared Balance	<u>107.63</u>
Register Balance as of 02/28/2023	107.63
Ending Balance	107.63

Conway Township Reconciliation Summary

016.000 · BofAA - General Fund, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	383,895.68
Cleared Transactions	
Checks and Payments - 20 items	-37,064.81
Deposits and Credits - 5 items	89,123.63
Total Cleared Transactions	<u>52,058.82</u>
Cleared Balance	<u>435,954.50</u>
Uncleared Transactions	
Checks and Payments - 5 items	-1,659.70
Deposits and Credits - 3 items	45.18
Total Uncleared Transactions	<u>-1,614.52</u>
Register Balance as of 02/28/2023	<u>434,339.98</u>
New Transactions	
Checks and Payments - 7 items	-2,624.02
Deposits and Credits - 3 items	67,016.49
Total New Transactions	<u>64,392.47</u>
Ending Balance	<u>498,732.45</u>

2:02 PM

03/04/23

Conway Township - Road Fund #201
Reconciliation Summary
005.000 · BofAA - Road Fund, Period Ending 02/28/2023

	<u>Feb 28, 23</u>	
Beginning Balance		36,114.77
Cleared Transactions		
Deposits and Credits - 2 items	<u>163,724.85</u>	
Total Cleared Transactions	<u>163,724.85</u>	
Cleared Balance		<u>199,839.62</u>
Register Balance as of 02/28/2023		199,839.62
Ending Balance		199,839.62

4:49 PM

03/04/23

Conway Township - Road Fund #201
Reconciliation Summary
005.001 · Road Savings, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	118,908.73
Cleared Transactions	
Deposits and Credits - 1 item	<u>74.29</u>
Total Cleared Transactions	<u>74.29</u>
Cleared Balance	<u>118,983.02</u>
Register Balance as of 02/28/2023	118,983.02
Ending Balance	118,983.02

Conway Township
Reconciliation Summary
001.000 · BofAA - Tax Checking, Period Ending 02/28/2023

	Feb 28, 23
Beginning Balance	1,476,567.40
Cleared Transactions	
Checks and Payments - 16 items	-1,420,400.49
Deposits and Credits - 26 items	545,448.29
Total Cleared Transactions	-874,952.20
Cleared Balance	601,615.20
Uncleared Transactions	
Checks and Payments - 3 items	-3,613.50
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-3,613.50
Register Balance as of 02/28/2023	598,001.70
New Transactions	
Deposits and Credits - 2 items	8,638.21
Total New Transactions	8,638.21
Ending Balance	606,639.91

10:00 AM

03/08/23

Conway Township Trust & Agency Fund #701
Reconciliation Summary
001.000 · BofAA Trust & Agency Ckg, Period Ending 02/28/2023

	Feb 28, 23
Beginning Balance	22,386.64
Cleared Transactions	
Checks and Payments - 4 items	-13,758.00
Deposits and Credits - 2 items	3.46
Total Cleared Transactions	-13,754.54
Cleared Balance	<u>8,632.10</u>
Register Balance as of 02/28/2023	8,632.10
Ending Balance	8,632.10

Conway Township Reconciliation Detail

002.000 · Chase - Building Fund, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						133,220.41
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	03/07/2023			X	5.07	5.07
Total Deposits and Credits					5.07	5.07
Total Cleared Transactions					5.07	5.07
Cleared Balance					5.07	133,225.48
Register Balance as of 02/28/2023					5.07	133,225.48
Ending Balance					5.07	133,225.48

1:55 PM

03/04/23

Conway Township Reconciliation Summary

008.001 · Flagstar Contingent CD, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	196,187.93
Cleared Balance	196,187.93
Register Balance as of 02/28/2023	196,187.93
Ending Balance	196,187.93

1:50 PM

03/04/23

Conway Township Reconciliation Summary

015.000 · Independent Bank - ARPA Funds, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	355,405.27
Cleared Balance	355,405.27
Uncleared Transactions	
Checks and Payments - 2 items	-379,374.60
Deposits and Credits - 1 item	189,687.30
Total Uncleared Transactions	<u>-189,687.30</u>
Register Balance as of 02/28/2023	<u>165,717.97</u>
Ending Balance	165,717.97

Conway Township
Reconciliation Summary
009.000 · MSUFCU CD, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	240,952.99
Cleared Transactions	
Deposits and Credits - 1 item	<u>119.96</u>
Total Cleared Transactions	<u>119.96</u>
Cleared Balance	<u>241,072.95</u>
Register Balance as of 02/28/2023	241,072.95
Ending Balance	241,072.95

1:42 PM

03/04/23

Conway Township Reconciliation Summary

009.001 · MSUFCU Saver, Period Ending 02/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	5.00
Cleared Balance	5.00
Register Balance as of 02/28/2023	5.00
Ending Balance	5.00

Conway Township Check Detail February 7 through March 8, 2023

Type	Num	Date	Name	It...	Account	Paid Amount	Original Amount
Check	ACH	02/17/2023	m		016.000 · BofAA - General Fund		-1,339.66
					204.000 · Payroll Liabilities	-1,339.66	1,339.66
TOTAL						-1,339.66	1,339.66
Check	ACH	02/24/2023	American Express		016.000 · BofAA - General Fund		-8,743.27
					265.859 · Internet & Phones	-226.58	226.58
					266.103 · Attorney	-6,442.55	6,442.55
					102.726 · Supplies	-108.28	108.28
					265.146 · Equipment-Office	-1,794.33	1,794.33
					102.801 · Mmbrshps, Sft. Lic. & Dues	-185.00	185.00
					262.726 · Supplies	13.47	-13.47
TOTAL						-8,743.27	8,743.27
Check	ACH	03/02/2023	DTE Energy		016.000 · BofAA - General Fund		-221.56
					265.920 · Utilities	-221.56	221.56
TOTAL						-221.56	221.56
Check	12261	02/15/2023	Michigan Assoc. of...		016.000 · BofAA - General Fund		-298.00
					215.969 · Seminars & Workshops	-149.00	149.00
					215.969 · Seminars & Workshops	-149.00	149.00
TOTAL						-298.00	298.00
Check	12262	02/15/2023	Foster Swift		016.000 · BofAA - General Fund		-7,840.90
					266.103 · Attorney	-7,840.90	7,840.90
TOTAL						-7,840.90	7,840.90
Check	12263	02/15/2023	H & H Publication		016.000 · BofAA - General Fund		-520.00
					102.900 · Printing & Publishing	-520.00	520.00
TOTAL						-520.00	520.00

Conway Township Check Detail February 7 through March 8, 2023

Type	Num	Date	Name	It...	Account	Paid Amount	Original Amount
Check	12264	02/15/2023	Debbie Grubb		016.000 · BofAA - General Fund		-100.00
					102.725 · Workwear	-100.00	100.00
TOTAL						-100.00	100.00
Check	12265	02/15/2023	Elizabeth Whitt		016.000 · BofAA - General Fund		-47.82
					102.970 · Mileage	-47.82	47.82
TOTAL						-47.82	47.82
Check	12266	02/28/2023	Brande Nogafsky		016.000 · BofAA - General Fund		-1,186.70
					102.910 · Postage	-944.84	944.84
					102.725 · Workwear	-80.56	80.56
					102.970 · Mileage	-161.30	161.30
TOTAL						-1,186.70	1,186.70
Check	12267	03/06/2023	Elizabeth Whitt		016.000 · BofAA - General Fund		-170.96
					215.969 · Seminars & Workshops	-150.00	150.00
					102.970 · Mileage	-20.96	20.96
TOTAL						-170.96	170.96
Check	12268	03/06/2023	Michigan Municipa...		016.000 · BofAA - General Fund		-379.00
					253.969 · Seminars & Workshops	-379.00	379.00
TOTAL						-379.00	379.00
Check	12269	03/06/2023	H & H Publication		016.000 · BofAA - General Fund		-387.50
					102.900 · Printing & Publishing	-387.50	387.50
TOTAL						-387.50	387.50

Conway Township
Check Detail
 February 7 through March 8, 2023

Type	Num	Date	Name	It...	Account	Paid Amount	Original Amount
Check	12270	03/06/2023	R.I. Thomas Proper...	016.000	BofAA - General Fund		-560.00
				265.935	Building Maintenance	-560.00	560.00
TOTAL						-560.00	560.00
Check	12271	03/06/2023	Great Lakes Outdo...	016.000	BofAA - General Fund		-825.00
				265.805	Snow Removal	-375.00	375.00
				265.805	Snow Removal	-125.00	125.00
				265.805	Snow Removal	-325.00	325.00
TOTAL						-825.00	825.00
Check	12272	03/06/2023	Z-Solutions, LLC	016.000	BofAA - General Fund		-80.00
				265.146	Equipment-Office	-80.00	80.00
TOTAL						-80.00	80.00
Check	12273	03/06/2023	Post Master	016.000	BofAA - General Fund		-70.00
				102.910	Postage	-70.00	70.00
TOTAL						-70.00	70.00

Conway Township Journal March 17, 2023

Trans #	Type	Date	Num	Memo	Account	Debit	Credit	
13014	General Jo...	03/17/202	correct aje	Fica ER	102.704 · Payroll Taxes	867.35		
				Med ER	102.704 · Payroll Taxes	202.82		
				Invoice	102.710 · Payroll Billing	200.49		
				Township Board:Salaries Wages	103.702 · Salaries Wages	392.00		
				Township Board:FOIA COORDINATOR	103.706 · FOIA COORDINATOR	150.00		
				Supervisor's Office:Salaries	171.702 · Salaries	2,026.75		
				Federal PRT Liability	210 · Federal PRT Liability	2,902.98		
				Clerk's Office:Salaries & Wages	215.702 · Salaries & Wages	2,309.34		
				Clerk's Office:Deputies Wages	215.703 · Deputies Wages	1,285.00		
				Michigan Withholding Liability	218 · Michigan Withholding Lia...	572.06		
				Board of Review:Salaries & Wages	247.702 · Salaries & Wages	270.00		
				Treasurer's Office:Salaries & Wages	253.702 · Salaries & Wages	2,172.91		
				Treasurer's Office:Deputies Salaries	253.703 · Deputies Salaries	930.00		
				Assessor:Salaries	257.702 · Salaries	3,433.33		
				Building & Grounds:Hall Monitor Salary	265.702 · Hall Monitor Salary	75.00		
				Cemetery:Salaries	276.702 · Salaries	100.00		
				Planning & Zoning:Salaries	721.702 · Salaries	665.00		
				Recreation Association:Salaries	738.702 · Salaries	180.00		
				Direct Deposits	016.000 · BofAA - General Fund		10,365.33	
				Invoice	016.000 · BofAA - General Fund		200.49	
				Payroll Taxes	016.000 · BofAA - General Fund		3,475.04	
				Payroll Liabilities	204.000 · Payroll Liabilities		1,219.13	
				Fed Wh	210 · Federal PRT Liability		762.64	
				Fica ER	210 · Federal PRT Liability		867.35	
				Fica Wh	210 · Federal PRT Liability		867.35	
				Med ER	210 · Federal PRT Liability		202.82	
				Med Wh	210 · Federal PRT Liability		202.82	
				Michigan Withholding Liability	218 · Michigan Withholding Lia...		572.06	
							18,735.03	18,735.03
				13015	Check	03/17/202	ach	
	204.000 · Payroll Liabilities	1,219.13						
						1,219.13	1,219.13	
TOTAL						19,954.16	19,954.16	

