

Conway Township

Regular Meeting

December 17, 2019

7:00 p.m.

AGENDA

Call to Order and Pledge of Allegiance

Roll Call

Consent Agenda Approval

1. November 19, 2019 Board Minutes
2. Zoning Administrator Report
3. Financial Report
4. Disbursements/Payroll Report/Budget Report
5. Credit Card Statement
6. Township Attorney Invoices
7. Hall Rental Report
8. Recreation Report
9. Fire Authority Report

Approval of Board Meeting Agenda

Call to the Public

Communications

10. Email Spoofing
11. Community Recreation "All Township/Village" meeting January 22nd, at 7pm at FHS Media Center

Unfinished Business

12. Stump Clean-up
13. Cemetery Master Plan

New Business

14. Site Plan Inspection Report
15. Orphaned parcel on Chase Lake Road
16. Planning Commission Training
17. Board of Review Training
18. Census Advertisement
19. Planning Commission Appointments

Board Member Discussion

Call to the Public

Adjournment

REGULAR MEETING

November 19, 2019

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Present: Parsons, Grubb, Whitt, Kreeger, Rife

Motion to approve the consent agenda. Motion by Parsons. Support by Grubb. Motion approved.

Included in the consent agenda: October 15, 2019 Board Minutes, Planning Commission Minutes, Zoning Administrator Report, Financial Report. Disbursements/Payroll/Budget Report, Cemetery Committee Minutes, Credit Card Statement, Township Attorney Invoices, Hall Rental Report, Recreation Report.

Motion to approve the board agenda with additions. Motion by Parsons. Support by Whitt. Motion approved.

Addition to New Business No. 21. MTPP Grant Application – Automatic Door Openers.

Motion to approve Collection of LESA and FCS Summer Taxes in 2020. Motion by Parsons. Support by Grubb. Motion approved.

Motion to accept Progressive Hardware Suppliers LLC bid of \$3,800.00 to install automatic door opener and apply for MTPP grant. Motion by Parsons. Support by Whitt. Roll Call vote – Whitt: yea, Grubb: yea, Parsons: yea, Kreeger: yea, Rife: yea.

Motion to authorize spending of up to \$775 on additional security camera if readjustment of existing camera is not feasible. Motion by Parsons. Support by Whitt. Roll Call vote – Parsons: yea, Grubb: yea, Rife: yea, Kreeger: yea, Whitt: yea.

Motion to approve cost of \$1441.01 based on recommended 6" resolution for aerial imagery project. Motion by Parsons. Support by Rife. Roll Call vote – Kreeger: yea, Rife: yea, Grubb: yea, Whitt: yea, Parsons: yea.

Motion to modify the land division ordinance to reflect that the Zoning Administrator is responsible for rendering official decision regarding splits. Motion by Parsons. Support by Grubb. Motion approved.

Motion to approve electrical work for the installation of automatic door openers by Crampton Electric at a cost of \$920.00. Roll Call vote – Whitt: yea, Kreeger: yea, Rife: yea, Parsons: yea, Grubb: yea.

RESOLUTION No. 191119-01 TO APPLY FOR MTPP GRANT TO FUND ACQUISITION FOR INSTALLATION AND/OR UTILIZATION OF AUTOMATIC HANDICAP DOOR OPENER offered by Trustee Parsons. Support by Whitt. Resolution adopted. Roll Call vote – Kreeger: yea, Whitt: yea, Grubb: yea, Parsons: yea, Rife: yea.

Motion to adjourn at 8:02 pm. Motion by Parsons. Support by Grubb.

These Minutes are Subject to Board Approval at the December 17, 2019 Meeting

Letter of Intent to Become a Partner in the
2020 Aerial Acquisition

Livingston County plans to partner with the State of Michigan to acquire high resolution imagery for the year 2020. Based on the Concept Plan for this flight

Cowaway Township, intends to become a partner in this project.
(agency name)

More information about Michigan Statewide Authoritative Imagery & Lidar (MiSAIL) Program can be found on the State's website.

https://www.michigan.gov/som/0,4669,7-192-78943_78944_78949_78952_63834---,00.html

Project Cost: We understand that the total cost for Livingston County's portion of this project will be between \$63,000 and \$175,000, based on final photography specifications. Costs will be shared among local unit partners based on area, population and parcel count for 6 inch imagery or imagery specifications for the 3 inch buy-up option. If my unit requests the 3 inch resolution buy-up option, cost shares with contiguous units will need to be recalculated by LC GIS, our contribution being based on the tile geography specified under the MiSAIL Program. We also understand that this amount for each partner may vary based on the total number of partners. A document showing the current projected costs for each partner is attached.

