

**Conway Township**

**Regular Meeting**

April 19, 2022

7:00 pm

**AGENDA**

Call to Order and Pledge of Allegiance

Roll Call

**Consent Agenda Approval**

1. 22-03-15 Meeting Minutes
2. 22-03-31 Meeting Minutes
3. 22-03-14 Planning Meeting Minutes
4. 22-04-11 Planning Meeting Minutes
5. Zoning Administrator Report
6. Account Reconciliations
7. Disbursements/Payroll Report/Budget Report
8. Hall Rental Report
9. Sheriff's Reports

**Call to the Public**

**Approval of Board Meeting Agenda**

**Communications**

**Unfinished Business**

10. Secluded Acres SAD

**New Business**

11. Resolution 220419-1 Amend the Zoning Ordinance

**Board Member Discussion**

**Call to the Public**

**Adjournment**

CONWAY TOWNSHIP POLICY No. 7

**PUBLIC COMMENT AND CONDUCT POLICY**

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a person shall be designated to express the group's concern. A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

Unapproved Minutes  
Of the March 15, 2022  
Conway Township  
Regular Board Meeting  
7:00 pm

REGULAR MEETING

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Present: Clerk Elizabeth Whitt, Supervisor William Grubb, Trustee Anthony St. Charles, Trustee George Pushies, Treasurer Debra Grubb.

Motion to approve Consent Agenda, moving February Board minutes approval to unfinished business. Motion by Whitt. Support by D. Grubb. Roll Call: Whitt – yes, W. Grubb – yes, D. Grubb -yes, St. Charles - no, Pushies – no. Motion approved.

Call to the public: three residents and one non-resident spoke.

Motion to approve the Board Meeting Agenda with the following changes: add bids to repair floor and attorney to new business as number 29 and 30.

Supervisor W. Grubb opened the Public Hearing for the General Fund Budget at 7:14 pm, closed at 7:14 pm.

Supervisor W. Grubb opened the Public Hearing for the Road Fund Budget at 7:15 pm, closed at 7:17 pm.

Motion to change February Board meeting minutes to Motion to approve a ~~special meeting~~ **workshop** with the Planner, Attorney, Zoning Administrator, Planning Commission Chair, and the Supervisor to discuss a Solar Farm ordinance. Motioned by Whitt, seconded by D Grubb, motion approved.

Secluded Acres SAD discussion moved to April Board Meeting.

Motion to make the following budget amendments: Increase Board of Review Salaries by \$1500; Increase Internet & Phones by \$7000; Increase Parking Lot by \$2500; Increase Capital Improvement by \$35000; Increase Cemetery Salaries by \$2500; Increase Planning & Zoning Salaries by \$4000 and Training by \$900. Motion by Whitt, supported by D Grubb. Roll Call: Pushies no, W Grubb yes, St Charles no, Whitt yes, D Grubb Yes. Motion approved.

Motion to adopt Policy 22 Attorney Consultation. Motion by Whitt, supported by D Grubb, Roll Call D Grubb yes, Pushies no, Whitt yes, St Charles no, W Grubb yes. Motion approved.

Motion to apply for a Cyber Liability policy through MTPP for a coverage amount of \$1,000,000 at an estimated annual premium of \$1,500. Motion by Whitt, supported by St Charles. Motion approved.

Motion to adopt Policy 21 Planning Commission Meeting and Public Hearing Notice. Motion by D Grubb, supported by Whitt. Roll Call Pushies no, St Charles yes, D Grubb yes, W Grubb yes, Whitt yes. Motion approved.

Motion to accept bid from Chloride Solutions for 2022 Season. Motion by W Grubb, supported by D Grubb, motion approved.

Motion to accept bid from Crampton Electric to repair and install receptacles in the floor on stage and out on the hall floor. Motion By W Grubb, supported by Whitt. Roll Call St Charles – yes, Pushies – yes, D Grubb – yes; W Grubb- yes, Whitt-yes. Motion approved.

Unapproved Minutes  
Of the March 15, 2022  
Conway Township  
Regular Board Meeting  
7:00 pm

Motion to accept and return signed project agreement to the Livingston County Road Commission for the Hayner Road pavement improvement project between Fowlerville and Robb Roads. Motion by W Grubb. Support by Pushies. Roll Call Whitt – yes, Pushies – yes, St Charles – yes, D Grubb – yes, W Grubb – yes. Motion approved.

Resolution #220315-1 offered by Whitt, support by D Grubb. Roll Call: Whitt-yes, St Charles- no, Pushies-no, D Grubb - yes, W Grubb-yes. Resolution approved.

Resolution #220315-2 offered by D Grubb, support by W Grubb. Roll Call D Grubb – yes, Whitt yes, St Charles – no, W Grubb – yes, Pushies – no. Resolution approved.

Resolution #220315-3 offered by Whitt, support by W Grubb. Roll Call D Grubb – yes, St Charles – no, Pushies – no, W Grubb – yes, Whitt – yes. Resolution approved.

Resolution #220315-4 offered by Whitt, support by St Charles. Roll Call St Charles – yes, Pushies – yes, D Grubb – yes, Whitt – yes, W Grubb – yes. Resolution approved.

Resolution #220315-5 offered by Whitt, support by St Charles. Roll Call Pushies – yes, D Grubb – yes, Whitt – yes, St Charles – yes, W Grubb – yes. Resolution approved.

Resolution #220315-6 offered by Whitt, support by St Charles. Roll Call D Grubb – yes, Whitt – yes, W Grubb – yes, Pushies – yes, St Charles – yes. Resolution approved.

Resolution #220315-7 offered by W Grubb, with amendment to annual basis not per meeting. Support by D Grubb. Roll Call Whitt – yes, St Charles – no, Pushies – no, D Grubb – yes, W Grubb – yes. Resolution approved.

Resolution #220315-8 offered by Whitt, support by D Grubb. Roll Call Whitt – yes, St Charles – no, W Grubb – yes, Pushies – no, D Grubb – yes. Resolution approved.

Resolution #220315-9 offered by St Charles, support by D Grubb. Roll Call W Grubb – yes, Whitt – yes, D Grubb – yes, St Charles – yes, Pushies – yes. Resolution approved.

Resolution #220315-10 offered by St Charles, support by D Grubb. Roll Call W Grubb – yes, Whitt – yes, D Grubb – yes, Pushies – yes, St Charles – yes, Resolution approved.

Motion to Accept Parrish Carpet company to repair stage floor. Motion by Whitt, supported by St Charles. Roll Call St Charles – yes, Whitt – yes, D Grubb – yes, Pushies – yes, W Grubb – yes. Motion approved.

Motion to send any and all billable hours, unredacted, to all board members separate from the board packet monthly. Motion by Pushies, supported by St Charles. Roll Call D Grubb – yes, St Charles – yes, Pushies – yes, W Grubb – yes, Whitt – yes. Motion approved.

Call to the public: one resident and one non-resident spoke.

Motion to adjourn the meeting at 8:35 pm by Whitt, supported by D Grubb. Motion approved.

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Elizabeth Whitt, Township Clerk

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Gabriele Bresett, Deputy Clerk

22-03-15 Unapproved Minutes\\S\2015\share1\shared\Board Meetings\2022\22-04-19\22-03-15 Unapproved Minutes.docx

Unapproved Minutes  
Of the March 31, 2022  
Conway Township  
Special Board Meeting  
1:00 pm

SPECIAL MEETING

Supervisor Grubb called the meeting to order at 1:00 p.m.

Present: Clerk Elizabeth Whitt, Supervisor William Grubb, Trustee Anthony St. Charles, Trustee George Pushies, Treasurer Debra Grubb.

Call to the public: none present.

Motion to approve the Board Meeting Agenda with the following changes: separate each budget amendment into its own item.

Motion to Increase 266.103 Attorney to \$25,000. Motion D. Grubb. Support Whitt. Roll call: Pushies – no, St. Charles – no, Whitt – yes, D. Grubb – yes, W. Grubb – yes. Motion approved.

Increase 266.721 Planning Commission to \$8,000. Motion Whitt. Support St. Charles. Roll call: D. Grubb – yes, Whitt – yes, W Grubb – yes, Pushies – yes, St. Charles – yes. Motion approved.

Increase 738.100 Parks & Recreation Contribution to \$47,000. Motion W. Grubb. Support Whitt. Roll call: Pushies – no, St. Charles – yes, W. Grubb – yes, D. Grubb – yes, Whitt – yes. Motion approved.

Increase 301.700 Fire Authority Rep. to \$1200. Motion Whitt. Support D. Grubb. Roll call: Pushies – yes, St. Charles – yes, W. Grubb – yes, D. Grubb – yes, Whitt – yes. Motion approved.

Increase 721.702 Planning & Zoning Salaries to \$19,000. Motion W. Grubb. Support d. Grubb. Roll call: Pushies – yes, St. Charles – yes, Whitt – yes, D. Grubb – yes, W. Grubb – yes. Motion approved.

Call to the public: none present.

Motion to adjourn the meeting at 1:58 pm by Whitt, supported by Pushies. Motion approved.

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Elizabeth Whitt, Township Clerk

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
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<b>AGENDA</b>	Attendees:	
<b>Call to Order</b>	1. Chair Chuck Skwirsk called the Conway Township Planning Commission meeting to order at 7:00pm.	
<b>Pledge of Allegiance</b>	Chair Chuck Skwirsk led in the Pledge of Allegiance.	
<b>Roll Call Signin</b>	2. He called Roll Call of:  <b>Planning Commission Members present:</b> Jeff Klein, Londa Horton, Kelly Ralko, Meghan Swain-Kuch, Chuck Skwirsk, Dave Whitt, George Pushies - Ex-Officio  <b>Zoning Administrator present:</b> Todd Thomas.  <b>Livingston County Planning Commissioner present:</b> Dennis Bowdoin  <b>Township Attorney present:</b> Abby Cooper  <b>Community Builders (CIP) Master Planners present:</b> <del>Carmen</del> , Justin, Hannah  <b>Those absent:</b> <a href="#">Click or tap here to enter text.</a>	
<b>CONSENT AGENDA APPROVAL</b>	3. Planning Meeting Minutes from the last meeting 2/14/2022 A motion was made by Dave Whitt to accept the minutes from the last meeting. Second by Jeff Klein. All in favor. Opposed. Motion passed.	
<b>CALL TO PUBLIC</b>	-0-	
<b>APPROVAL OF PLANNING COMMISSION MEETING AGENDA FOR TONIGHT</b>	Meghan Swain-Kuch made a motion to accept the meeting agenda for tonight. Second by George Pushies. All in favor. Opposed. Motion passed.	

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
<b>COMMUNICATIONS</b>	<p>4. Zoning Administrator Report - February 2022 – solar permit buildingmounted was submitted for February, no application for Luke Bryan.</p> <p>5. Board Ex-Officio Report – February 2022 Board Meeting minutes</p> <p>6. Policy 21 – Chuck Swirsk</p> <p>Abby Cooper was asked by the Board to prepare a policy to prepare how public hearings are to be handled. How to make this a workable policy for the Secretary. Chuck Swirsk asked Dennis Bowdoin when he was the</p>	
	<p>Chair, how was it handled. “I took everything to Chet that I needed and Chet did the agenda and hand delivered agendas to PC members houses. That process carried over to Cindy. The Public Hearing went into the <i>News and Views</i>. “You don’t have any money, so you cannot go to the press.” Todd also did all the notifications, special zoning, and special use. The Clerk has always taken care of that. The difference is that Londa and the previous secretary, we have to notify all surrounding townships for events like for the Master Plan. All have to be notified. The precedent is that the clerk always handled that. I believe everything should be pushed through one hub, Chuck. Who does the mailing for any zoning within 300 feet? Karen, the Accessor, and Todd Thomas do it up to 300’ – we identify the properties and Clerk does the mailing, commented Todd. It’s on the board for tomorrow’s agenda to get the draft in better shape.</p>	<p><b>Bill will take matter to the Board for tomorrow’s agenda.</b></p>

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
<b>OLD BUSINESS</b>	<p>7. Small Event Template – Meghan</p> <p>Meghan Swain-Kuch pulled from two really good ordinances to make the template. Justin asked to be sent the ordinances from Meghan. Whatever zoning district it is, have a threshold for attendance, like 2500 and down, commented Todd Thomas. Higher than that could be handled by Site Plan review. Justin, a small event if it's an enclosed building, then it's the number of people it holds will be the capacity.</p> <p>8. Solar Survey – Kelly, Abby</p> <p>Kelly sent to the board for a vote, needs our guidance. Make a recommendation. "Solar is coming in; will it tie up money?" Chuck. We could put something on the website for consumer alert, to inform the public. Make sure someone doesn't take the survey multiple times, Meghan. Put a notice in the paper to read the paper. Use electronic means for cost saving. Justin, post on the website and the township will mail it if not available electronically, or when they come in to the office. George, it needs to go further than the <i>News and Views</i>. Meghan, "Can we put up a survey event on WHMI?" Londa commented on development of survey in that it needs to be neutral. Kelly wants input. A farmer can use the farming act to choose how to farm, crops or solar for example, Right to Farm Act. Abby – question 2. What are your concerns – no discount given to electric bills. That should be deleted as a</p>	<p><b>Meghan to send Justin event template zoning ordinances used</b></p>



# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
	<p>choice. Include Londa’s comments. Include demographics. Londa to include edits for next meeting. What is a commercial farm? Define this. You can have a solar farm on 35 acres. Age, resident for how long, demographics, if you work within the township are things to consider for demographics on the survey.</p> <p>9. PC Bylaws – Abby 10. 13.10 Event weddings – Abby</p> <p>LCPC have some more consideration for the event barns. Vote to keep the amendment related to wedding barns and send rest to LCPC. Keep two amendment – Z-08-22 and Z-07-22 here too. She thought we needed two edits before going to the Board, but include the definition for marijuana caregiver operation and it was already included. Delete “special” land use permit, it already is a “Special land use permit in AR district.” We are good to send 5,6,9,10,11 to the Board for approval. Motion to approve the Resolution to <b>Recommend approval of Zoning Ordinance Amendments to Township Board</b>. and then send to the Board for approval. Meghan Swain Kuch so moved, second Kelly Ralke.</p> <p>11. PR Resolution - Abby</p>	<p>Londa to edit survey</p> <p>George to take to the Board</p>
<b>NEW BUSINESS</b>	<p>12. Census stats for Master Plan – Dennis Bowdoin</p> <p>SEMOGs data is updated, for example. The census was not as highly collected as in the past and it’s still not all out yet, Justin. The profile for Livingston County would be good for the Master Plan and website.</p> <p>13. Solar List – The Planners</p> <p>They held a meeting three weeks ago with the Chair, attorney and supervisor, ZA, and Cohocatah here. We will not prepare an actual ordinance tonight. They prepared an outline.</p> <ul style="list-style-type: none"> <li>a. Things in red were questions we wanted to bring to your attention.             <ul style="list-style-type: none"> <li>i. Building mounted versus ground mounted vs. commercial and accessory. Have commercial systems have their own ZO.</li> </ul> </li> </ul>	<p>PC members make revisions</p>

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
	<p>ii. Commercial – page 2. Front yard prohibited in commercial – solar will not be in front yard. How to handle that – where is house located, Meghan. iii. Ht. 16’ is good to keep, Hannah. From ground to top of the panel. Think about if allow grazing then allow more height.</p> <p>iv. Farms enrolled in PA 116 needs to follows rules for MDARD, must keep drainage, disclose what the drainage was made with, have a plan for replacement. Storm water must be kept onsite and managed onsite and not negatively impact a neighbor as a result of your development. Create retention basins. We have a Michigan and US wetland inventory. Understand where each tile is located. Storm water calculations will have to be verified currently and then calculate the impact of their development.</p> <p>v. This township is only a donor township, we don’t take any water in, we donate water out, Dennis Bowdoin. We have a county drain running right through the middle of this township. Hot and warm weather pattern was different this year, Dave Whitt. No one can build within 50 feet of the drain, Dennis.</p> <p>vi. Fencing – 7 ‘chain link or woven wire, no barbed wire.</p> <p>vii. Power and transmission lines located underground – need feedback.</p> <p>viii. Setbacks 200’ from property line. From wetlands – setbacks – think of this. How are they preventing it flowing back into the wetland? What are the runoff plans? The general standard – water enters at the same rate at the beginning as after development. Building or a structure 6.06L has a different setback for water. ix. Groundcover – native vegetation needs to be established.</p>	

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
	<ul style="list-style-type: none"> <li>x. The fencing doesn't have to follow the setbacks, just the panels.</li> <li>xi. Consider access corridors for wildlife every 1000 feet for migratory patterns. There is a development where it shows the solar panels are laid out in a network of corridors in between. This could be a requirement. Justin will send out pictures of one he knows of.</li> <li>xii. Landscaping- liked Marcellus Township – need feedback</li> <li>xiii. Site plan process: having a conceptual layout plan shows major elements of a site plan. The developer submits before engineering and it comes to the PC for review before they make up full plans. Full plans would still come through the normal process. What's a reasonable site plan timeframe? What's the process for getting an extension? How many extensions?</li> <li>xiv. Formal Site plan – Planners have a site plan review process.</li> <li>xv. Modifications of site plan – minor changes like location of a panel could it be handled at admin level and major changes come back to Planning Commission.</li> <li>xvi. Decommissioning plan – removal of equipment and restoration of soil up to depth of 4'. Performance guarantee reviewed every 3 years. Insurance and damage to current infrastructure – add, Kelly.</li> </ul>	<p><b>Justin to send link to access corridors</b></p>
<p><b>PLANNING COMMISSION MEMBER DISCUSSION</b></p>	<p>Dave Whitt has a question for Abby, "If a company applies for multiple projects, what leverage do we have?"</p> <p>Londa Horton – consider small trees in screening versus large trees.</p>	
<p><b>LAST CALL TO PUBLIC</b></p>	<p>Attendee – there has been a change to the personnel handbook regarding smoking around the building. PC members get back to Gabi with reply.</p>	

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
	Attendee - Public Hearing is the chance for public to give feedback, it's published in the paper to give input.	
<b>ADJOURNMENT</b>	Chuck Skwirsk made a motion to adjourn. Second by George Pushies. All in favor. Opposed. Motion passed. Adjourned at 8:52pm	

\*\*SEE ATTACHED ZO AMENDMENT RESOLUTION BELOW PER ABBY COOPER

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
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## RESOLUTION TO RECOMMEND APPROVAL OF ZONING ORDINANCE AMENDMENTS TO TOWNSHIP BOARD

### Conway Township Planning Commission

WHEREAS, the Conway Township Planning Commission ("Township PC") held a public hearing on the following zoning ordinance amendments on December 13, 2021, and recommended approval to the Township Board:

Z-05-22 Conway Township, Zoning Ordinance Amendment, Article 2 Definitions and Article 6 General and Supplemental Regulations, regarding Accessory Buildings and Structures.