Conway Township Profit & Loss Budget vs. Actual April 1, 2022 through March 8, 2023

	Apr 1, '22 - Mar 8, 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
101.404 · School Tax Collection Fee	0.00	0.00	0.00	0.0%
366.350 · Trans in - Daisy Lane Fund	0.00	0.00	0.00	0.0%
366.450 · Trans in - Trust & Agency	200.00	0.00	200.00	100.0%
402.000 · Taxes - General	20,265.10	120,000.00	-99,734.90	16.9%
403.000 · Taxes - Admin fees	23,467.04	41,000.00	-17,532.96	57.2%
409.000 · Taxes - SET fee	0.00	700.00	-700.00	0.0%
411.000 · Dog licenses	22.50	40.00	-17.50	56.3%
435.000 · Sale of assets	0.00	0.00	0.00	0.0%
450.000 · Fees, Licenses & Permits	10,970.74	8,000.00	2,970.74	137.1%
455.000 · Research Fees	25.00	200.00	-175.00	12.5%
478.000 · Set Fee Retained	0.00	0.00	0.00	0.0%
560.000 · Metro Act Fee	0.00	0.00	0.00	0.0%
573.000 · LCSA PPT Reimbursement	5,325.80	0.00	5,325.80	100.0%
574.000 · State Revenue Sharing	263,018.00	343,130.00	-80,112.00	76.7%
664.000 · Interest & Dividends	3,523.98	1,350.00	2,173.98	261.0%
667.000 · Rent	2,025.00	1,500.00	525.00	135.0%
671.000 · Misc. Revenues	0.00	500.00	-500.00	0.0%
675.000 · American Rescue Plan Funds	189,682.97	189,687.30	-4.33	100.0%
676.000 · Cemeterial Lots/Burial	0.00	0.00	0.00	0.0%
677.000 · General Reimbursements	0.00	0.00	0.00	0.0%
678.000 · Grant Reimbursement	0.00	0.00	0.00	0.0%
679.000 · Election Grant - HAVA	0.00	0.00	0.00	0.0%
680.000 · Election Reimburse	0.00	1,000.00	-1,000.00	0.0%
699.000 · Transfer in - Road Fund	0.00	0.00	0.00	0.0%
699.101 · Due from Eva Lane	0.00	0.00	0.00	0.0%
699.701 · Transfer In - Trust & Agency	0.00	0.00	0.00	0.0%
700.701 · Escrow Revenues	0.00	0.00	0.00	0.0%
Total Income	518,526.13	707,107.30	-188,581.17	73.3%
Cost of Goods Sold				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	518,526.13	707,107.30	-188,581.17	73.3%

Conway Township Profit & Loss Budget vs. Actual April 1, 2022 through March 8, 2023

Expense	Apr 1, '22 - Mar 8, 23	Budget	\$ Over Budget	% of Budget
102.000 · Unallocated				
102.702 · Office Assistant Salary	36.00	100.00	-64.00	36.0%
102.704 · Payroll Taxes	13,080.36	12,000.00	1,080.36	109.0%
102.710 · Payroll Billing	2,534.57	2,000.00	534.57	126.7%
102.725 · Workwear	733.18	0.00	733.18	100.0%
102.726 · Supplies	1,620.64	3,500.00	-1,879.36	46.3%
102.801 · Mmbrshps, Sft. Lic. & Dues	6,579.43	6,500.00	79.43	101.2%
102.805 · Appropriation Senior Center	2,000.00	2,000.00	0.00	100.0%
102.900 · Printing & Publishing	7,908.47	7,500.00	408.47	105.4%
102.910 · Postage	6,364.06	2,500.00	3,864.06	254.6%
102.970 · Mileage	2,853.72	3,000.00	-146.28	95.1%
102.971 · Miscellaneous	0.00	0.00	0.00	0.0%
102.000 · Unallocated - Other	0.00	0.00	0.00	0.0%
Total 102.000 · Unallocated	43,710.43	39,100.00	4,610.43	111.8%
103.000 · Township Board				
103.702 · Salaries Wages	3,148.08	4,704.00	-1,555.92	66.9%
103.703 · Fire Authority Rep	0.00	0.00	0.00	0.0%
103.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
103.705 · Recreation Board Rep	0.00	0.00	0.00	0.0%
103.706 · FOIA COORDINATOR	805.87	350.00	455.87	230.2%
103.710 · Payroll Billing	0.00	0.00	0.00	0.0%
103.726 · Supplies	0.00	0.00	0.00	0.0%
103.801 · Memberships & Dues	0.00	0.00	0.00	0.0%
103.805 · Appropriation Senior Ce	0.00	0.00	0.00	0.0%
103.862 · Township SS/Medicare	0.00	0.00	0.00	0.0%
103.863 · Township Unemployment	0.00	0.00	0.00	0.0%
103.865 · MEDICAL REIMBURSEMENT	0.00	0.00	0.00	0.0%
103.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
103.910 · Postage	0.00	0.00	0.00	0.0%
103.957 · Condemned Building	0.00	0.00	0.00	0.0%
103.969 · Seminars and Workshops	0.00	500.00	-500.00	0.0%
103.970 · Mileage	0.00	0.00	0.00	0.0%
103.000 · Township Board - Other	0.00	0.00	0.00	0.0%
Total 103.000 · Township Board	3,953.95	5,554.00	-1,600.05	71.2%

Conway Township Profit & Loss Budget vs. Actual April 1, 2022 through March 8, 2023

	Apr 1, '22 - Mar 8, 23	Budget	\$ Over Budget	% of Budget
171.000 · Supervisor's Office				
171.702 · Salaries	22,077.08	24,321.00	-2,243.92	90.8%
171.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
171.706 · Federal Withholding	0.00	0.00	0.00	0.0%
171.708 · State Withholding	0.00	0.00	0.00	0.0%
171.726 · Supplies	0.00	0.00	0.00	0.0%
171.801 · Memberships & Dues	0.00	0.00	0.00	0.0%
171.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
171.910 · Postage	0.00	0.00	0.00	0.0%
171.965 · Assessor	0.00	0.00	0.00	0.0%
171.969 · Seminars & Workshops	690.18	2,000.00	-1,309.82	34.5%
171.970 · Mileage	0.00	0.00	0.00	0.0%
171.000 · Supervisor's Office - Other	0.00	0.00	0.00	0.0%
Total 171.000 · Supervisor's Office	22,767.26	26,321.00	-3,553.74	86.5%
200.203 · Due To Road Fund	0.00	0.00	0.00	0.0%
215.000 · Clerk's Office				
215.702 · Salaries & Wages	25,309.81	27,712.00	-2,402.19	91.3%
215.703 · Deputies Wages	17,505.00	20,000.00	-2,495.00	87.5%
215.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
215.706 · Federal Withholding	0.00	0.00	0.00	0.0%
215.708 · State Withholding	0.00	0.00	0.00	0.0%
215.726 · Supplies	0.00	0.00	0.00	0.0%
215.801 · Membership	0.00	0.00	0.00	0.0%
215.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
215.910 · Postage	0.00	0.00	0.00	0.0%
215.969 · Seminars & Workshops	5,806.16	6,500.00	-693.84	89.3%
215.970 · Mileage	0.00	0.00	0.00	0.0%
215.000 · Clerk's Office - Other	0.00	0.00	0.00	0.0%
Total 215.000 · Clerk's Office	48,620.97	54,212.00	-5,591.03	89.7%
247.000 · Board of Review				
247.702 · Salaries & Wages	1,170.00	2,000.00	-830.00	58.5%
247.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
247.706 · Federal Withholding	0.00	0.00	0.00	0.0%
247.708 · State Withholding	0.00	0.00	0.00	0.0%
247.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
247.969 · Seminars & Workshops	0.00	500.00	-500.00	0.0%
247.970 · Mileage	0.00	0.00	0.00	0.0%
247.000 · Board of Review - Other	0.00	0.00	0.00	0.0%
Total 247.000 · Board of Review	1,170.00	2,500.00	-1,330.00	46.8%

Conway Township Profit & Loss Budget vs. Actual April 1, 2022 through March 8, 2023

	Apr 1, '22 - Mar 8, 23	Budget	\$ Over Budget	% of Budget
253.000 · Treasurer's Office				
253.702 · Salaries & Wages	23,669.18	25,609.00	-1,939.82	92.4%
253.703 · Deputies Salaries	10,985.00	12,480.00	-1,495.00	88.0%
253.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
253.706 · Federal Withholdings	0.00	0.00	0.00	0.0%
253.708 · State Withholding	0.00	0.00	0.00	0.0%
253.726 · Supplies	0.00	0.00	0.00	0.0%
253.801 · Memberships & Dues	0.00	0.00	0.00	0.0%
253.832 · Charge Back	79.89	200.00	-120.11	39.9%
253.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
253.910 · Postage	0.00	0.00	0.00	0.0%
253.969 · Seminars & Workshops	2,496.71	5,000.00	-2,503.29	49.9%
253.970 · Other	0.00	0.00	0.00	0.0%
253.975 · Bank Service Charge	35.00	500.00	-465.00	7.0%
253.000 · Treasurer's Office - Other	0.00	0.00	0.00	0.0%
Total 253.000 · Treasurer's Office	37,265.78	43,789.00	-6,523.22	85.1%
257.000 · Assessor				
257.701 · Assessor Services	25.00	500.00	-475.00	5.0%
257.702 · Salaries	34,439.63	38,400.00	-3,960.37	89.7%
257.703 · Expenses	0.00	0.00	0.00	0.0%
257.969 · Seminars & Workshops	1,388.89	1,000.00	388.89	138.9%
257.000 · Assessor - Other	0.00	0.00	0.00	0.0%
Total 257.000 · Assessor	35,853.52	39,900.00	-4,046.48	89.9%
262.000 · Elections				
262.702 · Salaries & Wages	4,928.52	7,500.00	-2,571.48	65.7%
262.704 · Social Security/Medicare	0.00	0.00	0.00	0.0%
262.706 · Federal Withholding	0.00	0.00	0.00	0.0%
262.708 · State Withholding	0.00	0.00	0.00	0.0%
262.710 · Election Postage	0.00	500.00	-500.00	0.0%
262.726 · Supplies	1,414.38	2,500.00	-1,085.62	56.6%
262.900 · Printing & Publishing	197.91	1,000.00	-802.09	19.8%
262.910 · Postage	0.00	0.00	0.00	0.0%
262.930 · Equipment/Maintenance	4,531.00	5,000.00	-469.00	90.6%
262.000 · Elections - Other	0.00	0.00	0.00	0.0%
Total 262.000 · Elections	11,071.81	16,500.00	-5,428.19	67.1%

Conway Township Profit & Loss Budget vs. Actual April 1, 2022 through March 8, 2023