The partners will jointly own imagery, distribution to others will follow guidelines defined by Sections 7 and 8 of the Intergovernmental Agreement for Access to G.I.S. Data.

Authorizing signature Michael B. Rife
Has the authority to sign contracts and to commit agency funds.

Title SUPERVISOR

Date 11/20/19

☒ We would like the 6 inch resolution option.

☐ We would like the 3 inch resolution buy-up option.

APPROVED AS TO FORM FOR COUNTY OF LIVINGSTON:

COHL, STOKER & TOSKEY, P.C.

By: MATTIS D. NORDEFJORD

On: October 30, 2019

These Minutes are Subject to Board Approval at the December 17, 2019 Meeting

RESOLUTION REGARDING GRANT FOR

AUTOMATIC HANDICAP DOOR OPENER

Resolution No. 191119-01

Conway Township

WHEREAS, to reduce risk and liability, grant funds are available through the Michigan Township Participating Plan ("MTPP") for the acquisition, installation, and utilization of an Automatic Handicap Door Opener system for the benefit of Michigan townships;

WHEREAS, the Conway Township Board of Trustees ("Board") has determined it to be in the best interests of the health, safety, and welfare of the public and its public officials, officers, employees, and agents to increase accessibility at the Conway Township Hall;

WHEREAS, the Board wishes to seek grant funds from the MTPP in a manner that allows them to receive a decision on the grant in a prompt and timely fashion;

NOW, THEREFORE, BE IT RESOLVED that the Clerk is hereby authorized to do all that is reasonably necessary to apply for and seek the approval of the MTPP for grant funding on behalf of Conway Township for the purpose of acquisition, installation, and/or utilization of an Automatic Handicap Door Opener system for the benefit of the elected officials, officers, employees, agents, and citizens of Conway Township.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Whitt.

Upon roll call vote the board members voted as follows:

Kreeger: aye

Whitt: aye

Grubb: aye

Parsons: aye

Rife: aye

The Supervisor declared the resolution adopted.

Elizabeth Whitt, Clerk

CONWAY TOWNSHIP POLICY No. 7

PUBLIC COMMENT AND CONDUCT POLICY

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a person shall be designated to express the group's concern. A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

REGULAR MEETING

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The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Whitt.

Upon roll call vote the board members voted as follows:

Kreeger: aye

Whitt: aye

Grubb: aye

Parsons: aye

Rife: aye

The Supervisor declared the resolution adopted.

Elizabeth Whitt, Clerk

Conway Township

8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533

From: Todd Thomas

To: Conway Twp. Board of Trustees

Subject: Zoning administrator report

Land use permits issued November 2019

Weiss 7104 Sober road L.U.P. # 041-019 I.D. # 02-200-010 pole barn

Toasco 6642 Nicholson L.U.P. # 042-019 I.D. # 33-100-023 pole barn

Thompson 5150 N. Herrington L.U.P. # 043-019 I.D. # 18-101-015 pole barn

Todd Thomas

Conway Township Zoning administrator

**Conway Township Financial Report
November 2019**

Balance	October 31, 2019	\$253,359.08
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November Income

Licenses and Permits	\$200.00	
State of Michigan - Shared Revenue	\$0.00	
Hall Rental	\$0.00	
Taxes - Admin Fees	\$22.62	
Total	\$222.62	\$253,581.70

November Expenses

#10973	Applied Imaging	\$57.17
#10974	Cooper & Riesterer, PLC	\$1,848.00
#10975	Great Lakes Outdoor Solutions	\$375.00
#10976	H & H Publication	\$175.00
#10977	Superior Document Solitions LLC	\$154.38
#10978	Surf Air Wireless	\$59.95
#10979	Debbie Grubb - Mileage	\$40.84
#10980	DTE Energy - Hall Electricity	\$170.69
#10981	Great Lakes Outdoor Solutions	\$510.00
#10982	Shred-It	\$103.57
#10983	The Spirit of Livingston	\$87.00
#10984	Livingston County Treasurer	\$243.67
#10985	Econo Print - Tax Bills	\$798.89
	Township Board Wages and Taxes	\$10,589.52
	Township Board Taxes	\$3,258.14
	Township Payroll Billing	\$161.80
	Total	\$18,633.62