Z-06-22 Conway Township, Zoning Ordinance Amendment, Article 7 AR Agricultural Residential District, Article 8 R Residential District and Article 10 C Commercial District regarding Additional Dimensional Requirements.

Z-07-22 Conway Township, Zoning Ordinance Amendment, Article 7 AR Agricultural Residential District, Article 8 R Residential District, Article 10 C Commercial District, and Article 11 I Industrial District regarding Event/Wedding Structures as a Special Use

Z-08-22 Conway Township, Zoning Ordinance Amendment, Article 13 Special Land Uses regarding Special Event/Wedding Structures and Venues.

Z-09-22 Conway Township, Zoning Ordinance Amendment, Article 6 General and Supplemental Regulations regarding Medical Marijuana Uses.

Z-10-22 Conway Township, Zoning Ordinance Amendment, Article 15 Off-Street Parking and Loading-Unloading Standards regarding Parking Space Requirements.

Z-11-22 Conway Township, Zoning Ordinance Amendment, Article 6 General and Supplemental Regulations regarding Solar Energy Collectors.

The above-listed numbers are those assigned by the Livingston County Planning Commission ("LCPC") to the proposed amendments.

WHEREAS, pursuant to statute, these proposed zoning ordinance amendments were provided to LCPC for their review and recommendation;

WHEREAS, the LCPC likewise recommended approval of the above noted amendments with the exception of Z-08-22 related to Special Event Wedding Structures and Venues;

WHEREAS, as to the Special Event Wedding Structures and Venues, the LCPC and it's staff did believe the proposed amendments to be reasonable and appropriate but encouraged the Township to take careful consideration of the comments in their review prior to taking final action, which



# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
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included additional considerations related to noise levels, hours of operation, farming preservation, traffic, setbacks, landscaping, lighting, sanitation, and appropriate bond.

WHEREAS, the Township PC wishes to take additional time to go through the LCPC review and comments in these areas before making a final recommendation on those proposed amendments in addition to allowing the input of its newly engaged planners;

WHEREAS, regarding Z-09-22 relating to Medical Marihuana Uses, the LCPC recommended a definition in Article 2 be added for "Medical Marihuana Caregiver Operation;" however, upon further review, that definition is already in the ordinance at Section 6.25(C)(2).

WHEREAS, the Township PC previously believed it would be necessary to delete the word "special" in 6.25(G)(9); however, upon further review, that word is appropriate in that subsection as Medical Marihuana Caregiver Operations are permitted as a special use in the AR District per Sections 7.03(19) and 6.25G(1).

NOW, THEREFORE, BE IT RESOLVED that:

1. The Township PC recommends to the Township Board the proposed amendments assigned LCPC numbers Z-05-22, Z-06-22, ~~Z-07-22~~, Z-09-22, Z-10-22, and Z-11-22 for approval and proposed revisions to Section 6.25 shall be unchanged from the original vote of the Township PC, as shown on the attached.
2. The Township PC's final recommendation on amendment Z-07-22 and Z-08-22, relating to Special Event Wedding Structures and Venues, shall be delayed to allow the Township PC more time to explore the various issues outlined in the LCPD's review, and therefore this proposed amendment will not be forwarded to the Township Board at this time.

The foregoing resolution offered by Board Member Meghan Swain-Kuch  
Second offered by Board Member Kelly Ralco

Upon roll call vote the board members voted as follows:

Skwisk: Yes  
Swain-Kuch: Yes  
Klein: Yes  
Ralco: Yes  
Whitt, D: Yes  
Horton: Yes

Opposed = -0-

The Chairperson declared the resolution adopted at a regular meeting of the Conway Township Planning Commission held on March 14, 2022.

Londa Horton

Londa Horton, Secretary

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
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Z-07-22 Conway Township  
Amendments to Zoning Ordinance Article 7: AR Agricultural Residential District, Article 8: R Residential District, Article 10: C Commercial District, and Article 11: I Industrial District

## ARTICLE 8. R RESIDENTIAL DISTRICT

### Section 8.03 Special Uses

- A. The following uses of land and structures may be permitted upon the issuance of a special use permit in accordance with the procedures and standards contained in Article 13, Special Land Uses.

13. Special Event/Wedding Structures and Venues. (See Section 13.10).

## ARTICLE 10. C COMMERCIAL DISTRICT

### Section 10.03 Special Uses

- A. The following uses of land and structures may be permitted upon the issuance of a special use permit in accordance with the procedures and standards contained in Article 13 Special Land Uses:

11. Special Event/Wedding Structures and Venues. (See Section 13.10).

## ARTICLE 11. I INDUSTRIAL DISTRICT

### Section 11.03 Special Approval

- A. The following uses may be permitted subject to the conditions hereinafter imposed and subject further to the approval of the Planning Commission pursuant to the standards of Article 13 Special Land Uses.

10. Special Event/Wedding Structures and Venues. (See Section 13.10).

**Township Recommendation: Approval.** The Conway Township Planning Commission recommended Approval of this zoning amendment at its December 13, 2021. There were no public comments noted in the minutes.

**Staff Recommendation: Approval.** The proposed amendments appear to be reasonable and appropriate.



# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

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Z-08-22: Conway Township  
Amendments to Article 13: Special Land Uses  
Page 2

## W. Special Event/Wedding Structures and Venues.

### 1. Intent and Purpose.

This special land use is for the conversion of existing farm structures or construction of new structures of a farm, rustic or similar style, and the use of surrounding grounds for organized meeting and/or reception space as a gathering place for weddings, parties, and corporate events.

### 2. Site Requirements and Performance Standards.

All special event/wedding structures, venues, and surrounding grounds shall be subject to the following requirements and standards:

- a. All approved special land uses for special wedding structures, venues, and surrounding grounds are subject to an annual review by the Zoning Administrator for compliance purposes as stated in Section 13.06 (D.).

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**STAFF COMMENTS:** The Township Ordinance regarding permit compliance (Section 13.06 (D.)), states the following:

***D. Permit Compliance.*** *In authorizing any special use permit, the Planning Commission may require a performance guarantee pursuant to Section 3.06 to insure compliance with the requirements, specifications and conditions imposed. All special use permits shall be subject to an annual review by the Zoning Administrator for compliance purposes. The Zoning Administrator shall report any non-compliance findings to the Planning Commission for further action.*

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***b.*** The minimum parcel size shall be twenty (20) acres.

***c.*** A five hundred (500) foot open buffer shall be provided on all sides of the property not abutting a public roadway. Special event activities are not permitted within this buffer area. Where possible, agricultural crops shall remain or be grown in the buffer area, or suitable landscaping shall be installed, to maintain the rural/agricultural character of the site.

***d.*** A landscape buffer meeting the requirements of Article 6 shall be installed along all property boundaries abutting a residentially zoned district or residential use. The Planning Commission may request additional landscaping to provide further screening/buffer from lights or noise.

***e.*** Parcels shall have unobstructed frontage and provide direct ingress and egress.



# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
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Z-08-22: Conway Township  
Amendments to Article 13: Special Land Uses  
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- f. All ingress/egress shall be designed in such a manner to minimize traffic hazards associated with entering and exiting the public roadway and meet the requirements and standards of Article 16.
- g. Access drives on private easements are not permitted.
- h. Event parking area design shall meet the requirements and standards of Article 15.
- i. Parking is not permitted within the designated front yard, required buffer area, public private right of way, or within any other setback areas required by this Ordinance.
- j. Barrier-free parking spaces and pathway shall be a solid surface and meet ADA requirements.
- k. Lighting shall be the minimum necessary to provide for site safety and comply with ordinance standards. Lighting shall be directed away from all adjacent properties.
- l. Structures shall meet Fire Code standards and shall be inspected by the Fowlerville Area Fire Department and Livingston County Building Department prior to issuance of a Certificate of Occupancy.

STAFF COMMENTS: Staff would recommend that the Township also consult with law enforcement in order to make sure they are aware of this new type of land use within the township, as there are times when these types of uses, unfortunately, generate the need for law enforcement presence. In addition, the township should require written approval from the Fowlerville Area Fire Department and the Livingston County Building Department, correspondence of which remains as part of the permanent land use permit file with the Township Zoning Administration office prior to any final approval of a site plan and permit.

- m. Amplified music and dancing are permitted only within the event structure as part of the special use permit. Township noise ordinance shall be observed and complied with.

STAFF COMMENTS: Staff would recommend that the parcel owner and or the applicant/petitioner provide the Township with a professional noise level analysis of the lot/parcel in order for Township officials and the Planning Commission to better understand the negative effects generated by the proposed amplified noise generated from the site. Also, Staff would recommend that the township establish a set, general time allowed for music at these events, which takes into consideration the surrounding land use character (residential versus commercial) and retains good neighborly relations to the extent possible.

# Conway Township Planning Commission Meeting Minutes

March 14, 2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

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STAFF COMMENT: Here the question arises, who is the responsible party to secure the liquor permit, the owner of the property or the event applicant/petitioner? This permit should also be retained as part of the permanent land use permit file residing in the Zoning Administrator's office.

- p. Tents are permitted only for outdoor wedding ceremonies.
- q. Applicants for a special use permit under this subsection shall, in addition to any other special use and site plan application requirements, provide the following information at the time of application:
  1. Ownership of the property.
  2. A site plan for the entire parcel, including proposed ingress/egress, parking areas, and capacity and otherwise consistent with Article 14.
  3. Proposed hours/days of operation.

STAFF COMMENTS: Staff would highly recommend that the township pre-establish a set standard for hours of operation for this land use, especially due to the noise and traffic elements it typically generates. A good rule of thumb would be an operational time limit of 9 or 10 AM until 10 or 11 PM, with the site only operational during Daylight Savings Time (or Mid-March through early November), when leaves are still on the trees, in order to provide another level of noise suppression and to maximize the level of daylight available during that time period.

4. The size of the event facility and guest capacity, including a floor plan of the structure and other areas/structures to be utilized. Applicant must provide a copy of Certificate of Occupancy for any structures included in the event.
5. The anticipated number of events per year.

STAFF COMMENTS: Again, Staff would suggest that the township pre-establish a set number of events allowed by the site, either daily, weekly, monthly and yearly. Staff would also suggest that the owner of the site maintain a log of events that will serve as part of the basis for the annual permit review by the township.

6. The maximum number of attendees per event, which shall not exceed the capacity of all utilized structures.
7. Number of full- and part-time employees.



# Conway Township Planning Commission Meeting Minutes

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## 11. Use of music at the facility, including types of sound amplification.

STAFF COMMENTS: please refer to the comments regarding sound/amplified music provided above.

## 12. Identification of any temporary structures or tents to be used in association with events.

## 13. Evidence of insurance coverage.

## 14. Any other documentation required by the Zoning Administrator.

STAFF COMMENTS: Staff has consulted with well-respected Michigan Township's Association (MTA) planning and legal expert Catherine Kauffman regarding this topic in other planning capacities and situations in the past. Her advice is for the community to make sure it takes a good hard look at the level of desire the township has in allowing this type of land use and then start small in concept and build from there. She states that the key is to start with a SMALL vision of what the intent of the event barn land use is, what the township envisions it is, and have a strict set of standards and requirements, which, if necessary, can be amended over time. Keep the Vision Small and Focused.

In addition, she states that another key is to remember that a violation of a Special Use permit is a violation of the entire Zoning Ordinance, and this can be enforced through preferably the municipal civil infraction process.

Other keys she feels are important:

- Has the township identified the proper zoning districts? Why these districts?
- Has the township identified the proper minimum parcel size? Why this acreage?
- If possible, make it a requirement that the Event Structure be tied directly to the commercial-ag use/nature of the subject parcel. This is a VERY IMPORTANT consideration, in order to preserve the Goals and Objectives of the Master Plan – preservation of ag uses, open space, etc
- If possible, require that a certain percentage of the parcel be dedicated to commercial agricultural uses and remaining percentage MAY be utilized for Event Structure use.
- If possible require that the parcel include an owner-occupied residential dwelling. This is also a very IMPORTANT consideration, so that outsiders that do not want to live or associate with the rest of the community but only want to profit from the use are dissuaded from looking at this for purely financial gain. Purpose of the event structure use should be to aid in the continued preservation of farming and commercial-ag activities in the township by providing an outside "niche" commercial

# Conway Township Planning Commission Meeting Minutes

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- Other Important Issues to Consider:

- Noise: Enforcement of the regulation is challenging, who enforces, how is it measured (Decibel reader). The Decibel reader must be calibrated. Allow or not allow amplified music. Require all doors to be closed during an event. Require a vestibule as part of the building envelope to diminish noise level/effects.
- Traffic: How is it controlled – ingress and egress to and from parcel, who enforces, important to have Road Commission involved as well. Drinking and driving issue.
- Frequency and Duration of "Events": How is an "Event" defined. Can it be all day, half day, etc., What time of year (seasonal, etc.). Is a three-day event by same renter constitute one event or three events? 3-day weekends are important considerations. Five events per week is too many – we need to scale this number way back.
- Setbacks: Ample enough to diminish effects of events on surrounding parcels.
- Landscaping: How much, need for more than normal because of amplified music? Where located on site?
- Lighting: How much, what type and how shielded (same as required for site plan and commercial special uses).
- Parking: How much, allow for non-paved parking but how do you identify parking spaces, required handicap parking, signage, concrete wheel stops.
- Sanitation: Require on-site permanent restrooms or simply allow port-a-johns and handwashing stations. How many required and where location on the site.
- Handicap Accessibility: Must be accessible to all. Handicap parking. Signage.
- Ingress and Egress within the building envelope: Must have exit signs, safe walking to and from parking area and event barn.
- Fire suppression: Require sprinkled building due to commercial nature of use and number of occupants. Must consider everyone's safety and Building Code requirements.



# Conway Township Planning Commission Meeting Minutes

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Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
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What about rehabbing a building previously used for strictly Ag purposes into an Event Barn.

- It is necessary to have solid language regarding violation of the special use permit (Should be located in the Special Use Chapter so it covers all special uses). Use municipal civil infraction process, do not use criminal court process. Provide Notice of Violation, Time for Correction (within 30 days of notice), Require a Hearing for Permit Holder that is in violation.
- Need to require an Escrow Fee or Performance Guarantee: This is used to cover all reviews and required studies as part of the special Use and Site Plan review process.
- Require Sound Study? Do analysis of immediately surrounding uses to petitioner's lot and where they want to site the Event Barn (to try to answer questions regarding noise, traffic issues, etc.). Require \$1500-\$2000 bond in addition to the actual permit fee.

Hopefully the township will find these suggestions beneficial to the process and will consider them prior to taking any final action on these amendments.

**Township Recommendation: Approval.** The Conway Township Planning Commission recommended Approval of this zoning amendment at its December 13, 2021. There were no public comments noted in the minutes.

**Staff Recommendation: Approval.** The proposed amendments appear to be reasonable and appropriate. Staff would encourage the township to take careful consideration of all the items of consideration as presented by staff prior to taking any final action on these amendments.

# Conway Township Planning Commission Meeting Minutes

4/11/2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
<b>AGENDA</b>  <b>Call to Order</b>  <b>Pledge of Allegiance</b>  <b>Roll Call</b>  <b>Signin</b>	<p>Attendees:</p> <ol style="list-style-type: none"> <li>VP Meghan Swain-Kuch called the Conway Township Planning Commission meeting to order at 7:00pm.  VP Meghan Swain-Kuch led in the Pledge of Allegiance.</li> <li>She called Roll Call of:   <b>Planning Commission Members present:</b> Jeff Klein, Londa Horton, Kelly Ralko, Meghan Swain-Kuch, Dave Whitt, George Pushies - Ex-Officio   <b>Zoning Administrator present:</b> Todd Thomas.   <b>Livingston County Planning Commissioner present:</b> Dennis Bowdoin   <b>Township Attorney present:</b> Abby Cooper   <b>Community Builders (CIP) Master Planners present:</b> Carmen, Justin, Hannah   <b>Those absent:</b> Chuck Skworsk </li> </ol>	
<b>CONSENT AGENDA APPROVAL</b>	<ol style="list-style-type: none"> <li>Planning Meeting Minutes from last meeting 3/14/2022 A motion was made by Jeff Klein to accept the minutes from the last meeting. Second by Dave Whitt . Londa Horton requested to change her signature to italic font. All in favor. Opposed. Motion passed.</li> </ol>	<b>Londa to change her signature to italic for the Resolution.</b>
<b>CALL TO PUBLIC</b>	-0-	
<b>APPROVAL OF PLANNING COMMISSION MEETING AGENDA FOR TONIGHT</b>	<ol style="list-style-type: none"> <li>Londa Horton made a motion to accept the meeting agenda for tonight. Second by George Pushies. Agenda to be amended to include the Kreeger request for a Public Hearing and to include the Luke Bryan concert. All in favor. Opposed. Motion passed.</li> </ol>	
<b>COMMUNICATIONS</b>	<ol style="list-style-type: none"> <li>Zoning Administrator Report - by Todd Thomas.  Eight land use permits, one land division application for Kreeger to divide 5 acres off Morley Rd., Kubiak farm picked up temporary land use application for the Sept. 17 Luke Bryan concert.</li> </ol>	

# Conway Township Planning Commission Meeting Minutes

4/11/2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
	6. Board Ex-Officio Report – provided by George Pushies.	
<b>OLD BUSINESS</b>	<p>7. Small Event Template – Meghan</p> <p>Justin commented on the Georgia event template – police power ordinance. It's a good model ordinance not part of zoning. He also likes the Temporary Land Use piece. The goal is to have it under zoning.</p> <p>8. WHMI – Meghan</p> <p>Conway Township is considering ways to get the news out regarding a solar survey. It could be posted on the Event Community Calendar on WHMI.</p> <p>9. Solar Survey – Londa</p> <p>Londa provided rationale for survey edits. Kelly suggested to keep the language consist with Commercial Solar Energy System vs. Solar Farms and to make signs for the solar farms survey and post in front of the Township Hall. Dave Whitt commented on mailing a survey and the cost. Resources are available at the Township Hall. Then, put a communication in the <i>News and Views</i> and put it on the website. Meghan to follow-up with Liz.</p> <p>10. Corridor Access – Justin</p> <p>Resent Corridor Access out as another resource for us regarding how to structure solar for wildlife corridors. Justin to resend to all members.</p>	<p><b>Meghan to chat with Liz regarding logistics for mailing a survey to residents.</b></p> <p><b>Justin to resend out corridor access</b></p>