	Apr 1, '22 - Mar 8, 23	Budget	\$ Over Budget	% of Budget
265.000 · Building & Grounds				
265.146 · Equipment-Office	29,281.70	25,000.00	4,281.70	117.1%
265.702 · Hall Monitor Salary	1,215.00	800.00	415.00	151.9%
265.704 · Social Security/Medicare	0.00	0.00	0.00	0.0%
265.726 · Supplies	0.00	0.00	0.00	0.0%
265.801 · Lawn Mowing	0.00	0.00	0.00	0.0%
265.802 · Landscaping	0.00	0.00	0.00	0.0%
265.805 · Snow Removal	3,400.00	4,500.00	-1,100.00	75.6%
265.851 · Liability Insurance	0.00	0.00	0.00	0.0%
265.859 · Internet & Phones	9,712.72	15,000.00	-5,287.28	64.8%
265.871 · Workers Comp	0.00	0.00	0.00	0.0%
265.910 · Postage	0.00	0.00	0.00	0.0%
265.920 · Utilities	5,257.09	3,000.00	2,257.09	175.2%
265.930 · Equipment Maintenance	0.00	10,000.00	-10,000.00	0.0%
265.935 · Building Maintenance	15,776.23	10,000.00	5,776.23	157.8%
265.950 · ARPA Fund Expenses	9,429.00	0.00	9,429.00	100.0%
265.963 · Property Taxes	0.00	0.00	0.00	0.0%
265.964 · Deposit reimbursement	0.00	0.00	0.00	0.0%
265.970 · Parking Lot	10.01	500.00	-489.99	2.0%
265.971 · Capital Improvement	7,985.00	10,000.00	-2,015.00	79.9%
265.000 · Building & Grounds - Other	0.00	0.00	0.00	0.0%
Total 265.000 · Building & Grounds	82,066.75	78,800.00	3,266.75	104.1%
266.000 · Professional Fees				
266.103 · Attorney	60,520.35	45,000.00	15,520.35	134.5%
266.446 · Highways	0.00	0.00	0.00	0.0%
266.500 · Misc. Contractors	0.00	0.00	0.00	0.0%
266.721 · Planning Commission	36,084.50	37,200.00	-1,115.50	97.0%
266.830 · Contractual Fees	0.00	0.00	0.00	0.0%
266.955 · Auditor	8,075.00	9,500.00	-1,425.00	85.0%
266.956 · Internet Project	0.00	0.00	0.00	0.0%
266.960 · Engineer	1,770.00	1,800.00	-30.00	98.3%
266.000 · Professional Fees - Other	0.00	0.00	0.00	0.0%
Total 266.000 · Professional Fees	106,449.85	93,500.00	12,949.85	113.9%
267.000 · Accounting and Auditing	0.00	0.00	0.00	0.0%
275.000 · Drains At Large	49,360.06	50,000.00	-639.94	98.7%

Conway Township Profit & Loss Budget vs. Actual April 1, 2022 through March 8, 2023

	Apr 1, '22 - Mar 8, 23	Budget	\$ Over Budget	% of Budget
276.000 · Cemetery				
276.702 · Salaries	194.30	5,000.00	-4,805.70	3.9%
276.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
276.801 · Lawn Mowing	0.00	0.00	0.00	0.0%
276.850 · Contracted Labor	0.00	0.00	0.00	0.0%
276.930 · Repair & Maintenance	0.00	0.00	0.00	0.0%
276.964 · Reimburs of Burial Site	0.00	0.00	0.00	0.0%
276.970 · Mileage	0.00	0.00	0.00	0.0%
276.000 · Cemetery - Other	0.00	0.00	0.00	0.0%
Total 276.000 · Cemetery	194.30	5,000.00	-4,805.70	3.9%
301.000 · Public Safety				
301.700 · Fire Authority Rep	715.00	1,350.00	-635.00	53.0%
301.702 · Contribution Police Salaries	5,150.00	10,000.00	-4,850.00	51.5%
301.000 · Public Safety - Other	0.00	0.00	0.00	0.0%
Total 301.000 · Public Safety	5,865.00	11,350.00	-5,485.00	51.7%
446.000 · Roads and Highways				
446.955 · Chloride	0.00	0.00	0.00	0.0%
446.956 · CLJ & Associates	0.00	0.00	0.00	0.0%
446.967 · Construction & Excavati	0.00	0.00	0.00	0.0%
446.000 · Roads and Highways - Other	0.00	0.00	0.00	0.0%
Total 446.000 · Roads and Highways	0.00	0.00	0.00	0.0%
526.000 · Sanitary Landfill				
526.960 · Spring Cleanup	4,073.00	5,000.00	-927.00	81.5%
526.000 · Sanitary Landfill - Other	0.00	0.00	0.00	0.0%
Total 526.000 · Sanitary Landfill	4,073.00	5,000.00	-927.00	81.5%
660.000 · Payroll Taxes-general	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
721.000 · Planning & Zoning				
721.702 · Salaries	19,906.95	15,000.00	4,906.95	132.7%
721.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
721.706 · Federal Withholding	0.00	0.00	0.00	0.0%
721.708 · State Withholdings	0.00	0.00	0.00	0.0%
721.726 · Supplies	0.00	0.00	0.00	0.0%
721.801 · Membership and Dues	0.00	0.00	0.00	0.0%
721.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
721.964 · Permit Reimbursements	0.00	0.00	0.00	0.0%
721.969 · Seminars & Workshop	2,262.00	500.00	1,762.00	452.4%
721.970 · Mileage	0.00	0.00	0.00	0.0%
721.000 · Planning & Zoning - Other	0.00	0.00	0.00	0.0%
Total 721.000 · Planning & Zoning	22,168.95	15,500.00	6,668.95	143.0%

Conway Township
Profit & Loss Budget vs. Actual
April 1, 2022 through March 8, 2023

	Apr 1, '22 - Mar 8, 23	Budget	\$ Over Budget	% of Budget
738.000 · Recreation Association				
738.100 · Parks & Recreation Contribution	18,242.51	45,000.00	-26,757.49	40.5%
738.702 · Salaries	450.00	450.00	0.00	100.0%
738.000 · Recreation Association - Other	0.00	5,500.00	-5,500.00	0.0%
Total 738.000 · Recreation Association	18,692.51	50,950.00	-32,257.49	36.7%
954.000 · Insurance & Bond	10,761.00	10,000.00	761.00	107.6%
960.000 · Delinquent Personal Prop Taxes	0.00	0.00	0.00	0.0%
969.000 · Trans out - Capital Res Fund	0.00	0.00	0.00	0.0%
970.000 · Transfers out	0.00	0.00	0.00	0.0%
970.350 · TRANS OUT - DAISEY LANE	0.00	0.00	0.00	0.0%
980.000 · Transfers Out - Cemetery	30,000.00	30,000.00	0.00	100.0%
Total Expense	534,045.14	577,976.00	-43,930.86	92.4%
Net Ordinary Income	-15,519.01	129,131.30	-144,650.31	-12.0%
Other Income/Expense				
Other Income				
Interest Income	536.72	2,500.00	-1,963.28	21.5%
Other Income	0.00	0.00	0.00	0.0%
501.000 · Federal Grant Income	0.00	0.00	0.00	0.0%
Total Other Income	536.72	2,500.00	-1,963.28	21.5%
Net Other Income	536.72	2,500.00	-1,963.28	21.5%
Net Income	-14,982.29	131,631.30	-146,613.59	-11.4%

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03/09/23

Accrual Basis

Conway Township - Cemetery Fund #150
Profit & Loss Budget Overview
April 1, 2022 through March 9, 2023

	<u>Apr 1, '22 - Mar 9, 23</u>
Income	
500.000 · Transfer from General Fund	30,000.00
660.000 · Lot sales	1,600.00
661.000 · Burial Fee	3,500.00
662.000 · Foundations	500.00
664.000 · Interest Income	0.00
674.000 · Donations	0.00
690.000 · Other Revenues	0.00
695.00 · Stone Restoration	0.00
	<hr/>
Total Income	35,600.00
Expense	
265.960 · Payroll Taxes	0.00
265.963 · Property Taxes	170.00
276.702 · Salaries	5,000.00
276.801 · Lawn Mowing	14,500.00
276.850 · Contracted Labor	500.00
276.860 · Software Fees	1,200.00
276.930 · Repair & Maintenance	25,000.00
276.955 · Maintenance	0.00
276.959 · Construction	0.00
276.964 · Reimburse of Burial Site	0.00
276.995 · Other	0.00
66000 · Payroll Expenses	0.00
696 · Military Stone Restoration	0.00
993.00 · Stone Preservation	0.00
995.000 · Miscellaneous	0.00
	<hr/>
Total Expense	46,370.00
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Net Income	-10,770.00

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Accrual Basis

Conway Township - Road Fund #201
Profit & Loss Budget vs. Actual
April 1, 2022 through March 9, 2023

	<u>Apr 1, '22 - Mar 9, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
402.000 · Taxes - Road Millage	48,432.50	160,000.00	-111,567.50	30.3%
573.000 · LCSA PPT Reimbursement	0.00	0.00	0.00	0.0%
664.000 · Interest Income	603.43	150.00	453.43	402.3%
671 · Misc revenue	0.00	0.00	0.00	0.0%
695.000 · Road Commission Refunds	0.00	0.00	0.00	0.0%
Total Income	<u>49,035.93</u>	<u>160,150.00</u>	<u>-111,114.07</u>	<u>30.6%</u>
Expense				
253.726 · Treasurer's Office Supplies	0.00	0.00	0.00	0.0%
253.975 · Service Fee	19.00	0.00	19.00	100.0%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
954.000 · Supplies	0.00	0.00	0.00	0.0%
955.000 · Chloriding	84,517.04	100,000.00	-15,482.96	84.5%
967.000 · Construction	178,827.79	195,940.00	-17,112.21	91.3%
968.000 · Delinquent Personal Prop Taxes	0.00	0.00	0.00	0.0%
999.000 · Transfer out - General Fund	0.00	0.00	0.00	0.0%
Total Expense	<u>263,363.83</u>	<u>295,940.00</u>	<u>-32,576.17</u>	<u>89.0%</u>
Net Income	<u>-214,327.90</u>	<u>-135,790.00</u>	<u>-78,537.90</u>	<u>157.8%</u>

Conway Township Rental Report

January, 2023

Hall rental details:

Rental fee: \$150 for residents of Conway Township, \$300 for non-residents, funerals 1/2 of rental fee.

We currently have 3 different hall attendants/monitors

Canceled

None

Rescheduled

None

Completed

- 2-12-23 Michele Quigley, Baby Shower
- 2-04-23 Annette Adam. Baby Shower

Future hall rentals

- 4-08-23 Robin Cotton, Bridal Shower
- 6-25-23 Culbertson/Sergent, Graduation

Yearly totals

20 rentals total \$3,300.00 rental fees
250.00 security deposits not refunded due to two broken tables and a cleaning fee
Total \$3,550.00
less 1,500.00 for attendant fees
less 250.00 for 2 new tables and cleaning fee
Net income \$1,800.00



8015 Fowlerville Road - PO Box 1157 - Fowlerville, Michigan 48836

P: 517-223-0358 F: 517-223-053

From: Gary Klein - Conway Township Zoning Administrator

To: Conway Township Board of Trustees

Subject: Zoning Administrator Report

Period: **February** 2023

Name	Location	Permit#	ID #	Details
Cedar Brooke Homes Inc Lot #47 Secluded Acres		003-023	01-02-101-047	House

CONWAY TOWNSHIP POLICY No. 7

PUBLIC COMMENT AND CONDUCT POLICY

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of more than three persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson shall may be designated to express the group's concern and the spokesperson may be allotted up to 10 minutes to speak. ~~A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.~~
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

* * * * *

I, ~~Cindy Dickerson~~Elizabeth Whitt, Conway Township Clerk, hereby certify that this administrative Conway Township Policy No. 7 was approved by a regular meeting of the Conway Township Board on June 17, 2014, and further amended on _____, 2023 at a regular meeting of the Board.