SUMMARY:

Balance October 31, 2019		\$253,359.08
<u>November Income</u>		<u>\$222.62</u>
		\$253,581.70
 <u>November Expenses</u>		 <u>\$18,633.62</u>
Balance November 30, 2019		\$234,948.08

ROAD IMPROVEMENT FUND

Balance October 31, 2019		\$107,606.60
November Interest		\$15.38
November Checks		\$0.00
Balance November 30, 2019		\$107,621.98

Bank Account Balances as of November 30, 2019

Debbie Grubb - Treasurer

**Conway Township Financial Report
November 2019**

General Fund Accounts

Chase General Fund	\$185,977.17
Chase Building Fund	\$100,194.38
Huntington Contingent Account	\$285,490.54
First National CD	\$28,767.62
Chase Private Road Escrow	\$984.62
First National Contingent	\$145,652.00
Huntington AT&T Escrow	\$1,197.00

Cemetery Accounts

Chase Cemetery Fund	\$50,188.20
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Road Accounts

Huntington Road Fund	\$8,506.17
Chase Road Fund	\$107,621.98
Chase Road Checking	\$340.81

Tax Accounts

Tax Checking Accounts	\$9,685.09
Dog License Account	\$228.00
Trust and Agency Account	\$46,044.86
Daisey Lane Road Assessment	\$13,817.60

11:56 AM
12/10/19

Conway Township Check Detail

November 7 through December 10, 2019

Num	Date	Name	Account	Paid Amount
10980	11/19/2019	DTE Energy	001.001 · Chase - General Fund	
9100 057 0820 1	11/19/2019		265.920 · Utilities	-170.69
				<hr/> -170.69
10981	11/19/2019	Great Lakes Outdoor Solutions	001.001 · Chase - General Fund	
	11/13/2019		265.805 · Snow Removal	-420.00
333	11/13/2019		265.805 · Snow Removal	-90.00
				<hr/> -510.00
10982	11/19/2019	Shred-it	001.001 · Chase - General Fund	
81284380732	11/12/2019		265.935 · Building Maintenance	-103.57
				<hr/> -103.57
10983	11/19/2019	The Spirit of Livingston	001.001 · Chase - General Fund	
00051041	11/13/2019		102.726 · Supplies	-46.00
00051089	11/19/2019		102.726 · Supplies	-41.00
				<hr/> -87.00
10984	11/20/2019	Livingston County Treasurer	001.001 · Chase - General Fund	
	11/20/2019		253.832 · Charge Back	-243.67
				<hr/> -243.67
10985	11/20/2019	Econo Print	001.001 · Chase - General Fund	
Wtr2019TB	11/20/2019		102.900 · Printing & Publishing	-798.89
				<hr/> -798.89
10986	12/04/2019	Accident Fund	001.001 · Chase - General Fund	
WCV 0197217 27 01	11/26/2019		954.000 · Insurance & Bond	-598.00
				<hr/> -598.00
10987	12/04/2019	Alchin's Disposal, Inc.	001.001 · Chase - General Fund	
125750	12/04/2019		265.935 · Building Maintenance	-45.00
				<hr/> -45.00
10988	12/04/2019	Applied Imaging	001.001 · Chase - General Fund	