# Conway Township Planning Commission Meeting Minutes

4/11/2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
<b>NEW BUSINESS</b>	<p>11. PC Feedback on The Planners Solar Outline – PC members</p> <p>Kelly commented to start with the Master Plan. Zoning is based on a plan that justifies it. Justin, the current Master Plan does give justification to go ahead with Zoning. Kelly commented about dual use. Master Plans were updated prior to 2019 when the laws changed. Hannah, the goal is to have solar energy per the Master Plan. Work in the detail about how it fits into the Plan. Solar, wind, etc., should be detailed regarding how it can work with the Master Plan for agriculture use. There are certain timing requirements to update the Master Plan. To initiate that now, we are looking at Sept. or October. Justin, if we had a draft ZO, that would be timelier. I would make updates about where the township would like to go in the future. Dual use includes: grazing and foraging, pollinator cover, and agrivoltatics for properties not in MDARD.</p> <ul style="list-style-type: none"> <li>a. Abby commented that the draft ordinance needs to be worked on now. At the next meeting, the Planners will take our comments on the outline.</li> <li>b. A draft of the solar ordinance outline will be developed</li> </ul> <p>12. Caledonia Township Solar Facilities, Handy Township Solar Ordinance – Kelly</p> <p>A lot of the farm tiles are clay and when footings are laid, they create sink holes. Require developers to lay PVC. The drain tile issue will need to be incorporated.</p> <p>13. Solar Rough Draft - Chuck</p> <p>14. Status List of Proposed ZO amendments Chart – Abby</p> <ul style="list-style-type: none"> <li>a. Items 1-3 relate to event barns on the Chart- it’s still here at the PC</li> <li>b. Items 4 and 5 are the most recent amendments that came back from LCPC recommending more exploration or we can send it up to the Board as is</li> <li>c. Temporary Land Use – for the Luke Bryan concert. Jeff Klein made a motion to send it to the Township Board. Second by Kelly Ralke. All in favor. Opposed. Motion passed.</li> <li>d. ADUs – Justin agreed with the LCPC. How do you handle grandfather and non-conforming ADUs? Don’t expand it or</li> </ul>	<p><b>Planners to develop a ZO solar draft outline.</b></p>             <p><b>George Pushies to take the Temporary Land Use ZO to the Board.</b></p>



# Conway Township Planning Commission Meeting Minutes

4/11/2022

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
	<p>make it bigger if it's grandfathered in. When the use is vacated, then it's determined it cannot be used again. Wait for when Chuck is here.</p> <p>15. Z 17-22 Conway Twp Temporary Use Permits - Abby</p> <p>16. Z-18-22 Conway Twp. Accessory Bldg. – Abby</p> <p>17. Asa Kreeger of Conway Land Company LLC. for parcel #4701-10-300-020 on Fowlerville Road is seeking a rezoning request from AR to C for 5 acres. George Pushies made a motion to schedule a Public Hearing for the Kreeger rezoning. Dave Whitt second. All in favor. Opposed. Motion passed. This is for the PC meeting on May 9, 2022. Is it Londa's job to prepare the Public Hearing notice or the clerk's? Abby will prepare the Public Hearing notice. This is a policy change.</p> <p>a. This is a conditional rezoning request. He is asking for a rezoning for AR to C for 5 acres. Schedule a Public Hearing.</p> <p>18. Luke Bryan concert – George</p> <p>The ZA met the contact for Kubiak farms and they may sign the application after presentation to their attorney. Several requirements were added including fencing around the two residences, and caution tape. Sept. 17 is the projected concert date.</p>	<p>Put ADU ZO on next month's agenda.</p> <p>Abby will prepare the Public Hearing notice and help Londa navigate the next steps. Posting needs to occur prior to May 9, 2022</p>
PLANNING COMMISSION MEMBER DISCUSSION		
LAST CALL TO PUBLIC	-0-	
ADJOURMENT	George Pushies made a motion to adjourn. Second by Dave Whitt. All in favor. Opposed. Motion passed. Adjourned at 8:30pm.	

Name	Location	Permit#	ID #	Details
Harrison	9373 Pierson	006-022	16-400-001	ground solar
Oneill	11577 W. Morhle	007-022	18-100-007	ground solar
Biledeau	Stow	008-022	32-300-028	home attached garage
Langahr	Nicholson	009-022	09-100-002	accessory building
Taylor	11093 Brimley	010-022	07-200-006	roof solar
Wilkins	9009 Lovejoy	011-022	03-100-007	Inground pool
Eldred	Sherwood	012-022	24-400-030	home attached garage
Marales	10640 W. Allen	013-022	32-300-019	pole barn

2:12 PM

03/14/22

## Conway Township Reconciliation Summary

016.000 · First National - General Fund, Period Ending 11/30/2021

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	Nov 30, 21
Beginning Balance	0.00
Cleared Transactions	
Checks and Payments - 1 item	-145,653.00
Deposits and Credits - 8 items	875,859.99
Total Cleared Transactions	730,206.99
Cleared Balance	<b>730,206.99</b>
Register Balance as of 11/30/2021	730,206.99
New Transactions	
Checks and Payments - 84 items	-193,964.64
Deposits and Credits - 25 items	256,971.76
Total New Transactions	63,007.12
Ending Balance	<b>793,214.11</b>

3:33 PM

03/14/22

## Conway Township Reconciliation Summary

016.000 · First National - General Fund, Period Ending 12/31/2021

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	Dec 31, 21
Beginning Balance	730,206.99
Cleared Transactions	
Checks and Payments - 19 items	-320,858.48
Deposits and Credits - 9 items	16,462.01
Total Cleared Transactions	-304,396.47
Cleared Balance	425,810.52
Uncleared Transactions	
Checks and Payments - 6 items	-8,430.69
Total Uncleared Transactions	-8,430.69
Register Balance as of 12/31/2021	417,379.83
New Transactions	
Checks and Payments - 61 items	-165,932.03
Deposits and Credits - 17 items	240,523.97
Total New Transactions	74,591.94
Ending Balance	491,971.77

# Conway Township Reconciliation Detail

016.000 · First National - General Fund, Period Ending 01/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						425,810.52
<b>Cleared Transactions</b>						
<b>Checks and Payments - 17 items</b>						
Check	12/17/2021		Municipal Employee...	X	-869.19	-869.19
Check	12/28/2021	12001	Post Master	X	-232.00	-1,101.19
Bill Pmt -Check	12/29/2021	12002	Cooper & Riesterer, ...	X	-1,947.00	-3,048.19
Bill Pmt -Check	12/29/2021	12004	Michigan Associatio...	X	-1,300.00	-4,348.19
Bill Pmt -Check	12/29/2021	12003	Great Lakes Outdoo...	X	-90.00	-4,438.19
Check	01/03/2022	ACH	DTE Energy	X	-237.75	-4,675.94
General Journal	01/18/2022	EAW ...		X	-10,289.04	-14,964.98
General Journal	01/18/2022	EAW ...		X	-3,422.52	-18,387.50
Check	01/18/2022	ACH	Municipal Employee...	X	-874.91	-19,262.41
General Journal	01/18/2022	EAW ...		X	-200.49	-19,462.90
Check	01/19/2022	ACH	JP Morgan Chase	X	-123.34	-19,586.24
Bill Pmt -Check	01/25/2022	12017	American Express	X	-1,181.69	-20,767.93
Bill Pmt -Check	01/25/2022	12022	Great Lakes Outdoo...	X	-550.00	-21,317.93
Bill Pmt -Check	01/25/2022	12028	Pikk Services LLC	X	-240.00	-21,557.93
Bill Pmt -Check	01/25/2022	12025	JP Morgan Chase	X	-123.34	-21,681.27
Bill Pmt -Check	01/25/2022	12019	Debbie Grubb	X	-44.35	-21,725.62
Bill Pmt -Check	01/25/2022	12032	William Grubb	X	-16.35	-21,741.97
Total Checks and Payments					-21,741.97	-21,741.97
<b>Deposits and Credits - 7 items</b>						
Deposit	01/04/2022			X	63,387.00	63,387.00
Deposit	01/05/2022			X	15.00	63,402.00
Deposit	01/18/2022			X	105.00	63,507.00
Deposit	01/19/2022			X	800.00	64,307.00
Deposit	01/26/2022			X	100.00	64,407.00
Deposit	01/26/2022			X	32,855.52	97,262.52
Deposit	01/31/2022			X	15.94	97,278.46
Total Deposits and Credits					97,278.46	97,278.46
Total Cleared Transactions					75,536.49	75,536.49
Cleared Balance					75,536.49	501,347.01
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 12 items</b>						
Bill Pmt -Check	12/21/2021	1010	PRO Brothers Wind...		-3,992.50	-3,992.50
Bill Pmt -Check	01/21/2022	12040	Point&Pay		-50.00	-4,042.50
Bill Pmt -Check	01/25/2022	12030	Sharon's Heating & ...		-26,500.00	-30,542.50
Bill Pmt -Check	01/25/2022	12031	Village Of Fowlerville		-5,000.00	-35,542.50
Bill Pmt -Check	01/25/2022	12027	NetSmart Plus		-1,682.77	-37,225.27
Bill Pmt -Check	01/25/2022	12020	Econo Print		-344.91	-37,570.18
Bill Pmt -Check	01/25/2022	12024	IIMC		-340.00	-37,910.18
Bill Pmt -Check	01/25/2022	12021	Fire Protections Plu...		-96.75	-38,006.93
Bill Pmt -Check	01/25/2022	12018	Applied Imaging		-70.43	-38,077.36
Bill Pmt -Check	01/25/2022	12023	H & H Publication		-67.50	-38,144.86
Bill Pmt -Check	01/25/2022	12029	Point&Pay		-50.00	-38,194.86
Bill Pmt -Check	01/25/2022	12026	Nanci Forster		-40.77	-38,235.63
Total Checks and Payments					-38,235.63	-38,235.63
Total Uncleared Transactions					-38,235.63	-38,235.63
Register Balance as of 01/31/2022					37,300.86	463,111.38

3:39 PM

03/14/22

## Conway Township Reconciliation Detail

016.000 · First National - General Fund, Period Ending 01/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 38 items</b>						
Check	02/01/2022	12033	Barbara Richardson		-832.64	-832.64
Bill Pmt -Check	02/02/2022	ACH	DTE Energy		-224.15	-1,056.79
Bill Pmt -Check	02/09/2022	12038	Great Lakes Outdoo...		-610.00	-1,666.79
Bill Pmt -Check	02/09/2022	12039	H & H Publication		-430.00	-2,096.79
Bill Pmt -Check	02/09/2022	12042	Stericycle, Inc.		-207.19	-2,303.98
Bill Pmt -Check	02/09/2022	12041	State Tax Commissi...		-150.00	-2,453.98
Bill Pmt -Check	02/09/2022	12034	Applied Imaging		-104.66	-2,558.64
Bill Pmt -Check	02/09/2022	12037	Granger		-99.98	-2,658.62
Bill Pmt -Check	02/09/2022	12035	Brande Nogafsky		-52.65	-2,711.27
Bill Pmt -Check	02/09/2022	12036	Elizabeth Whitt		-21.06	-2,732.33
Check	02/15/2022	Trans	Conway Township		-30,000.00	-32,732.33
Check	02/15/2022		1st National		-3.00	-32,735.33
Bill Pmt -Check	02/16/2022	12044	Econo Print		-856.97	-33,592.30
General Journal	02/18/2022	EAW ...			-11,246.73	-44,839.03
General Journal	02/18/2022	EAW ...			-3,788.52	-48,627.55
Check	02/18/2022	ACH	Municipal Employee...		-1,051.87	-49,679.42
General Journal	02/18/2022	EAW ...			-201.16	-49,880.58
Bill Pmt -Check	03/01/2022	12052	Corrigan Propane LLC		-1,919.44	-51,800.02
Bill Pmt -Check	03/01/2022	12051	R.I. Thomas Propert...		-420.00	-52,220.02
Bill Pmt -Check	03/01/2022	12046	Econo Print		-375.72	-52,595.74
Bill Pmt -Check	03/01/2022	12047	Great Lakes Outdoo...		-230.00	-52,825.74
Bill Pmt -Check	03/01/2022	12050	NetSmart Plus		-150.00	-52,975.74
Bill Pmt -Check	03/01/2022	12045	Applied Imaging		-104.66	-53,080.40
Check	03/01/2022	1006	David Clements		-75.00	-53,155.40
Bill Pmt -Check	03/01/2022	12048	Michigan Associatio...		-60.00	-53,215.40
Bill Pmt -Check	03/01/2022	12049	Michigan Assoc. of ...		-40.00	-53,255.40
Bill Pmt -Check	03/02/2022	12057	Fowlerville Commun...		-5,239.12	-58,494.52
Bill Pmt -Check	03/02/2022	12056	Debbie Grubb		-449.59	-58,944.11
Bill Pmt -Check	03/02/2022	12054	Bill Grubb		-429.00	-59,373.11
Bill Pmt -Check	03/02/2022	12059	Printing Systems Inc.		-239.16	-59,612.27
Bill Pmt -Check	03/02/2022	12055	David or Lisa Cleme...		-75.00	-59,687.27
Bill Pmt -Check	03/02/2022	12058	Livingston County Tr...		-72.20	-59,759.47
Bill Pmt -Check	03/02/2022	12060	The Spirit of Livingst...		-34.00	-59,793.47
Check	03/09/2022	12061	Livingston County D...		-39,320.00	-99,113.47
General Journal	03/18/2022	EAW ...			-10,696.58	-109,810.05
General Journal	03/18/2022	EAW ...			-3,429.10	-113,239.15
Check	03/18/2022	ACH	Municipal Employee...		-935.48	-114,174.63
General Journal	03/18/2022	EAW ...			-210.49	-114,385.12
Total Checks and Payments					-114,385.12	-114,385.12
<b>Deposits and Credits - 11 items</b>						
Deposit	02/03/2022				150.00	150.00
Check	02/16/2022	12043	VOID		0.00	150.00
Deposit	02/16/2022				100.00	250.00
Deposit	02/22/2022				150.00	400.00
Deposit	02/22/2022				275.00	675.00
Check	03/01/2022	12053	VOID		0.00	675.00
Deposit	03/01/2022				25.50	700.50
Deposit	03/02/2022				100.00	800.50
Deposit	03/02/2022				62,599.00	63,399.50
Deposit	03/02/2022				79,841.95	143,241.45
Deposit	03/09/2022				20.00	143,261.45
Total Deposits and Credits					143,261.45	143,261.45
Total New Transactions					28,876.33	28,876.33
<b>Ending Balance</b>					<b>66,177.19</b>	<b>491,987.71</b>

3:55 PM

03/14/22

# Conway Township Reconciliation Summary

016.000 · First National - General Fund, Period Ending 02/28/2022

---

	Feb 28, 22
Beginning Balance	501,347.01
Cleared Transactions	
Checks and Payments - 27 items	-84,073.71
Deposits and Credits - 6 items	688.30
Total Cleared Transactions	-83,385.41
Cleared Balance	417,961.60
Uncleared Transactions	
Checks and Payments - 2 items	-4,042.50
Total Uncleared Transactions	-4,042.50
Register Balance as of 02/28/2022	413,919.10
New Transactions	
Checks and Payments - 21 items	-64,504.54
Deposits and Credits - 6 items	142,586.45
Total New Transactions	78,081.91
Ending Balance	492,001.01

4:08 PM

03/14/22

## Conway Township Reconciliation Summary

001.000 · First National - Tax Checking, Period Ending 11/29/2021

---

	Nov 29, 21
Beginning Balance	22,009.55
Cleared Transactions	
Checks and Payments - 5 items	-19,436.88
Deposits and Credits - 7 items	4,966.27
Total Cleared Transactions	-14,470.61
Cleared Balance	7,538.94
Uncleared Transactions	
Checks and Payments - 5 items	-5,027.65
Total Uncleared Transactions	-5,027.65
Register Balance as of 11/29/2021	2,511.29
New Transactions	
Checks and Payments - 72 items	-2,197,455.09
Deposits and Credits - 73 items	3,233,533.01
Total New Transactions	1,036,077.92
Ending Balance	1,038,589.21



4:22 PM

03/14/22

## Conway Township Reconciliation Summary

001.000 · First National - Tax Checking, Period Ending 01/29/2022

---

	Jan 29, 22
Beginning Balance	336,573.46
Cleared Transactions	
Checks and Payments - 22 items	-486,941.82
Deposits and Credits - 19 items	1,237,675.49
Total Cleared Transactions	750,733.67
Cleared Balance	1,087,307.13
Uncleared Transactions	
Checks and Payments - 7 items	-132,359.93
Total Uncleared Transactions	-132,359.93
Register Balance as of 01/29/2022	954,947.20
New Transactions	
Checks and Payments - 41 items	-1,539,610.94
Deposits and Credits - 36 items	1,623,287.54
Total New Transactions	83,676.60
Ending Balance	1,038,623.80

11:09 AM

03/09/22

## Conway Township Reconciliation Summary

001.000 · First National - Tax Checking, Period Ending 01/31/2022

---

	Jan 31, 22
Beginning Balance	336,568.80
Cleared Transactions	
Checks and Payments - 22 items	-486,937.16
Deposits and Credits - 19 items	1,237,675.49
Total Cleared Transactions	750,738.33
Cleared Balance	1,087,307.13
Uncleared Transactions	
Checks and Payments - 26 items	-1,593,991.90
Deposits and Credits - 6 items	124,201.63
Total Uncleared Transactions	-1,469,790.27
Register Balance as of 01/31/2022	-382,483.14
New Transactions	
Checks and Payments - 40 items	-1,539,605.60
Deposits and Credits - 35 items	1,916,311.36
Total New Transactions	376,705.76
Ending Balance	-5,777.38