/s/ _____
~~Cindy Dickerson~~Elizabeth Whitt
Conway Township Clerk



Livingston County Department of Planning

MEMORANDUM

TO: Livingston County Planning Commissioners and the
Conway Township Board of Trustees

FROM: Robert Stanford, Principal Planner

DATE: February 15, 2023

SUBJECT: Z-07-23 Amendments to Zoning Ordinance Article -
Article 6: *General and Supplemental Regulations*
Section 6.07: *Supplemental Regulations Pertaining to Yards*

Robert A. Stanford
AICP, PEM
Principal Planner

Scott Barb
AICP, PEM
Principal Planner

The Conway Township Planning Commission proposes a minor amendment to the Township Zoning Ordinance, in Section 6.07, regarding swimming pools.

Proposed additions to existing text are noted in red underline, deletions in strikethrough.

The Conway Township Planning Commission proposes the following minor amendment to the Township Zoning Ordinance, in Section 6.07, regarding swimming pools, to read in its entirety as follows:

Section 6.07 Supplemental Regulations Pertaining to Yards

A. Permitted Yard Encroachments.

6. Swimming pools shall not be subject to yard requirements, provided the following minimum conditions are met:
 - a. Yard areas with a swimming pool, spa, hot tub or similar device (below ground or above ground) shall erect and maintain a fence or enclosure approved by the Zoning Administrator.
 - b. Fencing is to be a minimum of four (4) feet high, and equipped with a self-closing and self-latching gate. Latching devices are to be located at a minimum height of three (3) feet above the ground. Such fencing may be omitted where building walls without doorways abut the pool area, provided that the entire perimeter of the pool area is secured. Above ground swimming

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

•
(517) 546-7555
Fax (517) 552-2347

•
Web Site
co.livingston.mi.us



pools with sides of four (4) feet or more above grade, do not require fencing but do require a removable access ladder that lifts for safety. A spa or hot tub with a locking cover shall not require a fence.

- c. Swimming pools, spas, hot tubs, similar facilities and surrounding decks, walks or similar accessories with an elevation measured from the mean grade at any point adjacent to such facility of two (2) feet or less shall be at least ten (10) feet from any lot line. Where the elevation is greater than two (2) feet above grade at any point, the setback shall be at least fifteen (15) feet from any public street right-of-way or lot line.
- d. Swimming pools, spas, hot tubs and similar devices shall not be located in any front yard or in any easement.
- e. No lights shall be erected, operated or maintained in connection with a swimming pool in such a manner as to create an annoyance to surrounding properties.
- f. No overhead wiring shall be above a swimming pool.
- g. Seasonal swimming pools, spas, hot tubs and similar structures that are intended to be temporary in nature such as inflatable pools or of similar materials which do not require a permanent location, foundation or other fixed position on the property as defined in Article 2 (Structures) shall not be required to obtain a Land Use Permit as required in Article 3, Section 3.03 if the height of the temporary structure does not exceed twenty-four (24") inches from the grade level.

Township Recommendation: Approval. The Conway Township Planning Commission recommended Approval of this zoning amendment at its December 12, 2022. There were no public comments noted in the minutes.

Staff Recommendation: Approval. The proposed amendments appear to be reasonable and appropriate. This added provision makes logical sense given the level of intensity of the described land use activity.



Livingston County Department of Planning

February 16, 2023

Conway Township Board of Trustees
c/o Elizabeth Whitt, Clerk
8015 N. Fowlerville Road
P.O. Box 1157
Fowlerville Michigan 48836

Re: Livingston County Planning Commission Review of Zoning Ordinance Amendments:

Z-07-23: Text Amendment, Section 6.07: Supplemental Regulations Pertaining to Yards

Robert A. Stanford
AICP, PEM
Principal Planner

Scott Barb
AICP, PEM
Principal Planner

Dear Board Members:

The Livingston County Planning Commission met on Wednesday, February 15, 2023, and reviewed the proposed Zoning Ordinance amendment referenced above. The Livingston County Planning Commissioners made the following recommendations:

Z-07-23 Approval.

The proposed amendments appear to be reasonable and appropriate. This added provision makes logical sense given the level of intensity of the described land use activity.

Copies of the staff review and draft Livingston County Planning Commission meeting minutes are enclosed. Do not hesitate to contact our office should you have any questions regarding this county action.

Sincerely

Robert Stanford

Robert Stanford
Principal Planner

Enclosures

c: Meghan Swain-Kuch: Chair, Conway Township Planning Commission
Gary Klein, Zoning Administrator

Meeting minutes and agendas are available:
<https://www.livgov.com/plan/econdev/Pages/meetings.aspx>

Department Information

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Livingston County Department of Planning

LIVINGSTON COUNTY PLANNING COMMISSION MEETING

Wednesday, February 15, 2023 – 6:30 p.m.

Administration Building, Board of Commissioners Chambers
304 East Grand River, Howell, MI 48843

Please note that this is a hybrid meeting with County Planning Commissioners and staff meeting in-person. Audience participants are welcome to attend in-person or via Zoom by using the meeting link at the bottom of the agenda

Agenda

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Roll and Introduction of Guests
4. Approval of Agenda – February 15, 2023
5. Approval of Meeting Minutes – January 18, 2023
6. Call to the Public
7. Zoning Reviews
 - A. Z-07-23 Conway Township, Text Amendment, Section 6.07: Supplemental Regulations Pertaining to Yards
 - B. Z-08-23 Genoa Charter Township, Rezoning, OS Office Service District to MDR Medium Density Residential District in Section 11
 - C. Z-09-23 Genoa Charter Township, Rezoning, Proposed Township Initiated Rezoning Amendment Removal of Town Center Overlay Center District (TCOD) Underlying Base Zoning Remains Unchanged, Sections 10, 11, 14 and 15
 - D. Z-10-23 Handy Township, Text Amendment, Chapter 1 Definitions; Chapter 16 Special Uses; Chapter 20 RD Research and Development.
 - E. Z-11-23 Oceola Township, Text Amendment, Article 4, Article 5, and Article 19 Uses and Dimensions Tables; Standards for Use; Definitions, Schedule of Regulations
8. Old Business
9. New Business
 - A. Capital Improvement Plan Review Committee - PC Member Volunteer
10. Reports
11. Commissioners Heard and Call to the Public
12. Adjournment

Robert A. Stanford
AICP, PEM
Principal Planner

Scott Barb
AICP, PEM
Principal Planner

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

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Fax (517) 552-2347

Web Site
co.livingston.mi.us

Via Zoom (on-line meetings): <https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>
Via the Zoom app
Join a meeting, with meeting number: **399 700 0062**
Enter the password: **LCBOC** (ensure there are no spaces before or after the password)
Meeting ID: **399 700 0062**
Password: **886752**
Meeting recordings may be made using a personal computer or laptop, after requesting

**LIVINGSTON COUNTY PLANNING
COMMISSION MEETING MINUTES**

February 15, 2023

6:30 p.m.

Hybrid In-Person and Virtual Zoom Meeting

**Zoom Virtual Meeting Room Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>**

PLANNING COMMISSION			
COMMISSIONERS PRESENT:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> BILL ANDERSON MATT IKLE DENNIS BOWDOIN BILL CALL </td> <td style="width: 50%; border: none;"> BRIAN PROKUDA PAUL FUNK JASON SCHROCK </td> </tr> </table>	BILL ANDERSON MATT IKLE DENNIS BOWDOIN BILL CALL	BRIAN PROKUDA PAUL FUNK JASON SCHROCK
BILL ANDERSON MATT IKLE DENNIS BOWDOIN BILL CALL	BRIAN PROKUDA PAUL FUNK JASON SCHROCK		
COMMISSIONERS ABSENT:			
STAFF PRESENT:	ROB STANFORD SCOTT BARB		
OTHERS PRESENT:	BRUCE POWELLSON – MARION TWP, JENNIFER AUSTIN – BOSS ENGINEERING, STEVE SMITH – CONWAY TWP, SHAWN MORRISON – CONWAY TWP, ROY AND ELI STEYSKAL – CONWAY TWP, DEBBIE EARLY – IOSCO TWP, ROBERT AND SARA PORTER- CONWAY TWP, KELLY RALKO – CONWAY TWP, SOFIA FRENI (ONLINE), CATHY AND STEVE (ONLINE), TIM BOAL (ONLINE)		

1. **CALL TO ORDER:** Meeting was called to order by Planning Commissioner Anderson at 6:30 PM.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL AND INTRODUCTION OF GUESTS:** None.
4. **APPROVAL OF AGENDA**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO APPROVE THE
AGENDA, DATED February 15, 2023, SECONDED BY COMMISSIONER PROKUDA.**

All in favor, motion passed.

5. **APPROVAL OF PLANNING COMMISSION MEETING MINUTES**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO APPROVE THE
MINUTES, AS AMENDED, DATED JANUARY 18, 2023, SECONDED BY COMMISSIONER
IKLE.**

6. **CALL TO THE PUBLIC:** None.

7. ZONING REVIEWS:

A. **Z-07-23 CONWAY TOWNSHIP. AMENDMENTS TO THE ZONING ORDINANCE: SECTION 6.07: SUPPLEMENTAL REGULATIONS PERTAINING TO YARDS.**

The Conway Township Planning Commission proposes a minor amendment to the Township Zoning Ordinance, in Section 6.07, regarding swimming pools.

Township Planning Commission Recommendation: Approval. The Conway Township Planning Commission recommended Approval of this zoning amendment at its December 12, 2022. There were no public comments noted in the minutes.

Staff Recommendation: Approval. The proposed amendments appear to be reasonable and appropriate. This added provision makes logical sense given the level of intensity of the described land use activity.

Commission Discussion: Commissioner Funk inquired about grandfathering of pools in current existence. Commissioner Prokuda asked about the grade of the pools and how grade is referenced and defined in the ordinance. Commissioner Ikle asked if fences are really needed around hot tubs on patios and decks.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER CALL.

Motion passed: 7-0

B. **Z-08-23 GENOA CHARTER TOWNSHIP, REZONING, OS OFFICE SERVICE DISTRICT TO MDR MEDIUM DENSITY RESIDENTIAL DISTRICT IN SECTION 11.**

Current Zoning: OS Office Service

Proposed Zoning: MDR Medium Density Residential
Section 11

Township Master Plan:

The Future Land Use Plan of the Genoa Township Master Plan (2015) designates the site as Office:

- The office use includes various forms of office development including professional offices, medical offices, and banks.
- The Medium Density Residential designation refers to medium density duplexes, attached condominiums, and other multiple family units. This area may also be developed with single family homes on ¼ acre lots. Developments in these areas should be served by public water and sewer and not exceed a density of 5 units per acre.

While the proposed designation to Medium Density Residential is not in keeping with the future land use map for the township, conditions have changed at this location, and we believe the request is complimentary to the current development trends in and around this area. Development of the site as an office use is unlikely due to site constraints that include access, parking, and parcel size.

County Comprehensive Plan:

The 2018 Livingston County Master Plan does not direct future land use patterns, or development within Livingston County. Alternatively, it offers a county-wide land use perspective when reviewing potential rezoning amendments. The Land Use & Growth Management chapter of the plan includes decision-making recommendations regarding potential land use conflicts and promoting good land governance.

Township Planning Commission Recommendation: Approval. Public comments at the January 9, 2023, public hearing is noted in the draft minutes and include comments on driveway length, access, and engineering items.

Staff Recommendation: Approval. We believe the proposed rezoning from OS to MDR is appropriate at the given location.

Commission Discussion: None.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER SCHROCK TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER PROKUDA.