11:56 AM
12/10/19

Conway Township Check Detail

November 7 through December 10, 2019

1453977	12/03/2019	265.930 · Equipment Maintenance	-57.17
			<hr/> -57.17
10989	12/04/2019 Brande Nogafsky	001.001 · Chase - General Fund	
	10/31/2019	102.970 · Mileage	-12.18
	11/27/2019	102.970 · Mileage	-17.40
			<hr/> -29.58
10990	12/04/2019 Cardmember Service	001.001 · Chase - General Fund	
	12/04/2019	265.859 · Internet & Phones	-333.82
		253.969 · Seminars & Workshops	-256.00
		215.969 · Seminars & Workshops	-256.00
		102.726 · Supplies	-202.78
			<hr/> -1,048.60
10991	12/04/2019 DWI Signs & More	001.001 · Chase - General Fund	
2814	11/26/2019	265.935 · Building Maintenance	-60.00
			<hr/> -60.00
10992	12/04/2019 Econo Print	001.001 · Chase - General Fund	
64912	11/27/2019	102.900 · Printing & Publishing	-702.66
			<hr/> -702.66
10993	12/04/2019 Great Lakes Outdoor Solutions	001.001 · Chase - General Fund	
335	12/03/2019	265.801 · Lawn Mowing	-375.00
			<hr/> -375.00
10994	12/04/2019 H & H Publication	001.001 · Chase - General Fund	
38459	12/04/2019	102.900 · Printing & Publishing	-37.50
			<hr/> -37.50
10995	12/04/2019 Nanci Forster	001.001 · Chase - General Fund	
	11/27/2019	102.970 · Mileage	-143.00
			<hr/> -143.00
10996	12/04/2019 PFEFFER-HANNIFORD-PALKA	001.001 · Chase - General Fund	
10000047237	11/26/2019	266.955 · Auditor	-630.00
			<hr/> -630.00

11:56 AM
12/10/19

Conway Township
Check Detail
November 7 through December 10, 2019

10997	12/04/2019 R.I. Thomas Property Maintenance	001.001 · Chase - General Fund	
	11/27/2019	265.935 · Building Maintenance	-280.00
			<hr/>
			-280.00
10998	12/04/2019 Surf Air Wireless	001.001 · Chase - General Fund	
264274	12/04/2019	265.859 · Internet & Phones	-54.95
			<hr/>
			-54.95
	TOTAL		-5,975.28

11:49 AM

12/10/19

**Conway Township
Journal
November 18, 2019**

Trans #	Type	Date	Num	Memo	Account	Debit	Credit
10375	General Journal	11/18/2019	PHP Ad...	Unallocated:Rec...	102.702 · Receptionist salary	900.00	
				Fica ER	102.704 · Payroll Taxes	797.54	
				Med ER	102.704 · Payroll Taxes	186.55	
				Township Board:...	103.702 · Salaries Wages	349.99	
				Invoice	103.710 · Payroll Billing	161.80	
				Supervisor's Offi...	171.702 · Salaries	1,733.33	
				Federal PRT Lia...	210 · Federal PRT Liability	2,663.38	
				Clerk's Office:Sal...	215.702 · Salaries & Wages	1,975.01	
				Clerk's Office:De...	215.703 · Deputies Wages	467.50	
				Michigan Withhol...	218 · Michigan Withholding Liability	594.76	
				Treasurer's Offic...	253.702 · Salaries & Wages	1,858.33	
				Treasurer's Offic...	253.703 · Deputies Salaries	969.00	
				Assessing:Salari...	257.702 · Salaries	2,565.41	
				Building & Groun...	265.702 · Hall Monitor Salary	150.00	
				Cemetery:Salaries	276.702 · Salaries	385.00	
				Planning & Zonin...	721.702 · Salaries	1,435.00	
				Recreation:Salari...	738.702 · Salaries	75.00	
				Direct Deposits	001.001 · Chase - General Fund		10,589.52
				Invoice	001.001 · Chase - General Fund		161.80
				Payroll Taxes	001.001 · Chase - General Fund		3,258.14
				Fed Wh	210 · Federal PRT Liability		695.20
				Fica ER	210 · Federal PRT Liability		797.54
				Fica Wh	210 · Federal PRT Liability		797.54
				Med ER	210 · Federal PRT Liability		186.55
				Med Wh	210 · Federal PRT Liability		186.55
				Michigan Withhol...	218 · Michigan Withholding Liability		594.76
						17,267.60	17,267.60
						17,267.60	17,267.60
TOTAL							

11:55 AM

12/10/19

Accrual Basis

Conway Township
Profit & Loss Budget vs. Actual
April 1 through December 10, 2019