4:46 PM

03/14/22

## Conway Township Reconciliation Summary

001.000 · First National - Tax Checking, Period Ending 02/28/2022

---

	Feb 28, 22
Beginning Balance	1,087,307.13
Cleared Transactions	
Checks and Payments - 11 items	-179,453.62
Deposits and Credits - 34 items	586,010.79
Total Cleared Transactions	406,557.17
Cleared Balance	1,493,864.30
Uncleared Transactions	
Checks and Payments - 22 items	-1,456,724.84
Total Uncleared Transactions	-1,456,724.84
Register Balance as of 02/28/2022	37,139.46
New Transactions	
Checks and Payments - 14 items	-35,787.07
Total New Transactions	-35,787.07
Ending Balance	1,352.39

2:04 PM

04/12/22

# Conway Township Reconciliation Summary

000-002 · First National - Dog License, Period Ending 03/31/2022

---

	Mar 31, 22
Beginning Balance	267.50
Cleared Transactions	
Checks and Payments - 5 items	-535.50
Deposits and Credits - 2 items	25.50
Total Cleared Transactions	-510.00
Cleared Balance	-242.50
Register Balance as of 03/31/2022	-242.50
New Transactions	
Deposits and Credits - 2 items	245.00
Total New Transactions	245.00
Ending Balance	2.50

12:22 PM

03/03/22

# Conway Township Reconciliation Detail

**000-002 · First National - Dog License, Period Ending 02/28/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						17.50
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 4 items</b>						
Deposit	02/01/2022			X	85.00	85.00
Deposit	02/23/2022			X	10.00	95.00
Deposit	02/28/2022			X	10.00	105.00
Deposit	02/28/2022			X	145.00	250.00
Total Deposits and Credits					250.00	250.00
Total Cleared Transactions					250.00	250.00
Cleared Balance					250.00	267.50
Register Balance as of 02/28/2022					250.00	267.50
<b>Ending Balance</b>					<b>250.00</b>	<b>267.50</b>

2:01 PM

04/12/22

## Conway Township Reconciliation Summary

001.000 · First National - Tax Checking, Period Ending 03/31/2022

---

	Mar 31, 22
Beginning Balance	1,493,864.30
Cleared Transactions	
Checks and Payments - 34 items	-1,490,609.18
Deposits and Credits - 2 items	1,220.86
Total Cleared Transactions	-1,489,388.32
Cleared Balance	4,475.98
Uncleared Transactions	
Checks and Payments - 2 items	-1,902.73
Total Uncleared Transactions	-1,902.73
Register Balance as of 03/31/2022	2,573.25
Ending Balance	2,573.25

2:15 PM

04/12/22

# Conway Township Reconciliation Summary

016.000 · First National - General Fund, Period Ending 03/31/2022

---

	Mar 31, 22
Beginning Balance	417,961.60
Cleared Transactions	
Checks and Payments - 31 items	-83,356.11
Deposits and Credits - 19 items	144,323.17
Total Cleared Transactions	60,967.06
Cleared Balance	478,928.66
Uncleared Transactions	
Checks and Payments - 9 items	-10,336.37
Total Uncleared Transactions	-10,336.37
Register Balance as of 03/31/2022	468,592.29
New Transactions	
Checks and Payments - 12 items	-10,817.02
Deposits and Credits - 2 items	120.00
Total New Transactions	-10,697.02
Ending Balance	457,895.27

11:34 AM

04/12/22

# Conway Township Trust & Agency Fund #701

## Reconciliation Summary

001.000 - 1st National Trust & Agency Ckg, Period Ending 03/31/2022

	Mar 31, 22
Beginning Balance	22,710.00
Cleared Transactions	
Checks and Payments - 2 items	-400.00
Deposits and Credits - 5 items	400.14
Total Cleared Transactions	0.14
Cleared Balance	22,710.14
Uncleared Transactions	
Checks and Payments - 1 item	-200.00
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-200.00
Register Balance as of 03/31/2022	22,510.14
New Transactions	
Checks and Payments - 2 items	-400.00
Total New Transactions	-400.00
Ending Balance	22,110.14



2:21 PM

04/06/22

## Conway Township - Road Fund #201

### Reconciliation Summary

005.000 - First National Road Fund, Period Ending 03/31/2022

---

	Mar 31, 22
Beginning Balance	212,041.50
Cleared Transactions	
Deposits and Credits - 3 items	157,519.88
Total Cleared Transactions	157,519.88
Cleared Balance	369,561.38
Register Balance as of 03/31/2022	369,561.38
Ending Balance	369,561.38

1:49 PM

04/05/22

**Conway Township - Cemetery Fund #150**  
**Reconciliation Summary**  
**003.000 · First National Bank - Cemetery, Period Ending 03/31/2022**

---

	<u>Mar 31, 22</u>
Beginning Balance	88,130.15
Cleared Transactions	
Checks and Payments - 1 item	-3,425.00
Deposits and Credits - 1 item	0.51
Total Cleared Transactions	<u>-3,424.49</u>
Cleared Balance	<u><u>84,705.66</u></u>
Uncleared Transactions	
Checks and Payments - 1 item	-14,167.00
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	<u>-14,167.00</u>
Register Balance as of 03/31/2022	<u><u>70,538.66</u></u>
Ending Balance	70,538.66

11:48 AM

04/05/22

Conway Township  
**Reconciliation Summary**

003.000 - Huntington - Cont Acct #2, Period Ending 03/31/2022

---

	Mar 31, 22
Beginning Balance	
Cleared Transactions	235,935.71
Checks and Payments - 1 item	-5.00
Deposits and Credits - 1 item	2.01
Total Cleared Transactions	-2.99
Cleared Balance	235,932.72
Register Balance as of 03/31/2022	235,932.72
Ending Balance	235,932.72

Conway Township  
**Reconciliation Summary**  
008.001 - Flagstar Contingent CD, Period Ending 03/31/2022

---

	Mar 31, 22
Beginning Balance	195,711.70
Cleared Balance	195,711.70
Register Balance as of 03/31/2022	195,711.70
Ending Balance	195,711.70

12:01 PM

04/05/22

**Conway Township**  
**Reconciliation Summary**  
009.001 · MSUFCU Saver, Period Ending 03/31/2022

---

	<u>Mar 31, 22</u>
Beginning Balance	5.00
Cleared Balance	5.00
Register Balance as of 03/31/2022	5.00
Ending Balance	5.00

12:02 PM

04/05/22

**Conway Township**  
**Reconciliation Summary**  
009.000 · MSUFCU CD, Period Ending 03/31/2022

---

	<u>Mar 31, 22</u>
Beginning Balance	239,513.89
Cleared Transactions	
Deposits and Credits - 1 item	<u>132.02</u>
Total Cleared Transactions	<u>132.02</u>
Cleared Balance	<u><u>239,645.91</u></u>
Register Balance as of 03/31/2022	239,645.91
Ending Balance	239,645.91

12:55 PM

04/05/22

**Conway Township**  
**Reconciliation Summary**

**015.000 · Independent Bank - ARPA Funds, Period Ending 04/30/2022**

---

	<u>Apr 30, 22</u>
Beginning Balance	189,687.30
Cleared Balance	189,687.30
Register Balance as of 04/30/2022	189,687.30
Ending Balance	189,687.30

Conway Township  
Reconciliation Summary

001.001 · Chase - General Fund, Period Ending 03/31/2022

---

	Mar 31, 22	
Beginning Balance		3,742.15
Cleared Transactions		
Checks and Payments - 1 item	-3,742.15	
Total Cleared Transactions	-3,742.15	
Cleared Balance		0.00
Register Balance as of 03/31/2022		0.00
Ending Balance		0.00



12:48 PM

04/06/22

**Conway Township**  
**Reconciliation Summary**

**002.000 - Chase - Building Fund, Period Ending 03/31/2022**

---

	<u>Mar 31, 22</u>
Beginning Balance	129,417.34
Cleared Transactions	
Deposits and Credits - 3 items	<u>3,747.65</u>
Total Cleared Transactions	<u>3,747.65</u>
Cleared Balance	<u><u>133,164.99</u></u>
Register Balance as of 03/31/2022	133,164.99
Ending Balance	133,164.99

11:41 AM

04/12/22

# Conway Township

## Check Detail

### March 2022

Num	Date	Name	Account	Paid Amount
ACH	03/01/2022	DTE Energy	016.000 · First National - General Fund	
910005708201	02/15/2022		265.920 · Utilities	-213.77
TOTAL				-213.77
ACH	03/18/2022	Municipal Employees Retire...	016.000 · First National - General Fund	
			204.000 · Payroll Liabilities	-935.48
TOTAL				-935.48
ACH	03/31/2022	DTE Energy	016.000 · First National - General Fund	
			265.920 · Utilities	-251.27
TOTAL				-251.27
1006	03/01/2022	David Clements	016.000 · First National - General Fund	
			667.000 · Rent	-75.00
TOTAL				-75.00
12045	03/01/2022	Applied Imaging	016.000 · First National - General Fund	
180954	02/01/2022		265.930 · Equipment Maintenance	-104.66
TOTAL				-104.66
12046	03/01/2022	Econo Print	016.000 · First National - General Fund	
67750	02/16/2022		102.900 · Printing & Publishing	-375.72
TOTAL				-375.72
12047	03/01/2022	Great Lakes Outdoor Solutio...	016.000 · First National - General Fund	
INV0579	02/15/2022		265.805 · Snow Removal	-230.00
TOTAL				-230.00

11:41 AM

04/12/22

# Conway Township

## Check Detail

### March 2022

Num	Date	Name	Account	Paid Amount
12048	03/01/2022	Michigan Association of Mu...	016.000 · First National - General Fund	
	02/24/2022		102.801 · Memberships & Dues	-60.00
TOTAL				-60.00
12049	03/01/2022	Michigan Assoc. of Municip...	016.000 · First National - General Fund	
	02/18/2022		102.801 · Memberships & Dues	-40.00
TOTAL				-40.00
12050	03/01/2022	NetSmart Plus	016.000 · First National - General Fund	
	02/22/2022		265.859 · Internet & Phones	-150.00
TOTAL				-150.00
12051	03/01/2022	R.I. Thomas Property Mainte...	016.000 · First National - General Fund	
	02/24/2022		265.935 · Building Maintenance	-420.00
TOTAL				-420.00
12052	03/01/2022	Corrigan Propane LLC	016.000 · First National - General Fund	
	02/23/2022		265.920 · Utilities	-1,919.44
TOTAL				-1,919.44
12053	03/01/2022	VOID	016.000 · First National - General Fund	
TOTAL				0.00
12054	03/02/2022	Bill Grubb	016.000 · First National - General Fund	
	03/01/2022		171.969 · Seminars & Workshops	-429.00
TOTAL				-429.00

**Conway Township**  
**Check Detail**  
**March 2022**

Num	Date	Name	Account	Paid Amount
<b>12055</b>	<b>03/02/2022</b>	<b>David or Lisa Clements</b>	<b>016.000 · First National - General Fund</b>	
Hall Rental Ref...	03/02/2022		667.000 · Rent	-75.00
TOTAL				-75.00
<b>12056</b>	<b>03/02/2022</b>	<b>Debbie Grubb</b>	<b>016.000 · First National - General Fund</b>	
	03/01/2022		102.970 · Mileage	-20.59
	03/01/2022		253.969 · Seminars & Workshops	-429.00
TOTAL				-449.59
<b>12057</b>	<b>03/02/2022</b>	<b>Fowlerville Community Educ...</b>	<b>016.000 · First National - General Fund</b>	
Jan 2021-2022	03/01/2022		738.100 · Parks & Recreation Contribution	-5,239.12
TOTAL				-5,239.12
<b>12058</b>	<b>03/02/2022</b>	<b>Livingston County Treasurer</b>	<b>016.000 · First National - General Fund</b>	
	03/02/2022		253.832 · Charge Back	-72.20
TOTAL				-72.20
<b>12059</b>	<b>03/02/2022</b>	<b>Printing Systems Inc.</b>	<b>016.000 · First National - General Fund</b>	
221618	03/01/2022		262.726 · Supplies	-239.16
TOTAL				-239.16
<b>12060</b>	<b>03/02/2022</b>	<b>The Spirit of Livingston</b>	<b>016.000 · First National - General Fund</b>	
00053258	03/01/2022		102.726 · Supplies	-34.00
TOTAL				-34.00
<b>12061</b>	<b>03/09/2022</b>	<b>Livingston County Drain Co...</b>	<b>016.000 · First National - General Fund</b>	
			275.000 · Drains At Large	-39,320.00
TOTAL				-39,320.00

11:41 AM

04/12/22

# Conway Township

## Check Detail

### March 2022

Num	Date	Name	Account	Paid Amount
<b>12062</b>	<b>03/15/2022</b>	<b>Accident Fund</b>	<b>016.000 · First National - General Fund</b>	
WCV 0197217 ...	03/16/2022		954.000 · Insurance & Bond	-633.00
TOTAL				-633.00
<b>12063</b>	<b>03/15/2022</b>	<b>Applied Imaging</b>	<b>016.000 · First National - General Fund</b>	
1911545	03/02/2022		265.930 · Equipment Maintenance	-70.43
TOTAL				-70.43
<b>12064</b>	<b>03/15/2022</b>	<b>Cooper &amp; Riesterer, PLC</b>	<b>016.000 · First National - General Fund</b>	
TOTAL				0.00
<b>12065</b>	<b>03/15/2022</b>	<b>Debbie Grubb</b>	<b>016.000 · First National - General Fund</b>	
	03/16/2022		102.970 · Mileage	-25.74
TOTAL				-25.74
<b>12066</b>	<b>03/15/2022</b>	<b>Decker Agency</b>	<b>016.000 · First National - General Fund</b>	
4128	03/16/2022		954.000 · Insurance & Bond	-55.00
TOTAL				-55.00
<b>12067</b>	<b>03/15/2022</b>	<b>Great Lakes Outdoor Solutio...</b>	<b>016.000 · First National - General Fund</b>	
0581	02/19/2022		265.805 · Snow Removal	-370.00
0584	02/28/2022		265.805 · Snow Removal	-140.00
0586	03/16/2022		265.805 · Snow Removal	-140.00
TOTAL				-650.00
<b>12068</b>	<b>03/15/2022</b>	<b>H &amp; H Publication</b>	<b>016.000 · First National - General Fund</b>	
41279	03/16/2022		102.900 · Printing & Publishing	-325.00
TOTAL				-325.00

11:41 AM

04/12/22

# Conway Township

## Check Detail

### March 2022

Num	Date	Name	Account	Paid Amount
<b>12069</b>	<b>03/15/2022</b>	<b>Michigan Municipal Treasur...</b>	<b>016.000 · First National - General Fund</b>	
5730	03/16/2022		253.969 · Seminars & Workshops	-325.00
TOTAL				-325.00
<b>12070</b>	<b>03/15/2022</b>	<b>NetSmart Plus</b>	<b>016.000 · First National - General Fund</b>	
TOTAL				0.00
<b>12071</b>	<b>03/15/2022</b>	<b>Parrish Carpet Company LLC</b>	<b>016.000 · First National - General Fund</b>	
1495	03/16/2022		265.935 · Building Maintenance	-613.00
TOTAL				-613.00
<b>12072</b>	<b>03/15/2022</b>	<b>Progressive Hardware Suppl...</b>	<b>016.000 · First National - General Fund</b>	
31495	02/28/2022		265.935 · Building Maintenance	-1,719.96
31533	03/16/2022		265.935 · Building Maintenance	-195.00
TOTAL				-1,914.96
<b>12073</b>	<b>03/15/2022</b>	<b>R.I. Thomas Property Mainte...</b>	<b>016.000 · First National - General Fund</b>	
January 2022	03/16/2022		265.935 · Building Maintenance	-560.00
TOTAL				-560.00
<b>12074</b>	<b>03/15/2022</b>	<b>Cooper &amp; Riesterer, PLC</b>	<b>016.000 · First National - General Fund</b>	
565 and 892	03/16/2022		266.103 · Attorney	-8,132.50
TOTAL				-8,132.50
<b>12075</b>	<b>03/15/2022</b>	<b>NetSmart Plus</b>	<b>016.000 · First National - General Fund</b>	
1903905	02/17/2022		265.930 · Equipment Maintenance	-1,690.77
656181-0	02/28/2022		265.930 · Equipment Maintenance	-1,463.49
TOTAL				-3,154.26

11:41 AM

04/12/22

**Conway Township**  
**Check Detail**  
March 2022

---

Num	Date	Name	Account	Paid Amount
12076	03/31/2022	Rescue Me Pure Lawncare	016.000 · First National - General Fund	
			265.801 · Lawn Mowing	-2,833.00
TOTAL				-2,833.00

11:43 AM

04/12/22

**Conway Township  
Journal  
April 18, 2022**

Trans #	Type	Date	Num	Memo	Account	Debit	Credit
12458	General Journal	04/18/2022	EAW J...	Unallocated:Rec...	102.702 · Office Assistant Salary	18.00	
				Fica ER	102.704 · Payroll Taxes	925.17	
				Med ER	102.704 · Payroll Taxes	216.38	
				Invoice	102.710 · Payroll Billing	200.49	
				Township Board:...	103.702 · Salaries Wages	174.99	
				Supervisor's Offi...	171.702 · Salaries	1,809.58	
				Federal PRT Lia...	210 · Federal PRT Liability	2,988.86	
				Clerk's Office:Sal...	215.702 · Salaries & Wages	2,061.91	
				Clerk's Office:De...	215.703 · Deputies Wages	2,215.00	
				Michigan Withhol...	218 · Michigan Withholding Liability	599.33	
				Board of Review:...	247.702 · Salaries & Wages	900.00	
				Treasurer's Offic...	253.702 · Salaries & Wages	1,940.08	
				Treasurer's Offic...	253.703 · Deputies Salaries	1,140.00	
				Assessor:Salaries	257.702 · Salaries	2,840.33	
				Elections:Salarie...	262.702 · Salaries & Wages	15.00	
				Building & Groun...	265.702 · Hall Monitor Salary	75.00	
				Planning & Zonin...	721.702 · Salaries	1,731.99	
				Direct Deposits	16		11,613.67
				Invoice	16		200.49
				Payroll Taxes	16		3,588.19
				Payroll Liabilities	204.000 · Payroll Liabilities		861.57
				Fed Wh	210 · Federal PRT Liability		705.76
				Fica ER	210 · Federal PRT Liability		925.17
				Fica Wh	210 · Federal PRT Liability		925.17
				Med ER	210 · Federal PRT Liability		216.38
				Med Wh	210 · Federal PRT Liability		216.38
				Michigan Withhol...	218 · Michigan Withholding Liability		599.33
						19,852.11	19,852.11
						<b>19,852.11</b>	<b>19,852.11</b>
TOTAL							