Motion passed: 7-0

C. Z-09-23 GENOA CHARTER TOWNSHIP, REZONING, PROPOSED TOWNSHIP INITIATED REZONING AMENDMENT REMOVAL OF TOWN CENTER OVERLAY CENTER DISTRICT (TCOD) UNDERLYING BASE ZONING REMAINS UNCHANGED, SECTIONS 10, 11, 14 AND 15.

Current Zoning: Town Center Overlay District

Proposed Zoning: Underlying zoning districts to remain Sections 10, 11, 14, and 15

The Genoa Charter Township Planning Commission proposes to remove the current Town Center Overlay District (TCOD) with the resulting underlying base zoning for all affected parcels to remain unchanged.

The request encompasses approximately 101.61 acres surrounding the intersection of Grand River Avenue and Dorr Road. The request is petitioned by Genoa Charter Township.

The township states in the application that there have been numerous properties that are within the current Town Center Overlay District that have requested, and been approved, to have the designation removed from their property. The township's revised draft Master Plan calls for the elimination of the district. All the affected property owners received a letter from the Township advising them of the proposed change. The proposed rezoning impacts forty-two (42) parcels, which are located generally along Grand River Avenue, between Gray Road and extending east, just past South Hughes Road, with the district boundary terminating just west of Dorr Road.

The request is only to remove the overlay district; underlying zoning will remain the same. The nature of the request will not impact any existing environmental features, as the TCOD generally allows a greater density/intensity of use than underlying zones. Future development will remain subject to environmental protection provisions of the Ordinance.

Township Planning Commission Recommendation: Approval. The Genoa Charter Township Planning Commission recommended Approval of this proposed rezoning at its January 9, 2023, public hearing. There was one public comment related to the proposal noted in the minutes.

Staff Recommendation: Approval. The proposed township initiated rezoning amendment to remove the Town Center Overlay District (TCOD) appears to be reasonable and appropriate. Given that the lack of interest from the development community to propose any development plans since the district was originally created in 2006, this proposal makes logical sense. Because the allowable uses in the TCOD are generally similar to those of the remaining underlying zoning districts, the availability of public water and sewer systems in the area, and the probability of reduced traffic volumes, there should be little to no ill-effects realized by the township and its residents as a result of this proposal.

Commission Discussion: Commissioner Prokuda asked if the property at corner of Dorr and Grand River is still part of the Town Center Overlay. Principal Planner Stanford stated that the Town Center Overlay is the only district being removed, all underlying zoning remains in place. Commissioner Funk was concerned that the Township did not submit enough information for review and stated that there is no map of the complete Town Center Overlay District. Principal Planner Stanford stated that the map(s) and information submitted by the Township for this case are assumed to indicate the entire TCOD district boundaries correctly, all information and intent of the township in this case appears to be clear, and that nothing seems to be amiss.

Public Comment: None

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO RECOMMEND NO ACTION, ENCOURAGE FURTHER REVIEW, SECONDED BY COMMISSIONER BOWDOIN.

Motion passed: 5-2 (CALL, PROKUDA – NAY)

D. Z-10-23. AMENDMENTS TO THE ZONING ORDINANCE: CHAPTER 1 DEFINITIONS; CHAPTER 16 SPECIAL USES; CHAPTER 20 RD RESEARCH AND DEVELOPMENT.

The Handy Township Planning Commission is proposing to amend several sections of the Township Ordinance that will add new definitions and modify standards for both private and industrial scale solar facilities.

Township Planning Commission Recommendation: Approval. The Handy Township Planning Commission recommended approval of the proposed amendments at their January 26, 2023, public hearing. Comments in support of and against the solar amendments were documented in the Township meeting minutes.

Staff Recommendation: Approval. The solar amendments to the Handy Township Ordinance are well written and serve to strengthen the ordinance standards for private and commercial solar energy systems.

Commission Discussion: Commissioner Ikle stated the importance of the surety bond for the Township on solar projects and discussed further the differences between a financial instrument and a surety bond. Commissioner Ikle provided a definition of a surety bond. In his experience, surety bonds have been a more successful means as opposed to using a financial instrument. Commissioner Bowdoin asked if there should be 2 bonds on a Township project, one for construction and one for decommissioning. Commissioner Ikle stated, no, one surety bond for the entire project is usually only necessary. Commissioner Call informed the public on the RD District within the Township and the history behind the creation of the district. Commissioner Bowdoin is concerned about the fire issue and didn't see anything in the text about the applicants providing such training, at their expense, both as soon as the development goes in and throughout its existence. Commissioner Bowdoin had questions regarding item #11, in that, the township needs to be also named as insured. He also had concerns about item #17, with regards to transferability, in that, the carrier will inform the township immediately if the applicant cancels. Commissioner Prokuda had concerns about item #14, with regards to what defines a "failure". Too broad and open to interpretation. Principal Planner Barb stated it seems like it is covered adequately. Commissioner Prokuda stated that he liked the provisions listed in item #9, and that compliance with the Electric Code is very important. Commissioner Prokuda stated he is in full support of the amendments and that this is a very well thought out and one of the better sets of amendments regarding solar that the commission has seen so far.

Public Comment: Steve Smith, member of solar advisory committee in Conway Township, spoke against the Handy solar ordinance and are a poorly thought-out decision for productive farmland in Michigan. Sarah Porter, Conway Township, spoke about how bonds are hard to collect on. Shawn Morrison, Conway Township, spoke about environmental issues regarding the commercial solar farms

and not having adequate detention on-site. Eli Steyskal, Conway Township, asked if the solar amendments have been approved by the Township Board. Debbie Early, Iosco Township, had concerns about the RD District and if solar is allowed in this area and how this issue will affect property owners. Kelly Ralko, Conway Township, spoke against the spread of solar throughout the county. Sarah Porter spoke about the communication process involved in the solar issues and how it is not consistent.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO RECOMMEND APPROVAL WITH CONDITIONS. SECONDED BY COMMISSIONER PROKUDA.

Motion passed: 7-0

E. Z-11-23. OCEOLA TOWNSHIP, TEXT AMENDMENT, ARTICLE 4, ARTICLE 5, AND ARTICLE 19 USES AND DIMENSIONS TABLES; STANDARDS FOR USE; DEFINITIONS, SCHEDULE OF REGULATIONS

The Oceola Township Planning Commission proposes to revise current provisions related to the Schedule of Regulations (footnotes), accessory uses and buildings, outdoor storage standards and the definition for building height to better clarify the process for measuring the height of a building with a cupola.

Township Recommendation: Approval. The Oceola Township Planning Commission recommended Approval of this zoning amendment at its January 10, 2023 public hearing. There were no public comments noted in the minutes.

Staff Recommendation: Approval. The proposed amendments appear to be reasonable and appropriate. They appear to pose no undue hardship as proposed. The amendments eliminate the current inconsistencies found in the township zoning ordinance as well as better clarify and illustrate the desired intent of regulatory standards for items such as setbacks for accessory structures and building heights for structures with unique roof elements such as cupolas.

Commission Discussion: Commissioner Funk asked why this issue is a priority. Commissioner Prokuda asked about the footnotes and why they are so specific to certain subdivisions. Principal Planner Stanford provided examples of similar language and provisions found in other municipalities and reiterated that this is standard practice in many communities.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER IKLE.

Motion passed: 7-0

8. OLD BUSINESS:

9. NEW BUSINESS:

- A. Capital Improvement Plan Review Committee – PC Member Volunteer:** Commissioner Funk, Commissioner Call, and Commissioner Ikle are interested in volunteering on the committee.

10. REPORTS: None.

- 11. COMMISSIONERS HEARD AND CALL TO THE PUBLIC:** Steve Smith, Conway Township, again spoke on the PA 116 and how they are affected by solar issues. Rob Porter, Conway Township, spoke on training aspects of dealing with solar from a firefighting perspective, the lack of training even though funds are provided (Shiawassee Township example). No follow up seems to be done in this regard. Bruce Powellson, Marion Township commended the commissioners on running a good public meeting.

Commissioner Prokuda stated that he will not attend the April meeting and anticipates that his replacement will be in board before that meeting takes place.

12. ADJOURNMENT:

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO ADJOURN THE MEETING AT 8:18 P.M., SECONDED BY COMMISSIONER PROKUDA.

Motion passed: 7-0

Recreation Meeting

Date: March 8, 2023

Name: Cheryl Dixon Recreation

Name: Rama Episcopo - Handy, Trip

Name: Brandi Noyafsky - Conway

Name: April Hodge - Cohocton

Name: Jason Atkinson - Tosco

Name: Danielle DeVries FCS

Name: Jill Cund - Recreation

Name: Lauree Daubenmeyer C.O.

Name: _____

FOWLerville RECREATION

7677 W. Sharpe Road Ste. A
Fowlerville, Michigan 48836
(517) 223-6477

Minutes from March 9, 2023

Members present: Laura Eisele, Brande Nogafksy, Jason Atkinson, and Danielle DeVries

Members absent: Katherine Heath

Staff present: Cheryl Dixon, Jill Curd

District Staff Present: Lauri Daubenmeyer

Public present: None

Community Member Input: None

Current Programs:

- a. Volleyball –
 - 6-3rd/4th grade teams All playing in-house at Kreeger
 - 6-5th/6th grade teams Red Cedar Travel (5 in 2022)
 - 5-7th/8th grade teams Red Cedar Travel (2 in 2022)
- b. Soccer will begin the week of April 3rd for in-house teams
 - 4-6 Peewee teams (41)
 - 9 or 10-Minor teams (56)
 - 6- Major teams

Travel teams will start as soon as possible

 - Girls: 1-U9, 2-U10 1-U11, 1-U13
 - Boys: 1-U9, 1-U10, 1-U11, 1-U12, 2-U13, 1-U19
- c. Baseball-
 - 2-U9 teams, 3-U10 teams, 1-U11 team, 3-U12 teams, 1-U13 team, 2-U14 teams
 - 6 co-ed-peewee teams 4/2
 - 4 co-ed-minor teams 3/1
 - Peewee (5/6) and Minor (7/8) will be Co-Ed this season and going forward until numbers permit a softball split between the 5/6 and 7/8 divisions for player safety.
- d. Softball-Evaluations this weekend.
 - 2-U10 teams
 - 2-U12 teams
 - 1-U14 team
- e. Football Sign-Ups going on now.