	Apr 1 - Dec 10, 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
402.000 · Taxes - General	5,900.90	98,500.00	-92,599.10	6.0%
403.000 · Taxes - Admin fees	17,732.14	38,700.00	-20,967.86	45.8%
409.000 · Taxes - SET fee	4,572.50	0.00	4,572.50	100.0%
411.000 · Dog licenses	0.00	85.00	-85.00	0.0%
435.000 · Sale of assets	0.00	0.00	0.00	0.0%
450.000 · Licenses & Permits	5,760.00	4,000.00	1,760.00	144.0%
478.000 · Set Fee Retained	0.00	0.00	0.00	0.0%
560.000 · Metro Act Fee	0.00	4,300.00	-4,300.00	0.0%
573.000 · LCSA PPT Reimbursement	4,205.39	0.00	4,205.39	100.0%
574.000 · State Revenue Sharing	203,098.00	286,000.00	-82,902.00	71.0%
664.000 · Interest & Dividends	592.90	1,100.00	-507.10	53.9%
667.000 · Rent	1,800.00	2,000.00	-200.00	90.0%
671.000 · Misc. Revenues	17,600.62	1,500.00	16,100.62	1,173.4%
676.000 · Cemeterial Lots/Burial	0.00	0.00	0.00	0.0%
677.000 · General Reimbursements	5,475.80	500.00	4,975.80	1,095.2%
678.000 · Grant Reimbursement	0.00	0.00	0.00	0.0%
679.000 · Election Grant - HAVA	0.00	0.00	0.00	0.0%
680.000 · Election Reimburse	351.35	0.00	351.35	100.0%
699.000 · Transfer in - Road Fund	0.00	0.00	0.00	0.0%
Total Income	267,089.60	436,685.00	-169,595.40	61.2%
Expense				
102.000 · Unallocated				
102.702 · Receptionist salary	5,499.75	9,700.00	-4,200.25	56.7%
102.704 · Payroll Taxes	7,386.89	10,500.00	-3,113.11	70.4%
102.710 · Payroll Billing	653.75	2,000.00	-1,346.25	32.7%
102.726 · Supplies	1,557.79	7,450.00	-5,892.21	20.9%
102.801 · Memberships & Dues	2,479.11	4,500.00	-2,020.89	55.1%
102.805 · Appropriation Senior Center	0.00	1,000.00	-1,000.00	0.0%
102.900 · Printing & Publishing	3,668.83	6,550.00	-2,881.17	56.0%
102.910 · Postage	95.25	3,000.00	-2,904.75	3.2%
102.970 · Mileage	2,428.72	5,000.00	-2,571.28	48.6%
102.971 · Miscellaneous	754.38	0.00	754.38	100.0%
102.000 · Unallocated - Other	0.00	0.00	0.00	0.0%
Total 102.000 · Unallocated	24,524.47	49,700.00	-25,175.53	49.3%

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12/10/19

Accrual Basis

Conway Township
Profit & Loss Budget vs. Actual
April 1 through December 10, 2019

	Apr 1 - Dec 10, 19	Budget	\$ Over Budget	% of Budget
103.000 · Township Board				
103.702 · Salaries Wages	2,799.92	4,200.00	-1,400.08	66.7%
103.703 · Fire Authority Rep	0.00	0.00	0.00	0.0%
103.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
103.705 · Recreation Board Rep	0.00	0.00	0.00	0.0%
103.706 · FOIA COORDINATOR	0.00	0.00	0.00	0.0%
103.710 · Payroll Billing	648.75	0.00	648.75	100.0%
103.726 · Supplies	0.00	0.00	0.00	0.0%
103.801 · Memberships & Dues	0.00	0.00	0.00	0.0%
103.805 · Appropriation Senior Ce	0.00	0.00	0.00	0.0%
103.862 · Township SS/Medicare	0.00	0.00	0.00	0.0%
103.863 · Township Unemployment	0.00	0.00	0.00	0.0%
103.865 · MEDICAL REIMBURSEMENT	0.00	0.00	0.00	0.0%
103.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
103.910 · Postage	0.00	0.00	0.00	0.0%
103.957 · Condemned Building	0.00	4,000.00	-4,000.00	0.0%
103.969 · Seminars and Workshops	0.00	500.00	-500.00	0.0%
103.970 · Mileage	0.00	0.00	0.00	0.0%
103.000 · Township Board - Other	0.00	0.00	0.00	0.0%
Total 103.000 · Township Board	3,448.67	8,700.00	-5,251.33	39.6%
171.000 · Supervisor's Office				
171.702 · Salaries	13,866.64	20,800.00	-6,933.36	66.7%
171.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
171.706 · Federal Withholding	0.00	0.00	0.00	0.0%
171.708 · State Withholding	0.00	0.00	0.00	0.0%
171.726 · Supplies	0.00	0.00	0.00	0.0%
171.801 · Memberships & Dues	80.00	0.00	80.00	100.0%
171.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
171.910 · Postage	0.00	0.00	0.00	0.0%
171.965 · Assessor	0.00	0.00	0.00	0.0%
171.969 · Seminars & Workshops	1,167.48	2,000.00	-832.52	58.4%
171.970 · Mileage	0.00	0.00	0.00	0.0%
171.000 · Supervisor's Office - Other	0.00	0.00	0.00	0.0%
Total 171.000 · Supervisor's Office	15,114.12	22,800.00	-7,685.88	66.3%
200.203 · Due To Road Fund	12,973.01	0.00	12,973.01	100.0%