# Conway Township

## Profit & Loss Budget vs. Actual

### April 2021 through March 2022

	Apr '21 - Mar 22	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
366.350 · Trans in - Daisy Lane Fund	0.00	0.00	0.00
402.000 · Taxes - General	127,975.05	120,000.00	7,975.05
403.000 · Taxes - Admin fees	28,575.39	41,000.00	-12,424.61
409.000 · Taxes - SET fee	472.50	700.00	-227.50
411.000 · Dog licenses	58.50	85.00	-26.50
435.000 · Sale of assets	0.00	0.00	0.00
450.000 · Licenses & Permits	7,584.75	6,000.00	1,584.75
455.000 · Research Fees	126.98	0.00	126.98
560.000 · Metro Act Fee	0.00	0.00	0.00
573.000 · LCSA PPT Reimbursement	5,163.93	5,400.00	-236.07
574.000 · State Revenue Sharing	364,668.00	314,000.00	50,668.00
664.000 · Interest & Dividends	1,486.96	1,100.00	386.96
667.000 · Rent	1,275.00	1,500.00	-225.00
671.000 · Misc. Revenues	178.19	1,500.00	-1,321.81
675.000 · American Rescue Plan Funds	189,687.30	0.00	189,687.30
677.000 · General Reimbursements	0.00	500.00	-500.00
679.000 · Election Grant - HAVA	0.00	0.00	0.00
680.000 · Election Reimburse	4,785.08	3,000.00	1,785.08
<b>Total Income</b>	<b>732,037.63</b>	<b>494,785.00</b>	<b>237,252.63</b>
<b>Gross Profit</b>	<b>732,037.63</b>	<b>494,785.00</b>	<b>237,252.63</b>
<b>Expense</b>			
102.000 · Unallocated			
102.702 · Office Assistant Salary	4,922.00	6,000.00	-1,078.00
102.704 · Payroll Taxes	12,773.52	12,000.00	773.52
102.710 · Payroll Billing	2,183.14	2,500.00	-316.86
102.726 · Supplies	2,282.02	7,500.00	-5,217.98
102.801 · Memberships & Dues	5,965.36	5,500.00	465.36
102.805 · Appropriation Senior Center	1,000.00	1,000.00	0.00
102.900 · Printing & Publishing	7,390.93	7,500.00	-109.07
102.910 · Postage	1,917.93	5,000.00	-3,082.07
102.970 · Mileage	2,719.24	5,000.00	-2,280.76
102.971 · Miscellaneous	0.00	200.00	-200.00
102.000 · Unallocated - Other	-123.34		
<b>Total 102.000 · Unallocated</b>	<b>41,030.80</b>	<b>52,200.00</b>	<b>-11,169.20</b>
103.000 · Township Board			
103.702 · Salaries Wages	2,174.88	4,200.00	-2,025.12
103.706 · FOIA COORDINATOR	100.00	350.00	-250.00
103.969 · Seminars and Workshops	489.98	500.00	-10.02
<b>Total 103.000 · Township Board</b>	<b>2,764.86</b>	<b>5,050.00</b>	<b>-2,285.14</b>
171.000 · Supervisor's Office			
171.702 · Salaries	21,864.96	21,715.00	149.96
171.801 · Memberships & Dues	0.00	0.00	0.00
171.969 · Seminars & Workshops	1,105.41	2,000.00	-894.59
<b>Total 171.000 · Supervisor's Office</b>	<b>22,970.37</b>	<b>23,715.00</b>	<b>-744.63</b>
200.203 · Due To Road Fund	240,869.82	0.00	240,869.82
215.000 · Clerk's Office			
215.702 · Salaries & Wages	26,704.83	24,743.00	1,961.83
215.703 · Deputies Wages	17,906.00	20,000.00	-2,094.00
215.801 · Membership	0.00	0.00	0.00
215.969 · Seminars & Workshops	5,231.91	6,500.00	-1,268.09
215.000 · Clerk's Office - Other	-635.58		
<b>Total 215.000 · Clerk's Office</b>	<b>49,207.16</b>	<b>51,243.00</b>	<b>-2,035.84</b>

# Conway Township

## Profit & Loss Budget vs. Actual

### April 2021 through March 2022

	Apr '21 - Mar 22	Budget	\$ Over Budget
<b>247.000 · Board of Review</b>			
247.702 · Salaries & Wages	1,650.00	2,300.00	-650.00
247.969 · Seminars & Workshops	0.00	500.00	-500.00
<b>Total 247.000 · Board of Review</b>	<b>1,650.00</b>	<b>2,800.00</b>	<b>-1,150.00</b>
<b>253.000 · Treasurer's Office</b>			
253.702 · Salaries & Wages	23,280.96	23,281.00	-0.04
253.703 · Deputies Salaries	11,787.25	10,692.00	1,095.25
253.801 · Memberships & Dues	0.00	0.00	0.00
253.832 · Charge Back	218.78	500.00	-281.22
253.969 · Seminars & Workshops	2,803.22	6,500.00	-3,696.78
253.970 · Other	0.00	0.00	0.00
253.975 · Bank Service Charge	537.56	200.00	337.56
<b>Total 253.000 · Treasurer's Office</b>	<b>38,627.77</b>	<b>41,173.00</b>	<b>-2,545.23</b>
<b>257.000 · Assessor</b>			
257.701 · Assessor Services	0.00	0.00	0.00
257.702 · Salaries	33,702.96	41,000.00	-7,297.04
257.703 · Expenses	0.00	250.00	-250.00
257.969 · Seminars & Workshops	537.53	1,000.00	-462.47
<b>Total 257.000 · Assessor</b>	<b>34,240.49</b>	<b>42,250.00</b>	<b>-8,009.51</b>
<b>262.000 · Elections</b>			
262.702 · Salaries & Wages	3,599.26	7,500.00	-3,900.74
262.710 · Election Postage	94.50	0.00	94.50
262.726 · Supplies	1,012.47	7,400.00	-6,387.53
262.900 · Printing & Publishing	657.50	1,000.00	-342.50
262.930 · Equipment/Maintenance	0.00	5,000.00	-5,000.00
<b>Total 262.000 · Elections</b>	<b>5,363.73</b>	<b>20,900.00</b>	<b>-15,536.27</b>
<b>265.000 · Building &amp; Grounds</b>			
265.146 · Equipment-Office	7,602.97	8,150.00	-547.03
265.702 · Hall Monitor Salary	225.00	975.00	-750.00
265.801 · Lawn Mowing	4,708.00	1,500.00	3,208.00
265.802 · Landscaping	3,400.00	3,500.00	-100.00
265.805 · Snow Removal	3,295.00	4,500.00	-1,205.00
265.859 · Internet & Phones	15,008.26	22,000.00	-6,991.74
265.920 · Utilities	5,387.91	7,000.00	-1,612.09
265.930 · Equipment Maintenance	12,205.10	15,000.00	-2,794.90
265.935 · Building Maintenance	20,127.03	18,000.00	2,127.03
265.950 · ARPA Fund Expenses	9,429.00		
265.970 · Parking Lot	2,809.00	3,000.00	-191.00
265.971 · Capital Improvement	34,485.00	35,000.00	-515.00
265.000 · Building & Grounds - Other	167.65		
<b>Total 265.000 · Building &amp; Grounds</b>	<b>118,849.92</b>	<b>118,625.00</b>	<b>224.92</b>
<b>266.000 · Professional Fees</b>			
266.103 · Attorney	24,377.75	25,000.00	-622.25
266.446 · Highways	0.00	0.00	0.00
266.721 · Planning Commission	6,421.75	8,000.00	-1,578.25
266.955 · Auditor	7,500.00	9,500.00	-2,000.00
266.956 · Internet Project	0.00	0.00	0.00
<b>Total 266.000 · Professional Fees</b>	<b>38,299.50</b>	<b>42,500.00</b>	<b>-4,200.50</b>
<b>275.000 · Drains At Large</b>	<b>39,320.00</b>	<b>50,000.00</b>	<b>-10,680.00</b>
<b>276.000 · Cemetery</b>			
276.702 · Salaries	4,660.00	4,500.00	160.00
<b>Total 276.000 · Cemetery</b>	<b>4,660.00</b>	<b>4,500.00</b>	<b>160.00</b>

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 2021 through March 2022**

	Apr '21 - Mar 22	Budget	\$ Over Budget
<b>301.000 · Public Safety</b>			
301.700 · Fire Authority Rep	1,025.00	1,200.00	-175.00
301.702 · Contribution Police Salaries	10,000.00	10,000.00	0.00
<b>Total 301.000 · Public Safety</b>	<b>11,025.00</b>	<b>11,200.00</b>	<b>-175.00</b>
<b>526.000 · Sanitary Landfill</b>			
526.960 · Spring Cleanup	4,258.00	5,000.00	-742.00
<b>Total 526.000 · Sanitary Landfill</b>	<b>4,258.00</b>	<b>5,000.00</b>	<b>-742.00</b>
<b>66900 · Reconciliation Discrepancies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>721.000 · Planning &amp; Zoning</b>			
721.702 · Salaries	18,560.88	19,000.00	-439.12
721.969 · Seminars & Workshop	0.00	1,400.00	-1,400.00
721.000 · Planning & Zoning - Other	0.00	0.00	0.00
<b>Total 721.000 · Planning &amp; Zoning</b>	<b>18,560.88</b>	<b>20,400.00</b>	<b>-1,839.12</b>
<b>738.000 · Recreation Association</b>			
738.100 · Parks & Recreation Contribution	46,463.81	47,000.00	-536.19
738.702 · Salaries	450.00	750.00	-300.00
738.000 · Recreation Association - Other	0.00	0.00	0.00
<b>Total 738.000 · Recreation Association</b>	<b>46,913.81</b>	<b>47,750.00</b>	<b>-836.19</b>
<b>954.000 · Insurance &amp; Bond</b>	<b>8,533.00</b>	<b>10,000.00</b>	<b>-1,467.00</b>
<b>980.000 · Transfers Out - Cemetery</b>	<b>0.00</b>	<b>30,000.00</b>	<b>-30,000.00</b>
<b>Total Expense</b>	<b>727,145.11</b>	<b>579,306.00</b>	<b>147,839.11</b>
<b>Net Ordinary Income</b>	<b>4,892.52</b>	<b>-84,521.00</b>	<b>89,413.52</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest Income	2,347.04	200.00	2,147.04
<b>Total Other Income</b>	<b>2,347.04</b>	<b>200.00</b>	<b>2,147.04</b>
<b>Net Other Income</b>	<b>2,347.04</b>	<b>200.00</b>	<b>2,147.04</b>
<b>Net Income</b>	<b>7,239.56</b>	<b>-84,321.00</b>	<b>91,560.56</b>

# Conway Township

## Profit & Loss Budget vs. Actual

### April 2021 through March 2022

	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
366.350 · Trans in - Daisy Lane Fund	0.0%
402.000 · Taxes - General	106.6%
403.000 · Taxes - Admin fees	69.7%
409.000 · Taxes - SET fee	67.5%
411.000 · Dog licenses	68.8%
435.000 · Sale of assets	0.0%
450.000 · Licenses & Permits	126.4%
455.000 · Research Fees	100.0%
560.000 · Metro Act Fee	0.0%
573.000 · LCSA PPT Reimbursement	95.6%
574.000 · State Revenue Sharing	116.1%
664.000 · Interest & Dividends	135.2%
667.000 · Rent	85.0%
671.000 · Misc. Revenues	11.9%
675.000 · American Rescue Plan Funds	100.0%
677.000 · General Reimbursements	0.0%
679.000 · Election Grant - HAVA	0.0%
680.000 · Election Reimburse	159.5%
<b>Total Income</b>	<u>148.0%</u>
<b>Gross Profit</b>	148.0%
<b>Expense</b>	
102.000 · Unallocated	
102.702 · Office Assistant Salary	82.0%
102.704 · Payroll Taxes	106.4%
102.710 · Payroll Billing	87.3%
102.726 · Supplies	30.4%
102.801 · Memberships & Dues	108.5%
102.805 · Appropriation Senior Center	100.0%
102.900 · Printing & Publishing	98.5%
102.910 · Postage	38.4%
102.970 · Mileage	54.4%
102.971 · Miscellaneous	0.0%
102.000 · Unallocated - Other	
<b>Total 102.000 · Unallocated</b>	<u>78.6%</u>
103.000 · Township Board	
103.702 · Salaries Wages	51.8%
103.706 · FOIA COORDINATOR	28.6%
103.969 · Seminars and Workshops	98.0%
<b>Total 103.000 · Township Board</b>	<u>54.7%</u>
171.000 · Supervisor's Office	
171.702 · Salaries	100.7%
171.801 · Memberships & Dues	0.0%
171.969 · Seminars & Workshops	55.3%
<b>Total 171.000 · Supervisor's Office</b>	<u>96.9%</u>
200.203 · Due To Road Fund	100.0%
215.000 · Clerk's Office	
215.702 · Salaries & Wages	107.9%
215.703 · Deputies Wages	89.5%
215.801 · Membership	0.0%
215.969 · Seminars & Workshops	80.5%
215.000 · Clerk's Office - Other	
<b>Total 215.000 · Clerk's Office</b>	<u>96.0%</u>

# Conway Township

## Profit & Loss Budget vs. Actual

### April 2021 through March 2022

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	<u>% of Budget</u>
<b>247.000 · Board of Review</b>	
247.702 · Salaries & Wages	71.7%
247.969 · Seminars & Workshops	0.0%
<b>Total 247.000 · Board of Review</b>	<b>58.9%</b>
<b>253.000 · Treasurer's Office</b>	
253.702 · Salaries & Wages	100.0%
253.703 · Deputies Salaries	110.2%
253.801 · Memberships & Dues	0.0%
253.832 · Charge Back	43.8%
253.969 · Seminars & Workshops	43.1%
253.970 · Other	0.0%
253.975 · Bank Service Charge	268.8%
<b>Total 253.000 · Treasurer's Office</b>	<b>93.8%</b>
<b>257.000 · Assessor</b>	
257.701 · Assessor Services	0.0%
257.702 · Salaries	82.2%
257.703 · Expenses	0.0%
257.969 · Seminars & Workshops	53.8%
<b>Total 257.000 · Assessor</b>	<b>81.0%</b>
<b>262.000 · Elections</b>	
262.702 · Salaries & Wages	48.0%
262.710 · Election Postage	100.0%
262.726 · Supplies	13.7%
262.900 · Printing & Publishing	65.8%
262.930 · Equipment/Maintenance	0.0%
<b>Total 262.000 · Elections</b>	<b>25.7%</b>
<b>265.000 · Building &amp; Grounds</b>	
265.146 · Equipment-Office	93.3%
265.702 · Hall Monitor Salary	23.1%
265.801 · Lawn Mowing	313.9%
265.802 · Landscaping	97.1%
265.805 · Snow Removal	73.2%
265.859 · Internet & Phones	68.2%
265.920 · Utilities	77.0%
265.930 · Equipment Maintenance	81.4%
265.935 · Building Maintenance	111.8%
265.950 · ARPA Fund Expenses	
265.970 · Parking Lot	93.6%
265.971 · Capital Improvement	98.5%
265.000 · Building & Grounds - Other	
<b>Total 265.000 · Building &amp; Grounds</b>	<b>100.2%</b>
<b>266.000 · Professional Fees</b>	
266.103 · Attorney	97.5%
266.446 · Highways	0.0%
266.721 · Planning Commission	80.3%
266.955 · Auditor	78.9%
266.956 · Internet Project	0.0%
<b>Total 266.000 · Professional Fees</b>	<b>90.1%</b>
<b>275.000 · Drains At Large</b>	<b>78.6%</b>
<b>276.000 · Cemetery</b>	
276.702 · Salaries	103.6%
<b>Total 276.000 · Cemetery</b>	<b>103.6%</b>

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Accrual Basis

# Conway Township

## Profit & Loss Budget vs. Actual

### April 2021 through March 2022

	<u>% of Budget</u>
<b>301.000 · Public Safety</b>	
301.700 · Fire Authority Rep	85.4%
301.702 · Contribution Police Salaries	100.0%
<b>Total 301.000 · Public Safety</b>	98.4%
<b>526.000 · Sanitary Landfill</b>	
526.960 · Spring Cleanup	85.2%
<b>Total 526.000 · Sanitary Landfill</b>	85.2%
<b>66900 · Reconciliation Discrepancies</b>	0.0%
<b>721.000 · Planning &amp; Zoning</b>	
721.702 · Salaries	97.7%
721.969 · Seminars & Workshop	0.0%
721.000 · Planning & Zoning - Other	0.0%
<b>Total 721.000 · Planning &amp; Zoning</b>	91.0%
<b>738.000 · Recreation Association</b>	
738.100 · Parks & Recreation Contribution	98.9%
738.702 · Salaries	60.0%
738.000 · Recreation Association - Other	0.0%
<b>Total 738.000 · Recreation Association</b>	98.2%
<b>954.000 · Insurance &amp; Bond</b>	85.3%
<b>980.000 · Transfers Out - Cemetery</b>	0.0%
<b>Total Expense</b>	125.5%
<b>Net Ordinary Income</b>	-5.8%
<b>Other Income/Expense</b>	
<b>Other Income</b>	
Interest Income	1,173.5%
<b>Total Other Income</b>	1,173.5%
<b>Net Other Income</b>	1,173.5%
<b>Net Income</b>	<b>-8.6%</b>

## **Conway Township Rental Report**

**March 2022**

### **Hall rental details:**

Rental fee: \$150 for residents of Conway Township, \$300 for non-residents, funerals 1/2 of rental fee.