FOWLerville RECREATION

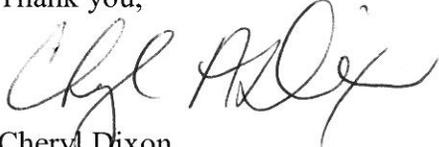
7677 W. Sharpe Road Ste. A
Fowlerville, Michigan 48836
(517) 223-6477

Old Business: none

New Business: none

Next Meeting:
April 12th, May 10th, June 7th

Thank you,



Cheryl Dixon

Fowlerville Recreation

7677 W. Sharpe Rd. Ste. A.
Fowlerville, MI. 48836

March 8, 2023 6:00 pm Recreation Meeting Room

Agenda:

1. Members present
2. Community Member Input
3. Current Program(s)
 - a. Volleyball –
 - 6-3rd/4th grade teams All playing in-house at Kreeger
 - 6-5th/6th grade teams Red Cedar Travel (5 in 2022) –
 - 5-7th/8th grade teams Red Cedar Travel (2 in 2022) –
 - b. Soccer will begin the week of April 3rd for in-house teams
 - 4-6 Peewee teams (41)
 - 9 or 10-Minor teams (56)
 - 6- Major teamsTravel teams will start as soon as possible
 - Girls: 1-U9, 2-U10 1-U11, 1-U13
 - Boys: 1-U9, 1-U10, 1-U11, 1-U12, 2-U13, 1-U19
 - c. Baseball-
 - 2-U9 teams, 3-U10 teams, 1-U11 team, 3-U12 teams, 1-U13 team, 2-U14 teams
 - (6 co-ed-peewee teams 4/2) *One team can't play anyone else.*
 - (4 co-ed-minor teams 3/1)
 - Peewee (5/6) and Minor (7/8) will be Co-Ed this season and going forward until numbers permit a softball split between the 5/6 and 7/8 divisions for player safety.
 - d. Softball-Evaluations this weekend. *→ U8 SB*
 - 2-U10 teams
 - 2-U12 teams
 - 1-U14 team
 - e. Football Sign-Ups going on now.
4. Old Business-None
5. New Business

Next Meeting: April 12th, May 10th, June 7th

to 24pm

YEAR	ACTIVITY	2021/2022 RECREATION ENROLLMENT SUMMARY							NON-PARTICIPANT	TOTALS	DOWN/UP
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE	LLAGL/TWNS	TOTALS			
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE					
2021	FOOTBALL CAMP	22	35	13	5	4	79	25	104	104	
2021	TENNIS CAMP	6	16	4	0	5	31	0	31	31	
2021	GIRLS BASKETBALL CAMP	6	7	4	1	2	20	2	22	22	
2021	BOYS BASKETBALL CAMP	5	8	1	1	2	17	1	18	18	
2021	SOCCER CAMP	2	6	1	1	3	13	1	14	14	
2021	CHEERLEADING CAMP	13	16	8	0	7	44	4	48	48	
2021	FOOTBALL	35	36	36	5	22	134	21	155	151	
2021	CHEERLEADING	28	31	16	3	9	87	6	93	93	
2021	SOCCER IN-HOUSE FALL	27	57	19	10	7	120	8	128	128	
2021	TRAVEL SOCCER FALL	8	29	13	6	5	61	4	65	65	
2021	GIRLS BASKETBALL	4	6	4	0	1	15	2	17	-7	
2021	BOYS BASKETBALL	8	26	9	3	6	52	6	58	12	
2021	TRAVEL BASKETBALL	49	81	34	5	32	201	26	227	38	
2021	WRESTLING	4	17	5	2	4	32	4	36	36	
2022	VOLLEYBALL	36	50	18	3	15	122	19	141	52	
2022	SOCCER IN-HOUSE SPRING	38	67	23	7	19	154	10	164	2	
2022	TRAVEL SPRING SOCCER	20	49	17	9	9	104	7	111	23	
2022	SOFTBALL	30	36	11	3	17	97	8	105	-7	
2022	BASEBALL	29	62	19	4	15	129	17	146	-1	
2022	TRACK	41	67	29	10	24	171	15	186	31	
2022	SOFTBALL CLINIC	2	5	0	0	2	9	4	13	13	
2022	BASEBALL CLINIC	4	6	1	2	0	13	4	17	17	
	21/22	417	713	285	80	210	1705	194	1899	1235	
	% OF ENROLLMENTS	24%	42%	17%	5%	12%	100%				
	20/21	154	252	94	28	94	622	42	664	-14	
	% OF ENROLLMENTS	25%	41%	15%	4%	15%	100%				

Select By Account Report

Fiscal Year: 2022 to 2023

Fowlerville

Account	Description	Resp FC	YTD Budget	YTD Actual	YTD Encumb.	Req Reserve	Rem. Balance	Last Actual
20-181-0000-970-000-0000	RECREATION	REC M	(\$293,137.00)	(\$188,591.57)	\$0.00	\$0.00	(\$104,545.43)	(\$179,838.65)
20-181-0000-971-000-0000	RECREATION REV-FIRST HALF	REC M	\$0.00	(\$23,535.52)	\$0.00	\$0.00	\$23,535.52	(\$20,738.18)
21-261-3410-000-000-9700	CELL PHONE/REC	REC M	\$360.00	\$180.00	\$0.00	\$0.00	\$180.00	\$330.00
21-261-3830-000-000-9700	WATER&SEWER/REC	REC M	\$225.00	\$161.66	\$0.00	\$0.00	\$63.34	\$240.71
21-261-5510-000-000-9700	GAS/450 N HIBBARD/REC	REC M	\$550.00	\$320.09	\$0.00	\$0.00	\$229.91	\$494.98
21-261-5520-000-000-9700	ELEC/450 N HIBBARD/REC	REC M	\$1,525.00	\$618.70	\$0.00	\$0.00	\$906.30	\$752.87
21-261-5990-000-000-9700	FIELD MAINT SUPPL/REC	REC M	\$2,485.00	\$305.60	\$0.00	\$0.00	\$2,179.40	\$6,398.85
21-321-1170-000-000-9700	SAL RECREATION DIR	REC M	\$50,760.00	\$35,321.58	\$15,618.42	\$0.00	(\$180.00)	\$47,493.96
21-321-1560-000-000-9700	SAL OTHER STAFF/REC	REC M	\$33,876.00	\$13,201.91	\$0.00	\$0.00	\$20,674.09	\$30,038.16
21-321-1625-000-000-9700	ASSIST TO DIR/REC	REC M	\$0.00	\$120.00	\$0.00	\$0.00	(\$120.00)	\$75.00
21-321-1790-000-000-9700	LONGEVITY	REC M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
21-321-1960-000-000-9710	CUSTODIAL OVT/REC	REC M	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$1,286.98
21-321-1962-000-000-9712	SAL FIELD MAINT/REC	REC M	\$2,040.00	\$0.00	\$0.00	\$0.00	\$2,040.00	\$2,096.24
21-321-2110-000-000-9700	LIFE INSURANCE/REC	REC M	\$55.00	\$16.80	\$16.80	\$0.00	\$21.40	\$42.60
21-321-2120-000-000-9700	LONG TERM DISABILITY	REC M	\$360.00	\$134.10	\$134.10	\$0.00	\$91.80	\$278.34
21-321-2130-000-000-9700	MESSA HLTH/REC	REC M	\$14,300.00	\$9,694.14	\$9,694.14	\$0.00	(\$5,088.28)	\$18,901.37
21-321-2140-000-000-9700	DENTAL/REC	REC M	\$1,500.00	\$903.66	\$903.66	\$0.00	(\$307.32)	\$1,743.57
21-321-2150-000-000-9700	VISION/REC	REC M	\$330.00	\$112.08	\$112.08	\$0.00	\$105.84	\$225.86
21-321-2820-000-000-9700	RETIREMENT/REC	REC M	\$17,200.00	\$9,245.70	\$4,409.08	\$0.00	\$3,545.22	\$13,148.82
21-321-2820-000-000-9710	RETIRE CUSTODIAN/REC	REC M	\$784.00	\$0.00	\$0.00	\$0.00	\$784.00	\$200.74
21-321-2820-000-000-9712	RETIRE FLD MAINT/REC	REC M	\$571.00	\$0.00	\$0.00	\$0.00	\$571.00	\$591.76
21-321-2830-000-000-9700	FICA/RECREATION	REC M	\$5,950.00	\$3,611.43	\$1,194.81	\$0.00	\$1,143.76	\$5,890.61
21-321-2830-000-000-9710	FICA CUSTODIAN/REC	REC M	\$214.00	\$0.00	\$0.00	\$0.00	\$214.00	\$0.00
21-321-2830-000-000-9712	FICA FLD MAINT/REC	REC M	\$156.00	\$0.00	\$0.00	\$0.00	\$156.00	\$160.36
21-321-2840-000-000-9700	W/C-REC	REC M	\$1,100.00	\$351.36	\$0.00	\$0.00	\$748.64	\$479.86
21-321-3190-000-000-9700	MISC CONTRACTED/REC	REC M	\$6,640.00	\$1,133.52	\$0.00	\$0.00	\$5,506.48	\$2,641.13
21-321-3192-000-000-9700	C/S ASSIST SUPERV/REC	REC M	\$28,940.00	\$17,521.92	\$0.00	\$0.00	\$11,418.08	\$22,135.99
21-321-3194-000-000-9700	CONTRACTED OFFICIALS	REC M	\$9,700.00	\$14,300.00	\$0.00	\$0.00	(\$4,600.00)	\$6,570.00
21-321-3195-000-000-9700	CONTR'D INSTRUCTOR/REC	REC M	\$1,112.00	\$1,527.46	\$0.00	\$0.00	(\$415.46)	\$3,864.21
21-321-3430-000-000-9700	POSTAGE/REC	REC M	\$400.00	\$124.15	\$0.00	\$0.00	\$275.85	\$13.36
21-321-3510-000-000-9700	ADVERTISING/REC	REC M	\$150.00	\$387.00	\$0.00	\$0.00	(\$237.00)	\$0.00
21-321-4120-000-000-9700	EQUIP REPAIR/REC	REC M	\$700.00	\$522.43	\$0.00	\$0.00	\$177.57	\$0.00
21-321-5910-000-000-9700	OFFICE SUPPL/REC	REC M	\$1,000.00	\$505.46	\$900.79	\$0.00	(\$406.25)	\$333.85
21-321-5911-000-000-9700	COMPUTER SUPPL/REC	REC M	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$1,396.00
21-321-5990-000-000-9700	OTHER SUPPLIES/REC	REC M	\$11,000.00	\$6,670.67	\$2,244.65	\$0.00	\$2,084.68	\$6,090.75

Select By Account Report
Fiscal Year: 2022 to 2023

Fowlerville

Account	Description	Resp	FC	YTD Budget	YTD Actual	YTD Encumb.	Req Reserve	Rem. Balance	Last Actual
21-321-5991-000-000-9700	CONCESSION SUPPL/REC	REC	M	\$6,500.00	\$7,770.92	\$5,619.31	\$0.00	(\$6,890.23)	\$7,759.95
21-321-5993-000-000-9700	PROGRAM UNIFORMS/REC	REC	M	\$42,836.00	\$35,428.04	\$0.00	\$0.00	\$7,407.96	\$51,453.23
21-321-5994-000-000-9700	PROGRAM EQUIP/REC	REC	M	\$21,462.00	\$31,462.98	\$833.00	\$0.00	(\$10,833.98)	\$9,360.26
21-321-7410-000-000-9700	DUES & FEES/REC	REC	M	\$14,131.00	\$21,555.00	\$5,025.00	\$0.00	(\$12,449.00)	\$18,649.35
21-321-7910-000-000-9700	RECREATION REFUNDS	REC	M	\$5,000.00	\$18,130.00	\$0.00	\$0.00	(\$13,130.00)	\$7,280.00
21-321-8222-000-000-9700	COPY MACH LEASE/REC	REQ	M	\$500.00	\$154.66	\$200.34	\$0.00	\$145.00	\$374.87
21-611-8110-000-000-0000	TRF TO GF FOR ADMIN FEE	REC	M	\$5,625.00	\$0.00	\$0.00	\$0.00	\$5,625.00	\$5,580.14
No. of Records: 42				\$0.00	\$19,365.93	\$46,906.18	\$0.00	(\$66,272.11)	\$74,197.90