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12/10/19

Accrual Basis

Conway Township
Profit & Loss Budget vs. Actual
April 1 through December 10, 2019

	Apr 1 - Dec 10, 19	Budget	\$ Over Budget	% of Budget
215.000 · Clerk's Office				
215.702 · Salaries & Wages	13,260.11	15,000.00	-1,739.89	88.4%
215.703 · Deputies Wages	9,604.00	16,000.00	-6,396.00	60.0%
215.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
215.706 · Federal Withholding	0.00	0.00	0.00	0.0%
215.708 · State Withholding	0.00	0.00	0.00	0.0%
215.726 · Supplies	0.00	0.00	0.00	0.0%
215.801 · Membership	120.00	0.00	120.00	100.0%
215.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
215.910 · Postage	0.00	0.00	0.00	0.0%
215.969 · Seminars & Workshops	1,361.97	3,000.00	-1,638.03	45.4%
215.970 · Mileage	0.00	0.00	0.00	0.0%
215.000 · Clerk's Office - Other	0.00	0.00	0.00	0.0%
Total 215.000 · Clerk's Office	24,346.08	34,000.00	-9,653.92	71.6%
247.000 · Board of Review				
247.702 · Salaries & Wages	375.00	1,000.00	-625.00	37.5%
247.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
247.706 · Federal Withholding	0.00	0.00	0.00	0.0%
247.708 · State Withholding	0.00	0.00	0.00	0.0%
247.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
247.969 · Seminars & Workshops	0.00	500.00	-500.00	0.0%
247.970 · Mileage	0.00	0.00	0.00	0.0%
247.000 · Board of Review - Other	0.00	0.00	0.00	0.0%
Total 247.000 · Board of Review	375.00	1,500.00	-1,125.00	25.0%
253.000 · Treasurer's Office				
253.702 · Salaries & Wages	14,866.64	22,300.00	-7,433.36	66.7%
253.703 · Deputies Salaries	3,195.50	6,500.00	-3,304.50	49.2%
253.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
253.706 · Federal Withholdings	0.00	0.00	0.00	0.0%
253.708 · State Withholding	0.00	0.00	0.00	0.0%
253.726 · Supplies	0.00	0.00	0.00	0.0%
253.801 · Memberships & Dues	75.00	0.00	75.00	100.0%
253.832 · Charge Back	243.67	700.00	-456.33	34.8%
253.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
253.910 · Postage	0.00	0.00	0.00	0.0%
253.969 · Seminars & Workshops	884.52	3,000.00	-2,115.48	29.5%
253.970 · Other	0.00	0.00	0.00	0.0%
253.975 · Bank Service Charge	-99.99	400.00	-499.99	-25.0%
253.000 · Treasurer's Office - Other	0.00	0.00	0.00	0.0%
Total 253.000 · Treasurer's Office	19,165.34	32,900.00	-13,734.66	58.3%

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12/10/19

Accrual Basis

Conway Township
Profit & Loss Budget vs. Actual
April 1 through December 10, 2019