We currently have 4 different hall attendants/monitors

### **Canceled**

None

### **Rescheduled**

None

### **Completed**

- 4-3-22 Julie Olmstead, non-resident, Wedding Shower
- 4-9-22 Teri Maher, resident, Baby Shower

### **Future hall rentals**

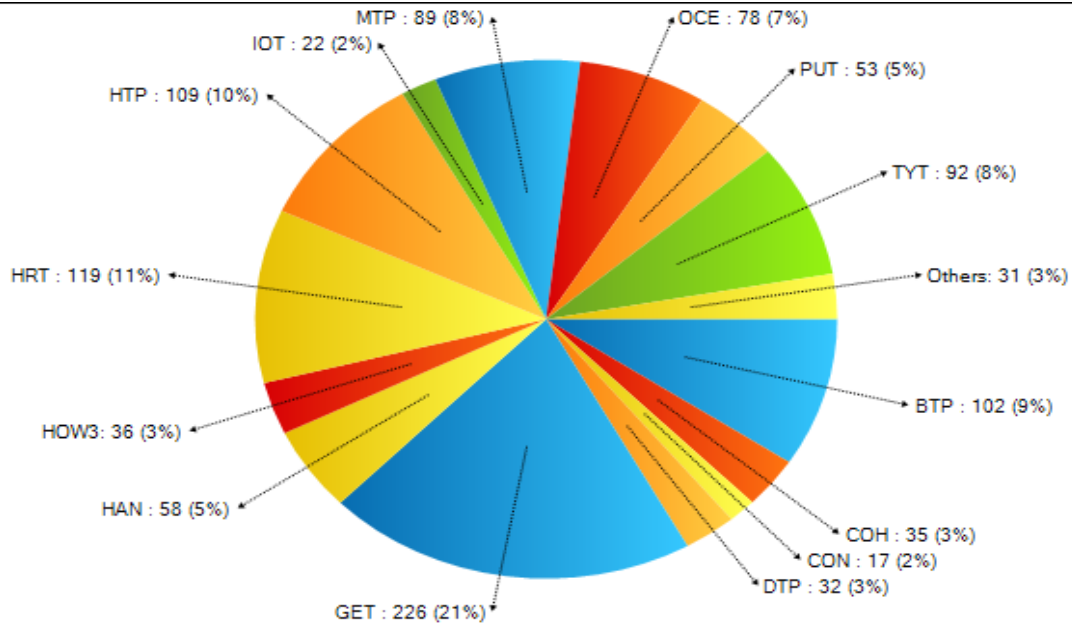
- 5-8-22 Valerie Winn, resident, Graduation Party
- 6-11-22 Diana Woods, non-resident, Graduation Party
- 6-12-22 Susan Charron, resident, Graduation Party
- 6-25-22 Erin Arnst, resident, Baby Shower

**LIVINGSTON COUNTY SHERIFF'S OFFICE**  
**CONWAY TOWNSHIP FEBRUARY 2022**

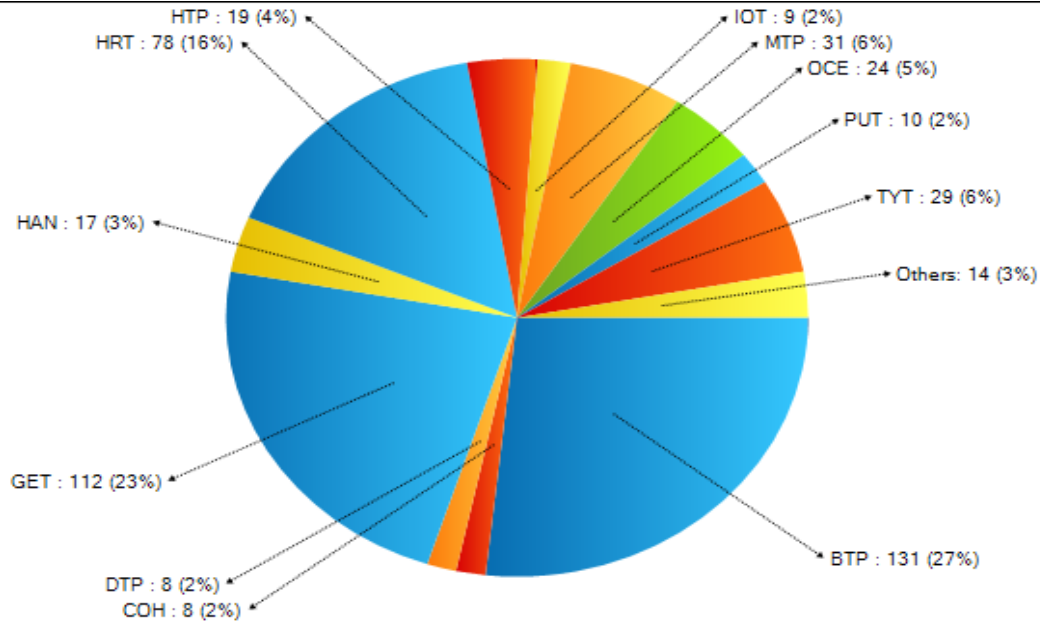
Nature	# Events
ALARM	1
ANIMAL COMPLAINT	1
CITIZEN ASSIST	2
DOMESTIC VERBAL	1
HAZARD	1
LARCENY	1
PDA	7
SUSPICIOUS PERSON	1
SUSPICIOUS SITUATION	1
WELFARE CHECK	1
TOTAL:	17



# **LIVINGSTON COUNTY SHERIFF'S OFFICE FEBRUARY 2022 CALLS FOR SERVICE**



# **MICHIGAN STATE POLICE FEBRUARY 2022 CALLS FOR SERVICE**



**BRIGHTON****COHOCTAH****CONWAY****DEERFIELD****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE**

JANUARY	150
FEBRUARY	102
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

JANUARY	32
FEBRUARY	35
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

JANUARY	22
FEBRUARY	17
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	

**YTD TOTAL: 252****67****39****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN**

JANUARY	67
FEBRUARY	43
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

JANUARY	4
FEBRUARY	2
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

JANUARY	0
FEBRUARY	3
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	

**YTD TOTAL: 110****6****3****ARRESTS****ARRESTS****ARRESTS****ARRESTS**

JANUARY	2
FEBRUARY	1
MARCH	0
APRIL	0
MAY	7
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0

JANUARY	1
FEBRUARY	1
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0

JANUARY	0
FEBRUARY	0
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0

JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	

NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER
YTD TOTAL:	10		2		0	

<b>ELD</b>	<b>GENOA</b>		<b>HANDY</b>		<b>HARTLAND</b>	
<b><u>ERVICE</u></b>	<b><u>CALLS FOR SERVICE</u></b>		<b><u>CALLS FOR SERVICE</u></b>		<b><u>CALLS FOR SERVICE</u></b>	
38	JANUARY	253	JANUARY	52	JANUARY	121
32	FEBRUARY	226	FEBRUARY	58	FEBRUARY	119
0	MARCH	0	MARCH	0	MARCH	0
0	APRIL	0	APRIL	0	APRIL	0
0	MAY	0	MAY	0	MAY	0
0	JUNE	0	JUNE	0	JUNE	0
0	JULY	0	JULY	0	JULY	0
0	AUGUST	0	AUGUST	0	AUGUST	0
0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
0	OCTOBER	0	OCTOBER	0	OCTOBER	0
0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
0	DECEMBER	0	DECEMBER	0	DECEMBER	0
<b>70</b>		<b>479</b>		<b>110</b>		<b>240</b>

<b><u>TITTEN</u></b>	<b><u>TICKETS WRITTEN</u></b>		<b><u>TICKETS WRITTEN</u></b>		<b><u>TICKETS WRITTEN</u></b>	
4	JANUARY	67	JANUARY	9	JANUARY	26
4	FEBRUARY	53	FEBRUARY	15	FEBRUARY	83
0	MARCH	0	MARCH	0	MARCH	0
0	APRIL	0	APRIL	0	APRIL	0
0	MAY	0	MAY	0	MAY	0
0	JUNE	0	JUNE	0	JUNE	0
0	JULY	0	JULY	0	JULY	0
0	AUGUST	0	AUGUST	0	AUGUST	0
0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
0	OCTOBER	0	OCTOBER	0	OCTOBER	0
0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
0	DECEMBER	0	DECEMBER	0	DECEMBER	0
<b>8</b>		<b>120</b>		<b>24</b>		<b>109</b>

<b><u>TS</u></b>	<b><u>ARRESTS</u></b>		<b><u>ARRESTS</u></b>		<b><u>ARRESTS</u></b>	
2	JANUARY	10	JANUARY	5	JANUARY	3
1	FEBRUARY	10	FEBRUARY	0	FEBRUARY	4
0	MARCH	0	MARCH	0	MARCH	0
0	APRIL	0	APRIL	0	APRIL	0
0	MAY	0	MAY	0	MAY	0
0	JUNE	0	JUNE	0	JUNE	0
0	JULY	0	JULY	0	JULY	0
0	AUGUST	0	AUGUST	0	AUGUST	0
0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
0	OCTOBER	0	OCTOBER	0	OCTOBER	0

0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
0	DECEMBER	0	DECEMBER	0	DECEMBER	0
<b>3</b>		<b>20</b>		<b>5</b>		<b>7</b>

**HOWELL****IOSCO****MARION****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE**

JANUARY	144
FEBRUARY	109
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**253**

JANUARY	29
FEBRUARY	22
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**51**

JANUARY	82
FEBRUARY	89
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**171****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN**

JANUARY	71
FEBRUARY	42
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**113**

JANUARY	1
FEBRUARY	1
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**2**

JANUARY	21
FEBRUARY	9
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**30****ARRESTS****ARRESTS****ARRESTS**

JANUARY	2
FEBRUARY	3
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0

JANUARY	1
FEBRUARY	0
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0

JANUARY	3
FEBRUARY	3
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0

NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0
	5		1		6

**OCEOLA****PUTNAM****TYRONE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE**

JANUARY	84
FEBRUARY	78
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**162**

JANUARY	75
FEBRUARY	53
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**128**

JANUARY	111
FEBRUARY	91
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**202****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN**

JANUARY	23
FEBRUARY	18
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**41**

JANUARY	6
FEBRUARY	3
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**9**

JANUARY	17
FEBRUARY	15
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0
NOVEMBER	0
DECEMBER	0

**32****ARRESTS****ARRESTS****ARRESTS**

JANUARY	1
FEBRUARY	1
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0

JANUARY	2
FEBRUARY	1
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0

JANUARY	2
FEBRUARY	0
MARCH	0
APRIL	0
MAY	0
JUNE	0
JULY	0
AUGUST	0
SEPTEMBER	0
OCTOBER	0



NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0
	<b>2</b>		<b>3</b>		<b>2</b>

<u>TOWNSHIP</u>	NUMBER OF CALLS <u>3:00PM - 11:00PM</u>	RESPONSE TIME CONTRACT TIME <u>3:00PM - 11:00PM</u>	NUMBER OF CALLS <u>11:00PM - 3:00PM</u>	RESPONSE TIME NON CONTRACT TIME <u>11:00PM - 3:00PM</u>	<u>TOTAL</u>
BRIGHTON	26	16:54	76	24:09	102
COHOCTAH	10	44:27	25	36:26	35
CONWAY	7	30:22	10	37:01	17
DEERFIELD	10	16:33	22	40:23	32
GENOA	94	19:48	132	18:05	226
HANDY	25	22:55	33	33:43	58
HARTLAND	42	36:13	77	18:09	119
HOWELL	46	15:12	63	19:33	109
IOSCO	5	16:02	17	24:47	22
MARION	32	18:45	57	17:57	89
OCEOLA	33	18:01	45	16:45	78
PUTNAM	26	17:43	27	39:29	53
TYRONE	53	13:48	38	27:55	91

## **RESOLUTION TO AMEND THE ZONING ORDINANCE**

**Resolution No. 220419-\_\_\_\_\_**

### **Conway Township**

WHEREAS, the Conway Township Board of Trustees has previously adopted the Conway Township Zoning Ordinance (“Zoning Ordinance”) pursuant to its powers under the Michigan Zoning & Enabling Act (“MZEA”);

WHEREAS, the Planning Commission has initiated the process to amend the text of the Zoning Ordinance under the MZEA and Article 4 of the Zoning Ordinance;

WHEREAS, over the course of many meetings, input from the public, input from Township consultants and attorneys, the Planning Commission has considered and prepared proposed amendments to the Zoning Ordinance, in summary form, as follows:

1. Definitions and General and Supplemental Regulations. Article 2 and Article 6, regarding Accessory Buildings and Structures.
2. Districts. Article 7 (AR) Agricultural Residential, Article 8 (R) Residential, and Article 10 (C) Commercial regarding Additional Dimensional Requirements.
3. General and Supplemental Regulations. Article 6 regarding Medical Marijuana Uses.
4. General and Supplemental Regulations. Article 6 regarding Solar Energy Collectors.
5. Temporary Land Use. Section 6.09 regarding agricultural tourism entertainment events.

(“Amendments”). The full text of the Amendments is attached to this Resolution.

WHEREAS, the Planning Commission then held public hearings on December 13, 2021, and February 14, 2022, and recommended the Board approve and adopt the Amendments;

WHEREAS, the Livingston County Planning Commission recommended approval of the Amendments at its January 2022 and March 2022 meetings;

WHEREAS, the Planning Commission further considered the Amendments on March 14, 2022, and April 11, 2022, and again approved them for adoption by the Township Board;

WHEREAS, based on the input from the Township attorney, the Board directs the Planning Commission to further consider the proposed amendments to Article 15 Parking in connection with the other Special Event/Wedding Structures and Venues amendments (a/k/a LCPC Review #Z-10-22);

WHEREAS, the Board desires to approve and adopt the Amendments to the Zoning Ordinance, as recommended by the Planning Commission, as a fair and reasonable regulation of the use of land within the township in furtherance of the health, safety, and welfare of the residents of the township;

WHEREAS, authority is provided to the Board to amend the Zoning Ordinance per section 401 of the of the MZEA, MCL 125.3401;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby amends the Conway Township Zoning Ordinance as presented.
2. The Amendments shall take effect after 30 days.
3. All other ordinances, policies, and procedures that are in conflict with the Amendments herein adopted are repealed.

The foregoing resolution offered by Board Member \_\_\_\_\_.  
Second offered by Board Member \_\_\_\_\_.

Upon roll call vote the board members voted as follows:

W. Grubb:

Whitt:

St. Charles:

Pushies:

D. Grubb:

The Supervisor declared the resolution adopted at a regular meeting of the Board held on April 19, 2022.

\_\_\_\_\_  
Elizabeth Whitt, Clerk

**PROPOSED ZONING ORDINANCE AMENDMENTS  
FOR ACCESSORY BUILDINGS AND STRUCTURES  
CONWAY TOWNSHIP, MI**

May 12, 2021

**SECTION 1 – AMENDMENT TO ARTICLE 2. DEFINITIONS**

**Structure.** (See also Building.) Anything constructed or erected, the use of which requires location on the ground or attachment to something having a permanent location on the ground, excepting driveways, concrete slabs, patios, children's play sets, light poles, flag poles, and ground-mounted solar energy collectors.

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**SECTION 2 – AMENDMENT TO ARTICLE 6. GENERAL AND SUPPLEMENTARY REGULATIONS**

**Section 6.06 Supplemental Regulations Pertaining to Accessory Buildings and Structures.**

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Lot/parcels in the R Residential and AR Agricultural Residential zoning districts are allowed accessory buildings and structures, as defined by ordinance, except as otherwise permitted in this ordinance, shall be subject to the following regulations:

Deleted: Accessory

A. **Relation to Principal Building.** Detached accessory buildings and structures are permitted only in connection with, incidental to, and on the same lot/parcel with a detached single-family dwelling where the detached single family dwelling is the principal building, and residential is the principal use, as permitted in the particular zoning district. A detached accessory building or structure may be permitted on a separate lot/parcel in conjunction with a farm or agriculturally related use, as defined, under same ownership in the AR Agricultural Residential District.

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Deleted: and uses

Deleted: principal

Deleted: , structure or use which is

Deleted: , except an

Deleted: activity of a permitted use

Deleted: On parcels of two (2) acres or less, the accessory gross floor area cannot exceed one hundred fifty percent (150%) of the total square footage of the gross floor area in the principal residence.

B. **Permit Required.** Any accessory building of two hundred (200) square feet or more shall require a building permit from the Livingston County Building Department.

C. **Attached Accessory Buildings.** Where the accessory building is attached to a principal building, it shall be subject to and must conform to all regulations of this ordinance applicable to the main building. Attached accessory buildings are exempt from the aggregate area calculation as described in Section 6.06(F).

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Structurally

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Deleted: main

D. **Yard Locations.** Detached accessory buildings and structures shall be located in the rear yards outside of the minimum required yard area except:

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1. Detached private residential garages may be allowed in the side yard, adjacent to the principal residential structure, but not forward of the front building.

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Private

2. Detached parking garages or carports may be permitted in the non-required front yard of attached residential dwelling complexes provided that the Planning Commission approves the

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site plan, elevation drawings and construction material. In reviewing such structures, the Planning Commission shall consider the impact of headlights and views from nearby public streets and adjacent properties.

3. Where the lot dimensions make rear yard locations impossible, the Planning Commission may waive restrictions on front yard placement of detached accessory buildings and structures.

E. All impervious surface runoff (roof, drive and parking area(s)) shall be directed away from all adjacent lots/parcels. Method of diversion shall be subject to review and approval by the Zoning Administrator.

F. Number of Accessory Structures.

1. On AR Agricultural Residential and R Residential zoned lots/parcels of two (2) acres in area or less, are permitted a maximum of two (2) detached accessory buildings and/or structures, excluding ground-mounted solar energy collectors.

2. On AR Agricultural Residential and R Residential zoned lots greater than two and one-hundredth (2.01) acres, are permitted any number of detached accessory buildings and/or structures.

G. Number of Agricultural Accessory Structures. On AR Agricultural Residential zoned lots/parcels with active agricultural pursuits, the number of detached accessory buildings and structures shall be regulated by agricultural waiver. Such waiver may be obtained from the Conway Township Zoning Administrator. A waiver shall be obtained from said Administrator prior to building construction. All other applicable requirements of this ordinance shall apply to AR Agricultural Residential zoned lots/parcels.

H. Height of Non-Farm Accessory Structures. No detached accessory non-farm building or structure shall exceed the maximum heights permitted in the R Residential District (See Section 8.04), except for antennas as noted in Section 6.17.

I. Height of Farm Accessory Structures. No detached accessory farm building or structure shall exceed the maximum heights permitted in AR Agricultural Residential District (See Section 7.04).

J. Required Setbacks for Detached, Accessory Residential Buildings and Structures (over 200 square feet total floor area). Detached accessory residential buildings and structures over two hundred (200) square feet of floor area shall be at least ten (10) feet from the principal building to which they are accessory, at least twenty-five (25) feet from

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Deleted: only one attached garage or accessory building or structure and one

Deleted: garage or

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Deleted: shall be regulated by the maximum coverage requirements of Section 6.06(I) unless accessory buildings and structures are for active agricultural conduct and are eligible for an agricultural waiver under 6.06(F) below.