Account Detail Report

Fowlerville

Trans Date Between 2/3/2023 and 2/28/2023

ST	Trans #	Date	Posted	Description	Vendor	Vendor Name	PO #	Inv #	Check #	Amount
	20-181-0000-970-000-0000		RECREATION							
ER	021020	02/03/2023	02/15/2023	REC REV/SCHOOLPAY	(\$188,591.57)	(\$293,137.00)			\$0.00	\$0.00
ER	021033	02/10/2023	02/21/2023	REC REV/PAYMENTECH						(\$4,328.75) ✓
ER	021034	02/10/2023	02/21/2023	REC REV/SCHOOLPAY						(\$63.90) ✓
ER	021049	02/13/2023	02/21/2023	REC REV						(\$4,152.50) ✓
ER	021052	02/14/2023	02/21/2023	REC REV						(\$3,696.00) ✓
ER	021065	02/17/2023	03/03/2023	REC REV/PAYMENTECH						(\$1,001.00) ✓
ER	021066	02/17/2023	03/03/2023	REC REV/SCHOOLPAY						(\$510.29) ✓
ER	021094	02/28/2023	03/03/2023	REC REV						(\$9,086.25) ✓
ER	021094	02/28/2023	03/03/2023	REC REV						(\$2,439.00) ✓
ER	021094	02/28/2023	03/03/2023	REC REV						(\$3,025.00) ✓
ER	021094	02/28/2023	03/03/2023	REC REV						(\$2,611.00) ✓
EJ	022016	02/13/2023	03/03/2023	TRF - W LITTRUP-DEAN BASEBALL						(\$70.00) ✓
No. of Records: 11									20-181-0000-970-000-0000 Total	(\$30,983.69)

Total No. of Records: 11

Report Total (\$30,983.69)

EXPENSES TO THE VILLAGE AND TOWNSHIPS JULY 1, 2022
THROUGH JUNE 30, 2023

EXPENSES:	\$ 207,957.50
REVENUES:	\$ 188,591.57
TOTAL DUE:	\$ 19,365.93

Conway Township	\$ 4,841.48
25% X \$19,365.93	

Handy Township	\$ 8,521.01
44% X \$19,365.93	

Iosco Township	\$ 3,098.55
16% X \$19,365.93	

Cohoctah Township	\$ 774.64
4% X \$19,365.93	

Village of Fowlerville	\$ 2,130.25
11% X \$19,365.93	

TOTAL	\$ 19,365.93
--------------	---------------------

THIS IS NOT A BILL

From: Michigan Department of Labor and Economic Opportunity
<LEO@govsubscriptions.michigan.gov>
Sent: Wednesday, March 15, 2023 12:36 PM
To: Bill Grubb
Subject: ROBIN Application Window Closes and Update



ROBIN Application Window Closes

The ROBIN Program will provide \$238M in project funds to support the expansion of high-speed internet to unserved locations throughout the state. The ROBIN Grant Program application window closed at 4 p.m. on Tuesday, March 14.

The MIHI Office received 154 total applications that represent more than \$2,291,000,000 in total project costs. Of the total project costs, more than \$1,320,000,000 in total grant funds were requested. The applications received proposed to connect nearly 380,000 homes, businesses and institutions. The MIHI Office is excited and energized by the overwhelming interest in the program and the enthusiasm of applicants to help us achieve our goal of universal high-speed internet availability to every Michigander.



The team is working diligently to cure each application for completeness and begin the review and scoring process. Once every application has been reviewed and scored, the ROBIN Steering Committee will make Initial Grant Recommendations. These recommendations are the grant awards that will then be subject to the 45-day statutory comment/objection period. During this time, locations proposed for service in the Initial Grant Recommendations can be challenged if they; 1) have 100/20 Mbps service already available to them; 2) are planned to be connected to

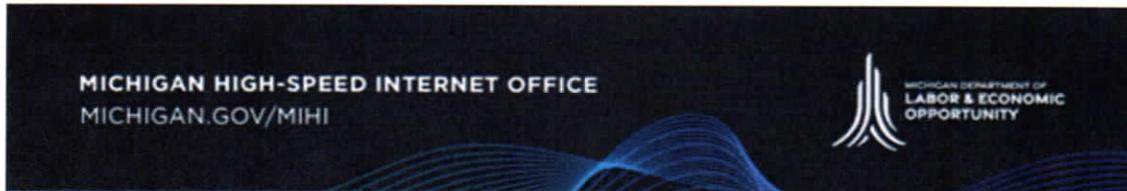
100/20 Mbps service within one year or 3) are part of another federal or state program that will deliver at least 100/20 Mbps.

At the end of the comment/objection period, each objection will be field validated for accuracy and any location successfully objected will be removed from their application. Once this process is complete, the MIHI Office will be able to issue final grant awards.

Considering the number of applications, the staggering grant funds requested and the detail to which our staff and the ROBIN Steering Committee review each application, this process could take some time. We fully understand the need to get moving quickly to connect our unserved communities and ensure grant funds are invested in a timely manner. MIHI will keep stakeholders, partners, communities and applicants up to date as the review process moves forward.

Thank you again to all the applicants and we look forward to working with you.

[Continue to find updates and information on the MIHI website here.](#)



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Conway Township

8015 N. Fowlerville Road
PO Box 1157
Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



Motion Form

I move that:

We amend the following items on the 2022-2023 budget:

Increase the Insurance & Bonds budget **954.000** from \$10,000 to \$11,000

Increase the Planning and Zoning Wages budget **721.702** from \$15,500 to \$18,500 and the
Seminars & Workshops budget **721.969** from \$500 to \$2300

Increase the Attorney Fees budget ~~222.103~~ **266.103** from \$45,000 to \$55,000
Increase the Utilities budget **265.920** from \$3000 to \$5500

Increase the postage budget **102.910** from \$2500 to \$5500

Maker Name: Bill Grubb _____ Maker Signature _____ Date 3/21/2023_

Seconded: YES NO (Please Circle One)

Disposition:

Adopted

Notes:

I verified the account numbers as noted above in red. I did not check the amounts for anyone else's clarification. The board members should all do this individually. Elizabeth Whitt 3/9/23

Postponed Indefinitely: _____

Amended _____

Referred to: _____

Postponed to: _____

Laid on the Table _____

Withdrawn _____



SPRING CLEAN-UP

This year the date for the cleanup is Saturday, May 14th. **Watch for the signs!!** As it has been more and more difficult to get rid of unwanted items, this event has been well received by township residents. The collection center will be located at the Conway Township Hall, between 9:00 am to 3:00 pm. Only **CONWAY TOWNSHIP** residents may use this collection site. **Bring your ID!**

Residents pay 50% of the stated fee; Conway Township pays the other 50%.

\$25.00 EACH – Any item containing Freon

\$20.00 EACH – Semi Truck Tires

\$10.00 EACH – Furniture items and computers

\$20.00 EACH - TV

\$50.00 EACH – Tractor Tires

\$ 6.00 EACH - Non-Freon appliances, metal items

\$ 6.00 EACH - Car Tires

Bulk junk is **\$35.00** per yard (a pickup truck load is approx. 3 yards). Brush or yard waste is not accepted. Batteries are free. Pricing for fence will be subject to the quantity.

ALL CHECKS ARE TO BE WRITTEN TO “CONWAY TOWNSHIP”.

Bill Grubb

From: Kim Cole <kim@mbhtrucking.net>
Sent: Wednesday, March 15, 2023 11:48 AM
To: Bill Grubb
Subject: Chloride Solutions Dust Control quote
Attachments: 2683_001.pdf

Attached is Chloride Solutions Dust Control quote.

Due to the unforeseen changes occurring in our industry, the price quoted may be amended as necessary. Chloride Solutions will notify you 15 days prior to any additional price surcharge that will take effect.

Kim Cole
Accounting Manager
MBH Trucking, LLC
Chloride Solutions. LLC
517-803-4726
kim@mbhtrucking.net



Chloride Solutions

Ice & Dust Control

RATE QUOTE

Date: 3/15/23

Customer: *Conway Township*

Product: Dust Control - Mineral Well Brine

Applied Rate: \$.229 per gallon / 9,500 gallons per load

Discount Offered: 1% net 10 days of receipt; net 30 days

Customer Signature: _____

Date: _____

Quoted By: *Brian Hitchcock, President*

If awarded this bid, please sign and return to our office.

~ Fax: 517-338-5005 ~ Telephone: 517-719-1557 ~

~ Email: brian@mbhtrucking.net~

Chloride Solutions, LLC

672 N. M-52

Webberville, MI. 48892

* Due to the unforeseen changes occurring in our industry, the price quoted may be amended as necessary. Chloride Solutions will notify you 15 days prior to any additional price surcharge that will take effect. *

Conway Township

8015 N. Fowlerville Road
PO Box 1157
Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



Motion Form

I move that:

We appoint Brian Williams and Anthony Camarda to the position of Zoning Board of Appeals Alternate. _____

Maker Name: Bill Grubb _____ Maker Signature _____ Date 3/21/2023 _____

Seconded: YES NO (Please Circle One)

Disposition:

Adopted

Postponed Indefinitely:

Amended

Referred to:

Postponed to:

Laid on the Table

Withdrawn

Notes:

From: [Elizabeth Whitt](#)
To: ["Amy Crampton-Atherton"](#); ["Bill Grubb"](#); ["Deb Grubb \(treasurer@conwaytownship.com\)"](#); ["George Pushies \(trustee1@conwaytownship.com\)"](#); ["Liz Whitt \(clerk@conwaytownship.com\)"](#)
Cc: [Deputy Clerk](#)
Subject: Budget
Date: Thursday, March 9, 2023 11:45:00 AM
Attachments: [image001.jpg](#)

Good morning,

I entered all the numbers from Bill's spreadsheet into QB and included those versions for the packet. I have been vocal about not liking the spreadsheet version without specifying why.

Here are the specifics of why I find it confusing: On the income portion, you can't tell which fund it is addressing. For example, Transfer from General Fund is not identified as the Cemetery Funds income. Under Interest and Dividends, there is no indication which funds are impacted by their portion of the total listed. For example, what is Road fund interest, what is General Fund Interest? What is Cemetery Fund interest? The funds each use the same numbers for each like line items. I am not even sure if we are really addressing each funds numbers or an aggregate. If Bill finds it easier to look at a numerical report, than at least delineate the funds. Second, it does not line up with the reports we get monthly. It is difficult to compare apples to oranges. Not only for those of us used to accounting, but for the public as well.

My recommendation would be to keep the QB format for the official version. If Bill likes the other than he can use it himself. Having various versions out there for the public is just more confusing and an invitation for criticism.

Respectfully,

Elizabeth Whitt
Conway Township Clerk
clerk@conwaymi.gov
517-223-0358 ext 103
517-225-9499 cell
Office Hours: T&W 9-3



Bill Grubb

To: Elizabeth Whitt
Subject: RE: Budget

I apologize for the late reply. I made it through the Board of Review and have worked every day this week including today with great difficulty. Deb and I have both been extremely sick, with what, we have no idea.

I have no problem with whatever format is used for the budget. My thoughts are that anyone who is unfamiliar with QuickBooks, would not know that there are multiple companies that have to be combined to see a total picture. So to get that total picture, you need to look at multiple companies and pay close attention to account numbers because some are shown in different companies with different numbers. Then get out a calculator to get that complete picture. My thought was having both documents, individual companies and a single spreadsheet, would help understand what is going on. So to address your concerns, I will have the spreadsheet I created for the board members, but not include it in the packet.