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Deleted: of twenty (20) acres or greater

Deleted: of twenty (20) acres or greater.

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**Maximum Coverage.** On all R Residential zoned lots and AR Agricultural Residential zoned lots of greater than two (2) acres, the combined square footage of all accessory buildings, structures and uses, excluding swimming pools, may occupy a maximum of twenty percent (20%) of the total yard area.¶

any public street right-of-way line, at least fifteen (15) feet from any side or rear lot line, at least twenty-five (25) feet from any shoreline or drain easement, at least twenty-five (25) feet from the edge of any wetland, and at least forty (40) feet from any principal building on an adjacent property. In no instance shall any accessory building or structure be located within a dedicated easement or road right-of-way.

- K. **Required Setbacks for Detached Accessory Residential Buildings and Structures (less than 200 square feet total floor area).** Detached accessory residential buildings and structures less than two hundred (200) square feet of floor area shall be at least ten (10) feet from the principal building to which they are accessory, at least ten (10) feet from any public street, right-of-way line, at least then (10) feet from any side or rear lot line, at least twenty-five (25) feet from any shoreline or drain easement, and at least twenty-five (25) feet from the edge of any wetland. In no instance shall an accessory building or structure be located within a dedicated easement or road right-of-way.

- L. **Required Setbacks for Detached Accessory Farm Buildings and Structures.** Regardless of size or use, an accessory farm building or structure shall be setback a minimum of one hundred (100) feet from the detached single-family dwelling and/or principal building to which they are accessory. Accessory farm buildings or structures shall also be set back at a distance equal to one hundred (100) feet from the center line of a secondary roadway and one hundred ten (110) feet from the center line of a primary roadway. In addition, an accessory farm building or structure shall be setback at least fifty (50) feet from any shoreline or drain easement and at least twenty-five (25) feet from the edge of any wetland. In no instance shall an accessory building or structure be located within a dedicated easement or road right-of-way.

- M. **Waterfront Lots.** Where a residential lot abuts a water body, docks and boat storage buildings and structures for the use of the individual residential property owners are permitted as an accessory use to a residential use. Such docks and boat storage buildings or structures may be located in the water but not nearer than twenty-five (25) feet from any side lot line.

- N. **Accessory Structures Constructed Prior to or Without a Principal Building.** Notwithstanding any provision to the contrary in Section 6.06(A), an accessory building and/or structure may be constructed prior to or without a principal building or dwelling provided that a plot plan is submitted to the Zoning Administrator that demonstrates to the Zoning Administrator's satisfaction that such proposed accessory building or structure will not inhibit the future construction of a principal building in compliance with the requirements of this Zoning Ordinance. No commitment to build any future principal building shall be required. If an approval is obtained for an accessory building or structure to be

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constructed prior to or without a principal building, the location of the accessory building or structure must allow for a future principal building to be located in front of the accessory building or structure, unless otherwise permitted by this ordinance, and shall meet the required setbacks.

- O. Occupancy of Accessory Structures or Basements.** Buildings erected after the effective date of this ordinance such as garages or accessory buildings shall not be used or occupied for dwelling purposes at any time.
- P. Design Standards.** Accessory buildings in the R Residential district shall be harmonious with the height, character and scale of surrounding buildings and topography. Exterior surfaces shall also be similar to that of surrounding structures. Metal pole barns or structures with agricultural or industrial metal finishes may not be permitted if they are not compatible with the surface finish materials of surrounding structures.

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## Section 7.05 Additional Dimensional Requirements

- A. **Minimum Lot Size.** The minimum lot areas specified in Section 7.04 Schedule of Area, Height and Bulk Requirements, are for all uses in the AR Agricultural Residential District unless otherwise specified in Article 6 General and Supplementary Regulations or Article 13 Special Land Uses.
- B. **Rights of Way.** Power lines, pipelines and structures within existing public rights of way (not including buildings) of public utility companies shall be exempt from the area, placement and height regulations of this district.
- C. **Accessory Buildings.** Accessory buildings, structures and uses (with the exception of an automobile garage) are prohibited in the minimum required yard area. Where the accessory structure is attached to a main building, it shall be subject to and must conform to all regulations of this ordinance applicable to the main building. (See Section 6.06 for Supplemental Regulations Pertaining to Accessory Buildings and Structures.)

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Lots and parcels shall not exceed a 1 to 4 (1:4) width-to- depth ratio.¶

#### Section 8.05 Additional Dimensional Requirements

- A. **Minimum Lot Size.** The minimum lot areas specified in Section 8.04 Schedule of Area, Height and Bulk Requirements are for all uses in the R Residential District unless otherwise specified in Article 6 General and Supplementary Regulations or Article 13 Special Land Uses.
- B. **Rights of Way.** Power lines, pipelines and structures within existing public rights of way (not including buildings) of public utility companies shall be exempt from the area, placement and height regulations of this district.
- C. **Accessory Buildings.** Accessory buildings, structures and uses (with the exception of an automobile garage) are prohibited in the minimum required yard area. Where the accessory structure is attached to a main building, it shall be subject to and must conform to all regulations of this ordinance applicable to the main building (See Section 6.06 for Supplemental Regulations Pertaining to Accessory Buildings and Structures).

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¶  
**Lots and parcels shall not exceed a 1 to 4 (1:4) width-to-depth ratio.**¶

Section 10.05 Additional Dimensional Requirements

- A. **Minimum Lot Size.** The minimum lot areas specified in Section 10.04 Schedule of Area Height, and Bulk Requirements, are for all uses in the C Commercial District unless specified in Article 6 General and Supplementary Regulations or Article 13 Special Land Uses.
- B. **Height.** No commercial uses in the C Commercial District shall be permitted or specially permitted at a height that compromises the “clear zone” (as defined by the FAA) of any public and private airport, heliport or related use.
- C. **Accessory Buildings.** Accessory buildings, structures and uses are prohibited in the minimum required yard area. Where the accessory structure is attached to a main building, it shall be subject to and must conform with all yard requirements of this ordinance

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¶  
Lots and parcels shall not exceed a 1 to 4 (1:4) width-to-depth ratio.¶

## Section 6.25 Medical Marijuana Uses

**A. Findings.** These requirements for Medical Marijuana Uses are based on the following findings of fact:

1. Voter Approved. Voters in the State of Michigan approved Initiated Law 1 of 2008 authorizing the use of marijuana for certain medical conditions, resulting in the passage of the Michigan Medical Marihuana Act, MCL 333.26421 et seq., as amended (“the Act” or “MMMA”).
2. Intent. The intent of the Initiated Law was to enable certain persons specified in the Act who comply with the registration provisions of the Act to legally obtain, possess, cultivate/grow, use, and distribute marijuana, and to assist specific registered individuals identified in the Act without fear of State law criminal prosecution under limited, specific circumstances set forth in the Act
3. Controlled Substance. Despite the specifics of the Act and the permitted activities set forth therein, marijuana remains a controlled substance under Michigan and Federal law. Obtaining, possession, cultivation/growth, use, and distribution of controlled substances has a potential for abuse that should be closely monitored and regulated, to the extent permissible under the Act, by local authorities. Given the effect of the Act on municipalities, it is in the best interest of municipalities to use their zoning authority to adopt reasonable regulations to mitigate and/or prevent harmful secondary effects that could negatively affect health, safety, welfare, and quality of life of their residents.

**B. Purpose.** It is the purpose of this Section to impose specific requirements for those individuals registering with the State of Michigan as a “qualifying patient” or a “primary caregiver” as those terms are defined in the Act, and to regulate the conduct of activity pursuant thereto in the Township so as to protect the health, safety and welfare of the general public. Conway Township is not legalizing or permitting the use of controlled substances within its borders, whether that substance is medical marijuana or any other identified as a controlled substance. Rather, Conway Township is establishing locations and regulations for uses set forth in the Act to comply with the Act. If after adoption, any portion of the Act is repealed, or any portion of the Act is deemed unconstitutional by the Michigan Supreme Court or a lower Michigan court decision chosen not to be heard by the Michigan Supreme Court, any activities or uses within this Ordinance applicable to the repealed or unconstitutional portion of the Act are immediately repealed as well.

It is further intended that nothing in this Section be construed to allow persons to engage in conduct that endangers others or causes a public nuisance, or to allow use, possession or control of marijuana for nonmedical purposes or allow activity relating to cultivation/growing, distribution or consumption of marijuana that is otherwise illegal under State law.

C. **Definitions.** For purposes of this Ordinance, the words and phrases contained herein shall have the meanings set forth in the Act and the regulations adopted by the State of Michigan, Department of Community Health, pursuant to authority conferred by Section 5 of the Act, inclusive of all amendments to the Act. For the purposes of this Ordinance, the terms “marijuana” and “marihuana” as used here, in the Act, and elsewhere, shall be synonymous.

1. Drug Paraphernalia means all equipment, products, and materials of any kind which are used, intended for use, or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, prepackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance as defined in Section 7104 of the Michigan Public Health Code (Act 368 of the MI Public Acts of 1978, as amended) in violation of the laws of the State of Michigan.
2. Medical Marijuana Caregiver Operation or Caregiver Operation means any registered primary caregiver who cultivates produces, sells, distributes, possesses, transports, or makes available marijuana in any form to a qualifying patient for medical use in accordance with the Act. The term “caregiver operation” shall not include the private possession, production, or medical use of marijuana by a registered qualifying patient in compliance with the restrictions of this ordinance.
3. Medical Marijuana Collective, Cooperative, or Dispensary means any facility, structure, dwelling, or other location where medical marijuana is grown, cultivated, processed, stored, transmitted, dispensed, consumed, used, given, delivered, provided, made available to and/or distributed by two or more of the following: a registered primary caregiver, or registered qualifying patient. The term “collective” or “cooperative” or “dispensary” shall not apply to a registered primary caregiver that provides necessary care and marijuana for medical use exclusively to his/her five or fewer designated qualifying patients in strict accordance with the Act and the Administrative Rules of the Michigan Department of Health and Human Services. A marijuana collective, cooperative, or dispensary shall not include the following uses that are in compliance with this Ordinance and all laws and rules of the State of Michigan, and intended for on- site patient use only: a State-licensed health care facility, a state-licensed residential care facility for the elderly or infirm, or a residential hospice care facility.
4. Medical Use of Marijuana, also known as Marihuana, also known as Cannabis has the meaning given to it in Section 7106 of the Michigan Public Health Code, as it is referred to in Section 3(c) of the Act. Any other term pertaining to marijuana used in this Section shall have the meaning given to it in the Act and/or in the General Rules of the Michigan Department

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of ~~Health and Human Services~~ issued in connection with the Act.

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5. Primary Caregiver or Registered Primary Caregiver is defined as set forth in the Act.
6. Qualifying Patient or Registered Qualifying Patient is defined as set forth in the Act.

**D. Compliance Required.** “Qualifying patients” or “primary caregivers” as those terms are defined in the Act, shall comply with the requirements of Section 6.25(F) for qualifying patients, and the requirements of Section 6.25(G) for primary caregivers. The medical use of marijuana shall comply at all times and in all circumstances with the Act and the General Rules of the Michigan Department of ~~Health and Human Services~~. Caregiver operations shall be available for inspection, during business hours, by the Zoning Administrator, to confirm the operation is operating in accordance with State laws and Township ordinances.

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**E. Marijuana Collectives, Cooperatives and Dispensaries Prohibited.** It shall be unlawful to establish or operate a for-profit or nonprofit Medical Marijuana Collective, Cooperative, or Dispensary in Conway Township.

**It is the express intent of Conway Township not to allow the operation of any kind of marijuana facility pursuant to 2016 PA 281, MCL 333.27205(1), 2016 PA 282, and 2016 PA 283, within the boundaries of the Township.**

**F. Requirements for Qualifying Patients.** Any person who has been issued and possesses a valid registry identification card as a qualifying patient as set forth in the Act shall comply with the following requirements:

1. Consumption. Consumption of marijuana by a qualifying patient may not occur ~~in any public place~~.
2. Growing for Personal Use. Growing of marijuana by a qualifying patient for his or her own personal use, as set forth in the Act, is permitted in any location within the Township, subject to the following requirements:
  - a. Patient Control. The site must be under the control, through written lease, contract, or deed, in favor of the qualifying patient.
  - b. Enclosed, Locked Facility. Such growing, indoors and outdoors, shall only be allowed as set forth by the Act and subject further to the requirements of Sections 6.25(G)(2).
  - c. Lighting. Artificial lighting is permitted for the purposes of growing marijuana as set forth in Section 6.25(G)(3).

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**Deleted:** , or at a primary caregiver’s dwelling unit, except that a qualifying patient who resides in the same dwelling unit as his/her caregiver may consume at that dwelling unit

**G. Requirements for Caregiver Operations.** Any person who has been issued and possesses a valid registry identification card as a primary caregiver as set forth in

the Act is a “medical marijuana caregiver operation” for the purposes of this Ordinance, and shall comply with the requirements identified below.

1. Where Permitted. A primary caregiver shall conduct his or her growing operation and/or provide services to a qualifying patient only in the AR District as a special land use. The site must be under the control, through written lease, contract, or deed, in favor of the primary caregiver or registered qualifying patient associated with that facility.
2. Growing. Growing of marijuana shall only be allowed as set forth in the Act, including the requirement that plants must be located within an enclosed, locked facility. An enclosed locked facility means:
  - a. ~~For marijuana grown indoors, a closet, room or other comparable, stationary, and fully enclosed area equipped with secured locks or other functioning security devices that permit access only by the registered primary caregiver or registered qualifying patient associated with that facility.~~
  - b. ~~For marijuana grown outdoors:~~
    - i. An area that is not visible to the unaided eye from an adjacent property when viewed by an individual standing at ground level or from a permanent structure; and
    - ii. Are grown in a stationary structure that is enclosed on all sides, except for the base, by six foot high chain link fencing, wooden slats, or similar fencing/wall material that prevents access by the general public and that is anchored, attached or affixed to the ground; and
    - iii. Located on land that is owned, leased, or rented by either a registered primary caregiver or the registered qualifying patient for whom the marijuana plants are grown; and
    - iv. Equipped with functioning locks and other security devices that restrict access to only the associated qualifying patient or caregiver.

The required fencing or wall shall be of new, high quality material, shall meet all County and Township Code requirements, and is subject to Township inspection at any time to insure that it remains in proper and functioning condition.

3. ~~Lighting. Lighting used for the purposes of growing marijuana is permitted subject to the following:~~

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- a. For marijuana grown outdoors: Lighting shall not be illuminated from 7:00 pm to 7:00 am the following day. All lights shall be shielded and downcast or otherwise positioned in a manner that will not shine light or allow light glare to exceed the boundaries of the parcel upon which they are placed.
- b. For marijuana grown indoors: Lighting shall not be visible outside the building from 7:00 pm to 7:00 am the following day. All lights shall be shielded and downcast or otherwise positioned in a manner that will not shine light or allow light glare to exceed the boundaries of the parcel upon which they are placed. Lighting cast by exterior light fixtures other than for the purposes of growing marijuana shall comply with the provisions of Section 6.16(J).

4. One Caregiver per Approved Caregiver Operation. The structure and location from which a primary caregiver grows, cultivates, or otherwise provides services to his or her qualifying patients shall not be used by more than one primary caregiver for that primary caregiver's services as allowed under the Act.

5. Delivery Method. Transfers of medical marijuana from the primary caregiver to his or her qualifying patient(s) shall be accomplished only by a person 21 years of age or older.

6. Location. Caregiver operations shall comply with the following location requirements:

- a. Separation Measurement. The distances set forth below shall be measured by projecting a straight line without regard for intervening buildings or structures between the nearest points of the property lines of the protected use and the caregiver operation, or between the nearest point of the zoning district boundary from which the caregiver operation is to be separated to the nearest point of the property line of the caregiver operation.
- b. Separation from Schools. The location shall not be located within 1,000 feet of any public or private school having a curriculum including kindergarten or any grades between 1 and 12, or any state-licensed child care or day care facility, to insure community compliance with Federal "Drug-Free School Zone" requirements.
- c. Separations. The location from which a primary caregiver grows for service to a qualifying patient shall not be within 1000 feet of any of the following:
  - i. Caregiver to caregiver;
  - ii. A church, place of worship, or other religious facility;
  - iii. A public library, public park, or public playground;

Additional separation requirements may be recommended by the Planning Commission and approved by the Township Board.

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**Deleted:** the delivery of medical marijuana by the primary caregiver to the home of the qualifying patient. No onsite transfer to a qualifying patient is permitted.



7. Operation in Conjunction with Other Uses. To facilitate monitoring, and to comply with the limited access requirements of the Act, a caregiver operation must be located in a single use building with an outside entrance separate from any other use, except for a permitted single family residential dwelling or permitted single family accessory structure. No other commodity, product or service shall be available on the same lot.

8. Sales of Paraphernalia Prohibited. No sales of drug paraphernalia as defined herein are permitted, except to the qualifying patients of that caregiver.

9. Special Land Use Permit Fee and Annual Renewal Required. To ensure compliance with the Act and the requirements set forth herein, all Medical Marijuana Caregiver Operation special land use permits shall require payment of an annual fee as set forth by the Township Board, and shall expire one (1) year after issuance. Renewal of the special land use permit shall be granted upon successful completion of a Township inspection of the caregiver operation site, confirming the Primary Caregiver remains legally registered with the State of Michigan, the caregiver operation complies with the requirements set forth in the Act, and the caregiver operation complies with Section 6.25.

**H. Security.** Qualifying patients and primary caregivers shall provide secure locations, consistent with the Act, for cultivation and storage of medical marijuana. Primary caregivers shall submit a security plan and a floor plan identifying the number of plants, storage locations for chemical and growing materials, and other critical aspects of the layout, and how they intend to secure the facility, with the special land use application. Security measures for primary caregiver operations shall include, but are not limited to, security cameras installed to monitor all areas of the premises where persons may gain or attempt to gain access to marijuana or cash. Security cameras shall have at least 120 concurrent hours of digitally recorded documentation. In addition a monitored alarm system shall be provided. The recorded data shall be made available to law enforcement personnel and the Conway Township Zoning Administrator or other Township designee upon request to allow confirmation of compliance with these regulations. The Township may require additional security measures such as fencing, security lighting, and other measures as conditions of the special land use approval. The security plan shall be considered a confidential document by the Township and exempt from disclosure under the Freedom of Information Act.