Bill Grubb
Supervisor
Conway Township
Ph 517-223-0358 Ext.105
Fax 517-223-0533
supervisor@conwaymi.gov



NOTICE
CONWAY TOWNSHIP
PUBLIC HEARING
March 21, 2023
7:00pm

The Conway Township Board will hold a public hearing on the proposed township budget for fiscal year 2023/2024 at the Conway Township Hall, 8015 N Fowlerville Road, Fowlerville, Michigan 48836, (517) 223-0358, on Tuesday March 21, 2023 at 7:00 p.m. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the proposed budget will be available for public inspection at the Conway Township Hall after March 8th, 2023 during regular business hours.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meeting Act), MCLA 41.72a (2) (3).

Elizabeth Whitt, Clerk
Conway Township
517-223-0358
(3/05/2023)

NOTICE
CONWAY TOWNSHIP
PUBLIC HEARING
March 21, 2023
7:00pm

The Conway Township Board will hold a public hearing on the proposed road budget for fiscal year 2023/2024 at the Conway Township Hall, 8015 N Fowlerville Road, Fowlerville, Michigan 48836, (517) 223-0358, on Tuesday March 21, 2023 at 7:00 p.m. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the proposed budget will be available for public inspection at the Conway Township Hall after March 8th, 2023 during regular business hours.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meeting Act), MCLA 41.72a (2) (3).

Elizabeth Whitt, Clerk
Conway Township
517-223-0358
(3/5/2023)

Conway Township - Cemetery Fund #150
Profit & Loss Budget Overview
April 1, 2023 through April 8, 2024

	<u>Apr 1, '23 - Apr 8, 24</u>
Income	
500.000 · Transfer from General Fund	30,000.00
660.000 · Lot sales	2,800.00
661.000 · Burial Fee	1,500.00
662.000 · Foundations	250.00
664.000 · Interest Income	0.00
674.000 · Donations	0.00
690.000 · Other Revenues	0.00
695.00 · Stone Restoration	0.00
	<hr/>
Total Income	34,550.00
Expense	
265.960 · Payroll Taxes	0.00
265.963 · Property Taxes	200.00
276.702 · Salaries	5,000.00
276.801 · Lawn Mowing	14,500.00
276.850 · Contracted Labor	500.00
276.860 · Software Fees	1,200.00
276.930 · Repair & Maintenance	18,000.00
276.955 · Maintenance	0.00
276.959 · Construction	0.00
276.964 · Reimburse of Burial Site	0.00
276.995 · Other	0.00
66000 · Payroll Expenses	0.00
696 · Military Stone Restoration	0.00
993.00 · Stone Preservation	0.00
995.000 · Miscellaneous	0.00
	<hr/>
Total Expense	39,400.00
Net Income	<hr/> -4,850.00 <hr/>

Conway Township Profit & Loss Budget Overview

April 2023 through March 2024

	Apr '23 - Mar 24
Ordinary Income/Expense	
Income	
101.404 · School Tax Collection Fee	0.00
366.350 · Trans in - Daisy Lane Fund	0.00
366.450 · Trans in - Trust & Agency	0.00
402.000 · Taxes - General	120,000.00
403.000 · Taxes - Admin fees	43,000.00
409.000 · Taxes - SET fee	700.00
411.000 · Dog licenses	40.00
450.000 · Fees, Licenses & Permits	10,000.00
455.000 · Research Fees	200.00
560.000 · Metro Act Fee	0.00
573.000 · LCSA PPT Reimbursement	4,800.00
574.000 · State Revenue Sharing	393,975.00
664.000 · Interest & Dividends	3,200.00
667.000 · Rent	2,500.00
671.000 · Misc. Revenues	0.00
675.000 · American Rescue Plan Funds	0.00
680.000 · Election Reimburse	0.00
699.701 · Transfer In - Trust & Agency	0.00
700.701 · Escrow Revenues	0.00
Total Income	578,415.00
Gross Profit	578,415.00
Expense	
102.000 · Unallocated	
102.702 · Office Assistant Salary	11,000.00
102.704 · Payroll Taxes	15,000.00
102.710 · Payroll Billing	2,500.00
102.725 · Workwear	750.00
102.726 · Supplies	2,000.00
102.801 · Mmbrshps, Sft. Lic. & Dues	8,000.00
102.805 · Appropriation Senior Center	2,000.00
102.900 · Printing & Publishing	7,500.00
102.910 · Postage	6,000.00
102.970 · Mileage	3,000.00
102.971 · Miscellaneous	0.00
102.000 · Unallocated - Other	0.00
Total 102.000 · Unallocated	57,750.00
103.000 · Township Board	
103.702 · Salaries Wages	3,500.00
103.706 · FOIA COORDINATOR	1,000.00
103.969 · Seminars and Workshops	500.00
Total 103.000 · Township Board	5,000.00

Conway Township
Profit & Loss Budget Overview
 April 2023 through March 2024

	Apr '23 - Mar 24
171.000 · Supervisor's Office	
171.702 · Salaries	24,321.00
171.969 · Seminars & Workshops	2,000.00
Total 171.000 · Supervisor's Office	26,321.00
200.203 · Due To Road Fund	0.00
215.000 · Clerk's Office	
215.702 · Salaries & Wages	27,712.00
215.703 · Deputies Wages	20,000.00
215.969 · Seminars & Workshops	6,500.00
215.000 · Clerk's Office - Other	0.00
Total 215.000 · Clerk's Office	54,212.00
247.000 · Board of Review	
247.702 · Salaries & Wages	2,000.00
247.969 · Seminars & Workshops	0.00
Total 247.000 · Board of Review	2,000.00
253.000 · Treasurer's Office	
253.702 · Salaries & Wages	25,609.00
253.703 · Deputies Salaries	12,480.00
253.832 · Charge Back	200.00
253.969 · Seminars & Workshops	3,000.00
253.975 · Bank Service Charge	150.00
Total 253.000 · Treasurer's Office	41,439.00
257.000 · Assessor	
257.701 · Assessor Services	100.00
257.702 · Salaries	38,400.00
257.969 · Seminars & Workshops	1,500.00
Total 257.000 · Assessor	40,000.00
262.000 · Elections	
262.702 · Salaries & Wages	7,500.00
262.726 · Supplies	2,500.00
262.900 · Printing & Publishing	250.00
262.930 · Equipment/Maintenance	10,000.00
Total 262.000 · Elections	20,250.00

Conway Township Profit & Loss Budget Overview April 2023 through March 2024

	Apr '23 - Mar 24
265.000 · Building & Grounds	
265.146 · Equipment-Office	10,000.00
265.702 · Hall Monitor Salary	1,500.00
265.801 · Lawn Mowing	3,500.00
265.802 · Landscaping	0.00
265.805 · Snow Removal	4,500.00
265.859 · Internet & Phones	12,000.00
265.920 · Utilities	5,500.00
265.930 · Equipment Maintenance	0.00
265.935 · Building Maintenance	18,000.00
265.950 · ARPA Fund Expenses	0.00
265.970 · Parking Lot	5,000.00
265.971 · Capital Improvement	10,000.00
265.000 · Building & Grounds - Other	0.00
Total 265.000 · Building & Grounds	70,000.00
266.000 · Professional Fees	
266.103 · Attorney	60,000.00
266.721 · Planning Commission	37,200.00
266.955 · Auditor	10,500.00
266.960 · Engineer	1,800.00
Total 266.000 · Professional Fees	109,500.00
275.000 · Drains At Large	50,000.00
276.000 · Cemetery	
276.702 · Salaries	0.00
276.801 · Lawn Mowing	0.00
Total 276.000 · Cemetery	0.00
301.000 · Public Safety	
301.700 · Fire Authority Rep	1,000.00
301.701 · Police Ordinance Enforcement	10,000.00
301.702 · Contribution Police Salaries	0.00
Total 301.000 · Public Safety	11,000.00
526.000 · Sanitary Landfill	
526.960 · Spring Cleanup	5,000.00
Total 526.000 · Sanitary Landfill	5,000.00
66900 · Reconciliation Discrepancies	0.00
721.000 · Planning & Zoning	
721.702 · Salaries	20,000.00
721.969 · Seminars & Workshop	500.00
Total 721.000 · Planning & Zoning	20,500.00

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03/09/23

Accrual Basis

Conway Township
Profit & Loss Budget Overview
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>
738.000 · Recreation Association	
738.100 · Parks & Recreation Contribution	35,000.00
738.702 · Salaries	900.00
738.000 · Recreation Association - Other	0.00
	<hr/>
Total 738.000 · Recreation Association	35,900.00
954.000 · Insurance & Bond	11,500.00
980.000 · Transfers Out - Cemetery	30,000.00
	<hr/>
Total Expense	590,372.00
	<hr/>
Net Ordinary Income	-11,957.00
Other Income/Expense	
Other Income	
Interest Income	0.00
501.000 · Federal Grant Income	0.00
	<hr/>
Total Other Income	0.00
	<hr/>
Net Other Income	0.00
	<hr/>
Net Income	-11,957.00
	<hr/> <hr/>

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03/09/23

Accrual Basis

Conway Township - Road Fund #201
Profit & Loss Budget Overview
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>
Income	
402.000 · Taxes - Road Millage	250,000.00
664.000 · Interest Income	0.00
	<hr/>
Total Income	250,000.00
Expense	
955.000 · Chloriding	100,000.00
967.000 · Construction	260,000.00
	<hr/>
Total Expense	360,000.00
	<hr/>
Net Income	-110,000.00
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We have prepared a quote for you

DMARC Record for conwaymi.gov

QUOTE #KN087378 V1

PREPARED FOR

Conway Township

PREPARED BY

Kristen Napieralski

Labor

Description	Price	Qty	Ext. Price
Setup Labor-DKIM and DMARC to Improve email security. Create a DMARC & dkim record for the domain conwaymi.gov to prevent spoofing.	\$350.00	1	\$350.00
Subtotal:			\$350.00

DMARC Record for conwaymi.gov

Prepared by:

Applied Innovation - Grand Rapids Office

Kristen Napieralski
844-344-6450
knapieralski@netsmartai.com

Prepared for:

Conway Township

PO Box 1157
Fowlerville, MI 48836
Elizabeth Whitt
15172259499
clerk@conwaymi.gov

Quote Information:

Quote #: KN087378

Version: 1
Delivery Date: 03/03/2023
Expiration Date: 03/31/2023

Quote Summary

Description	Amount
Labor	\$350.00
Total:	\$350.00

Quote valid during the month it was quoted. Taxes, shipping, handling and other fees may apply. Deposit may be required before order is placed. Most items will be delivered within ten business days. We reserve the right to cancel orders arising from pricing or other errors.

Applied Innovation - Grand Rapids Office

Signature: _____
Name: Kristen Napieralski
Title: _____
Date: 03/03/2023

Conway Township

Signature: _____
Name: Elizabeth Whitt
Date: _____

**RESOLUTION #230321-1
CONWAY TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2023-2024 ROAD MILLAGE RATE AS
DIRECTED BY THE HEADLEE ROLLBACK CALCULATION**

WHEREAS, the Conway Township Board has carefully examined the financial circumstances of the Township for the 2023-2024 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Conway Township Board has complete authority and hereby authorizes up to 1.9483 mills to be levied for road maintenance and road improvement purposes in Fiscal Year 2023-2024 from within its authorized millage rate.

RESOLVED BY:
SUPPORTED BY:

VOTE: Pushies: D. Grubb: Whitt: Crampton-Atherton: W. Grubb:

ADOPTION DATE: March 21, 2023

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 21, 2023, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Elizabeth Whitt
Township Clerk