**I. Building Approvals.** Any building or structure used for cultivation of marijuana shall obtain all necessary building, plumbing, electrical, and any other necessary permits and approvals to ensure the facility meets current code standards. In addition, the facility shall be subject to inspection to ensure compliance with applicable fire code and the security requirements of the Act.

**J. Taxes Paid.** No special land use shall be approved by the Township unless the property taxes are paid and up-to-date at the time of approval.

**K. Signage.** A primary caregiver operation shall not bear any sign or emblem that would

**Deleted:** <#>Consumption. Consumption of marijuana by a qualifying patient may not occur at a caregiver operation, at any place of business, in any public place, or at a primary caregiver's dwelling unit. In the case where a registered caregiver is also a registered qualifying patient, consumption exclusively by the caregiver/patient at the caregiver/patient's dwelling unit is permitted. Also a qualifying patient who resides in the same dwelling unit as his/her caregiver may consume at the same dwelling unit.¶

**Deleted:** <#>Special Land Use and Site plan Approval Required. Special land use and site plan approval shall be required for any Medical Marijuana Caregiver Operation prior to its establishment in Conway Township. The requirements and procedures of Article 13 Special Land Uses and Article 14 Site Plan Review of this Ordinance shall apply.¶

indicate the presence of the MMMA related activity.

- L. MMMA Amendments.** The regulations herein pertaining to Medical Marijuana use shall at all times refer to and comply with Initiated Law 1 of 2008, inclusive of any and all amendments to the Act, and any and all related regulations and their amendments. If any section of these regulations is found to be inconsistent with or in violation of the Act, only that section shall cease to have effect; all other sections shall remain in full force and effect.

## **Section 6.26 Solar Energy Collectors**

### **A. Purpose and Intent.**

Conway Township promotes the effective and efficient use of solar energy collection systems. It is the intent of the Township to permit these systems by regulating the siting, design, and installation of such systems to protect the public health, safety, and welfare, and to ensure compatibility of land uses in the vicinity of solar energy collectors. Building-mounted and ground-mounted solar energy collectors, as defined in this Ordinance, shall comply with the provisions of this Section.

### **B. Criteria For the Use of All Solar Energy Equipment.**

1. Solar energy equipment shall be located in the least visibly obtrusive location where panels would be functional.
2. Solar energy equipment shall be repaired, removed, or replaced within six (6) months of becoming nonfunctional.
3. All solar energy equipment must conform to all County, State, and Federal regulations and safety requirements as well as applicable industry standards.

### **C. Application to Zoning Administrator.**

An applicant who seeks to install building-mounted solar energy equipment or certain ground-mounted solar energy collector systems shall submit an application to the Zoning Administrator upon forms furnished and approved by the Conway Township Board of Trustees. The application must be approved in writing by the Zoning Administrator. The application shall include the following:

1. Photographs of the property's existing conditions.
2. Renderings or catalogue cuts of the proposed solar energy equipment.
3. Certificate of compliance demonstrating that the system has been tested and approved by Underwriters Laboratories (UL) or other approved independent testing agency.
4. Plot plan to indicate where the solar energy equipment is to be installed on the property.
5. Description of the screening to be provided for ground mounted solar energy equipment.
6. In addition to the criteria contained in this subsection, applicants seeking approval of a ground-mounted solar energy collector system that is accessory to a residence and does not exceed 250 square feet, must also demonstrate that it meets all requirements of subsection (F).

### **D. Exclusions from Administrative Review.**

1. The installation of one (1) solar panel with a total area of less than eight (8) square feet.

2. Repair and replacement of existing solar energy equipment, provided that there is no expansion of the size or coverage area of the solar energy equipment.

**E. Building-Mounted Solar Energy Collector Requirements.**

A building-mounted solar energy collector shall be a permitted accessory use in all zoning districts, subject to the following requirements:

1. Administrative review as set forth in subsection (C) above is required of all building-mounted solar energy collectors permitted as an accessory use, subject to the exclusions in subsection (D).
2. Solar energy collectors that are mounted on the roof of a building shall not project more than five (5) feet above the highest point of the roof but, in any event, shall not exceed the maximum building height limitation for the zoning district in which it is located, and shall not project beyond the eaves of the roof.
3. Solar energy collectors mounted on the roof of a building shall be only of such weight as can safely be supported by the roof. Proof thereof, in the form of certification by a professional engineer or other qualified person, shall be submitted to the Zoning Administrator prior to installation; such certification shall be subject to the Zoning Administrator's approval.
4. Solar energy collectors that are roof-mounted, wall-mounted or are otherwise attached to a building or structure shall be permanently and safely attached to the building or structure. Proof of the safety and reliability of the means of such attachment shall be submitted to the Zoning Administrator prior to installation; such proof shall be subject to the Zoning Administrator's approval.
5. Solar energy collectors that are wall-mounted shall not exceed the height of the building wall to which they are attached.
6. Solar energy collectors shall not be mounted on a building wall that is parallel to an adjacent public right-of-way.
7. The exterior surfaces of solar energy collectors that are mounted on the roof or on a wall of a building, or are otherwise attached to a building or structure, shall be generally neutral in color and substantially non-reflective of light.
8. Solar energy collectors shall be installed, maintained, and used only in accordance with the manufacturer's directions. Upon request, a copy of such directions shall be submitted to the Zoning Administrator prior to installation. The Zoning Administrator may inspect the completed installation to verify compliance with the manufacturer's directions.
9. Solar energy collectors, and the installation and use thereof, shall comply with the County construction code and the electrical code.

**F. Ground-Mounted Solar Energy Collector Requirements.**

A ground-mounted solar energy collector system shall be permitted as a special land use, subject to the approval of the Planning Commission under Article 13, and subject

to the following requirements:

1. Special land use approval is required of all ground-mounted solar energy collectors except those which are accessory to a residence and do not exceed 1000 square feet in total area. For those ground-mounted solar energy collectors which are accessory to a residence and do not exceed 1000 square feet, administrative review as set forth in subsection (C) is required.
2. Commercial solar energy systems are permitted as a special land use in the Agricultural Residential, Industrial and Commercial Districts only.
3. Ground-mounted solar energy collectors shall be located only as follows:
  - a. They may be located in the rear yard and the side yard, but not in the required rear yard setback or in the required side yard setback unless permitted by the Planning Commission in its approval of the special land use.
  - b. They may be located in the front yard only if permitted by the Planning Commission in its approval of the special land use but, in any event, they shall not be located in the required front yard setback.
4. Ground-mounted solar energy collectors shall not exceed sixteen (16) feet in height, measured from the ground at the base of such equipment.
5. The total area of ground-mounted solar energy collectors shall not be included in the calculation of the maximum permitted lot coverage requirement for the parcel of land. For any parcel of land two (2) acres or less, a ground-mounted solar energy collector shall not be deemed an accessory building or structure for purposes of Section 6.06(E).
6. Solar energy collectors shall be permanently and safely attached to the ground. Proof of the safety and reliability of the means of such attachment shall be submitted with the special land use application and shall be subject to the Planning Commission's approval.
7. Solar energy collectors shall be installed, maintained and used only in accordance with the manufacturer's directions. A copy of such directions shall be submitted with the special land use application. The special land use, if granted, may be subject to the Zoning Administrator's inspection to determine compliance with the manufacturer's directions.
8. The exterior surfaces of solar energy collectors shall be generally neutral in color and substantially non-reflective of light.
9. Ground-mounted solar energy collectors, and the installation and use thereof, shall comply with all applicable construction codes and electric codes.
10. The special land use may include terms and conditions in addition to those stated in this subsection.

11. Ground mounted solar energy collectors must be fenced in with at least a six (6) foot chain link fence. The Planning Commission shall have the discretion to substitute a greenbelt screening or decorative fence on any ground mounted solar energy system that is not also a solar farm to screen from adjacent residences. The greenbelt shall consist of shrubbery, trees, or other non- invasive plant species that provide a visual screen.
12. All power transmission lines from the ground mounted solar energy collectors to any building or other structure should be located underground.
13. In the event that a ground mounted solar energy system has been abandoned (meaning not having been in operation for a period of one year without a waiver from the Planning Commission), the system shall be removed by the applicant or the property owner and the site shall be stabilized and re- vegetated as necessary to minimize erosion. If the abandoned system is not removed or repaired, amongst other available remedies, the Township may pursue legal action against the applicant and property owner to have the system removed and assess its cost to the tax roll of the subject parcel. The applicant and property owner shall be responsible for the payment of any costs and attorney's fees incurred by the Township in securing removal of the structure. The Township may utilize the benefit of any financial security being held under this Section to offset its cost. As a condition of approval, the applicant and property owner shall give permission to the Township to enter the parcel of land for this purpose.
14. Additional provisions applicable to a Commercial Solar Energy System shall be as follows:
  - a. Minimum setbacks shall be ~~two hundred (200)~~ feet from any property with a residence and one hundred twenty-five (125) feet from all other properties. This requirement may be waived by the Planning Commission.
  - b. The applicant shall provide a copy of the application to the local Fire Chief for review and approval.
  - c. The applicant shall provide the Planning Commission with an operations agreement, which sets forth the operations parameters, the name and contact information of the certified operator, inspection protocol, emergency procedures and general safety documentation. It shall be a condition of approval that the Zoning Administrator shall be notified and provided copies of any changes.
  - d. The site plan shall include property lines and physical features of the site, including roads; proposed changes to the landscape, grading vegetation clearing and planting, exterior lighting, screening vegetation and structures; distance between proposed solar collector and all property lines and existing on-site buildings and structures; and the height of all structures.
  - e. The site plan shall include information on where and how the solar farm will connect to the power grid. No solar farm shall be installed until evidence has been given to the Planning Commission that the electric utility company has agreed to allow the applicant to install an interconnected customer-owned generator to the grid or the applicant otherwise has a means for the wholesale

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or retail sales of generated electricity.

f. Financial security guaranteeing removal of the system must be posted at the time of receiving a construction permit for the system. The security shall be in the form of a cash bond, irrevocable bank letter of credit, or performance bond in a form approved by the Township. The amount of such guarantee shall be no less than the estimated cost of removal and may include a provision for inflationary cost adjustments. The estimate shall be prepared by the engineer for the applicant and shall be subject to approval by the Township.

**G. Solar Access Requirements.**

When a solar energy collection system is installed on a lot, accessory structures or vegetation on an abutting lot shall not be located so as to block the solar collector's access to solar energy. The portion of a solar collector that is protected is the portion which is located so as not to be shaded between the hours of 10:00am and 3:00pm by a hypothetical twelve (12) foot obstruction located on the lot line.

**H. Solar Access Exemptions.** Structures or vegetation existing on an abutting lot at the time of installation of the solar energy collection system, or the effective date of this ordinance, whichever is later is exempt from subsection (G) above. Said subsection described in subsection (G) above controls any structure erected on, or vegetation planted in, abutting lots after the installation of the solar energy collection system.

## **Section 6.09 Temporary Uses and Buildings**

All temporary uses and buildings permitted by this Section are allowed in all districts unless otherwise provided. Such uses and buildings shall be authorized by a temporary land use permit issued by the Zoning Administrator unless otherwise provided.

**A. Temporary Uses and Buildings for Non-Dwelling Purposes.** Temporary uses and buildings not to be used for dwelling purposes may be placed on a lot or parcel of record and occupied only under the following conditions.

1. Natural Disasters or Fire Damage. A temporary building may be occupied for non-dwelling purposes during renovation of a permanent building damaged by a fire or natural disaster, such as a tornado, flood, or severe storm. The temporary building must be removed when repair of the damage is complete. The Zoning Administrator may issue a temporary land use permit for up to ninety (90) days. The Board may renew the permit up to ninety (90) additional days upon the applicant's showing of substantial progress towards completion of the repair and the submission of an appropriate compliance bond. Thereafter, the permit may be renewed at the discretion of and upon conditions set by the Board.
2. New Construction. Temporary buildings incidental to construction work, except for instances where one (1) single-family residence is being constructed. Said temporary buildings shall be removed within fifteen (15) days after construction is complete, but in no case shall the building or structure be allowed for more than one (1) year.
3. Temporary Real Estate Offices. Temporary real estate offices are permitted within approved development projects. No cooking or sleeping accommodations shall be maintained. The permit shall be valid for not more than one (1) year, but is renewable. The office shall be removed upon completion of the development. A model home may be used as a temporary real estate office.
4. Roadside Stands. The display and sale of agricultural produce, excluding farm market or on-farm markets, shall be considered a temporary use within the AR Agricultural Residential District permitted by a temporary land use permit renewable on an annual basis, subject to the following conditions:
  - a. The stand shall be located no closer than fifty (50) feet from the nearest roadway right of way line.
  - b. The area between the stand and the roadway shall be reserved exclusively for parking. Parking shall not interfere with through traffic.
  - c. The structure shall not be more than one (1) story in height.
  - d. The floor plan shall not be larger than twenty (20) feet by twenty (20) feet.
  - e. Signs used in connection with the roadside stand shall be



- temporary and shall be removed when the stand is not in use. No sign shall be placed within a public right-of-way.
- f. The seasonal nature of the use shall result in closure of the stand during the portion of the year that produce raised on the lot is not available for sale. Other goods such as imported produce, arts and crafts, greenhouse plants or salvage materials shall not be sold from the roadside stand during the “closed” season nor may they compose a major portion of the goods sold from the stand during its operational season.
  - g. Upon closure of the seasonal use, any temporary structures shall be removed.
5. **Garage Sales.** Garage sales, rummage sales, yard sales, moving sales, and similar activity shall be considered temporary uses within the AR Agricultural Residential and R Residential Districts subject to the following conditions:
- a. Any sale under this Section shall be allowed without a temporary land use permit for a period not to exceed four (4) days within a six (6) month period. Such activities in operation for a period of time in excess of four (4) days shall require a temporary land use permit from the Zoning Administrator.
  - b. In no instance shall more than four (4) sales under this Section be held in any one location within any twelve (12) month period.
  - c. Goods or merchandise offered at such sale shall not be stored overnight.
  - d. All such sales shall be conducted in a manner so as not to create a traffic hazard or a nuisance to neighboring properties.
  - e. No signs advertising a garage sale or similar activity shall be placed upon public property. Two (2) signs advertising a sale are permitted to be placed upon private property with the consent of the owner of said property and shall be removed within twenty-four(24) hours of the conclusion of said sale.
6. **Auctions.** The public sale of property to the highest bidder shall be permitted without a temporary land use permit for not more than four (4) days. No sales activity shall occur within thirty (30) feet of any road right-of-way.
7. **Firewood Sales.** Storage of firewood for sale and use by person off the premises shall be restricted to the side and rear yards.
8. **Agricultural Tourism.**
- a. General and specialized farming of agricultural products and agricultural activities, including the raising or growing of crops, livestock, poultry, bees and other farm animals,

products and foodstuffs are permitted by right. Any building or structure may be located thereon and used for the day-to-day operation of such activities, for the storage or preservation of said crops or animals, products and collection, distribution, or processing, and for the incidental sale of crops, products and foodstuffs raised or grown on said parcel or in said building or structure. The following additional agricultural uses shall be permitted:

- (1) Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product in a farming operation if more than 50 percent of the stored, processed, or merchandised products are produced by the farm operator for at least 3 of the immediately preceding 5 years.
- (2) Direct marketing of produce in a farm market or on-farm market provided that any building, or combination of buildings used for such purposes contain a total of not more than 2,500 square feet. A temporary roadside stand that does not qualify as a farm market or on-farm market shall be permitted as a temporary use provided it complies with all regulations set forth in Section 6.09(A)(4).
- (3) Seasonal U-pick fruits and vegetables operations.
- (4) Food sales/processing, processing any fruits/produce.
- (5) Uses 2 through 4 listed above may include any or all of the following ancillary agriculturally related uses and some non-agriculturally related uses so long as a temporary land use permit is obtained and the general agricultural character of the farm is maintained.
  - i. Cider mills or wineries selling product, in a tasting room, derived from crops grown primarily on site for at least 3 of the immediately preceding 5 years, provided that the premises is otherwise compliant with state law.
  - ii. Seasonal outdoors mazes of agricultural origin such as straw bales or corn.
  - iii. Value-added agricultural products or activities such as education tours or tours of processing facilities.
  - iv. Bakeries selling baked goods containing produce grown primarily on site.
  - v. Playgrounds or equipment typical of a school playground, such as slides and swings (not including motorized vehicles or rides).
  - vi. Petting farms, animal display, and pony rides.
  - vii. Entertainment events (e.g., music concert, car show, art fair), family-oriented animated

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barns (e.g., fun houses, haunted houses or similar) and mechanical rides attracting no greater than 20,000 attendees per event.

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- viii. Wagon, sleigh and hayrides.
- ix. Nature trails.
- x. Open air or covered picnic area with restrooms.
- xi. Educational classes, lectures, seminars.
- xii. Historical agricultural exhibits.
- xiii. Gift shops for the sale of agricultural products and agriculturally related products.
- xiv. Gifts shops for the sale of non- agriculturally related products such as antiques or crafts, limited to 25 percent of gross sales.

- b. Ancillary agricultural related uses and non- agriculturally related uses listed in section 5 above must obtain a temporary land use permit in accordance with the following:
- (1) A temporary land use permit shall be obtained from the Zoning Administrator. A fee may be charged for said permit.
  - (2) Said use shall be permitted only for one (1) period per year, the duration of which will be determined by the Zoning Administrator.
  - (3) Applicant must provide evidence of liability insurance coverage, acceptable to the Township, of not less than \$1,000,000.
  - (4) Inspections shall be conducted by the Livingston County Building Department, and other departments as may be required, prior to the period of use. Evidence of approval in the form of an inspection certificate shall be provided to the Zoning Administrator prior to the issuance of a temporary land use permit. A fee may be charged covering the cost of such inspection(s) and certificate(s).
  - (5) The applicant may need to submit additional information at the request of the Zoning Administrator, dependent upon the requested use.
  - (6) Notwithstanding other provisions of this ordinance, the uses outlined in section 5 need not be accessory to a bona fide farm or agricultural use provided that:
    - i. it is located on a parcel of not less than five (5) acres, and
    - ii. It has been in existence, has been lawfully approved by the Township, and has been operated for at least one (1) season prior to the effective date of this ordinance provision.