	Apr 1 - Dec 10, 19	Budget	\$ Over Budget	% of Budget
257.000 · Assessor				
257.701 · Assessor Services	0.00	0.00	0.00	0.0%
257.702 · Salaries	20,992.08	31,500.00	-10,507.92	66.6%
257.703 · Expenses	0.00	250.00	-250.00	0.0%
257.000 · Assessor - Other	0.00	0.00	0.00	0.0%
Total 257.000 · Assessor	20,992.08	31,750.00	-10,757.92	66.1%
262.000 · Elections				
262.702 · Salaries & Wages	0.00	6,600.00	-6,600.00	0.0%
262.704 · Social Security/Medicare	0.00	0.00	0.00	0.0%
262.706 · Federal Withholding	0.00	0.00	0.00	0.0%
262.708 · State Withholding	0.00	0.00	0.00	0.0%
262.726 · Supplies	0.00	0.00	0.00	0.0%
262.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
262.910 · Postage	0.00	0.00	0.00	0.0%
262.930 · Equipment Maintenance	0.00	0.00	0.00	0.0%
262.000 · Elections - Other	0.00	0.00	0.00	0.0%
Total 262.000 · Elections	0.00	6,600.00	-6,600.00	0.0%
265.000 · Building & Grounds				
265.146 · Equipment-Office	237.28	12,000.00	-11,762.72	2.0%
265.702 · Hall Monitor Salary	600.00	1,000.00	-400.00	60.0%
265.704 · Social Security/Medicare	0.00	0.00	0.00	0.0%
265.726 · Supplies	0.00	0.00	0.00	0.0%
265.801 · Lawn Mowing	2,400.00	3,500.00	-1,100.00	68.6%
265.802 · Landscaping	1,825.00	1,000.00	825.00	182.5%
265.805 · Snow Removal	510.00	3,200.00	-2,690.00	15.9%
265.851 · Liability Insurance	0.00	0.00	0.00	0.0%
265.859 · Internet & Phones	6,881.79	15,000.00	-8,118.21	45.9%
265.871 · Workers Comp	0.00	0.00	0.00	0.0%
265.910 · Postage	0.00	0.00	0.00	0.0%
265.920 · Utilities	3,460.88	7,000.00	-3,539.12	49.4%
265.930 · Equipment Maintenance	14,577.53	15,000.00	-422.47	97.2%
265.935 · Building Maintenance	7,791.11	18,000.00	-10,208.89	43.3%
265.963 · Property Taxes	0.00	0.00	0.00	0.0%
265.964 · Deposit reimbursement	0.00	0.00	0.00	0.0%
265.970 · Parking Lot	0.00	400.00	-400.00	0.0%
265.971 · Capital Improvement	0.00	0.00	0.00	0.0%
265.000 · Building & Grounds - Other	0.00	0.00	0.00	0.0%
Total 265.000 · Building & Grounds	38,283.59	76,100.00	-37,816.41	50.3%

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12/10/19

Accrual Basis

Conway Township
Profit & Loss Budget vs. Actual
April 1 through December 10, 2019

	Apr 1 - Dec 10, 19	Budget	\$ Over Budget	% of Budget
266.000 · Professional Fees				
266.103 · Attorney	13,316.55	40,000.00	-26,683.45	33.3%
266.446 · Highways	0.00	0.00	0.00	0.0%
266.500 · Misc. Contractors	0.00	0.00	0.00	0.0%
266.721 · Planning Commission	0.00	6,000.00	-6,000.00	0.0%
266.830 · Contractual Fees	0.00	0.00	0.00	0.0%
266.955 · Auditor	7,380.00	9,500.00	-2,120.00	77.7%
266.956 · Internet Project	0.00	0.00	0.00	0.0%
266.960 · Engineer	0.00	0.00	0.00	0.0%
266.000 · Professional Fees - Other	0.00	0.00	0.00	0.0%
Total 266.000 · Professional Fees	20,696.55	55,500.00	-34,803.45	37.3%
267.000 · Accounting and Auditing	0.00	0.00	0.00	0.0%
275.000 · Drains At Large	46,876.40	0.00	46,876.40	100.0%
276.000 · Cemetery				
276.702 · Salaries	1,675.00	0.00	1,675.00	100.0%
276.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
276.801 · Lawn Mowing	0.00	0.00	0.00	0.0%
276.850 · Contracted Labor	0.00	0.00	0.00	0.0%
276.930 · Repair & Maintenance	0.00	0.00	0.00	0.0%
276.964 · Reimburs of Burial Site	0.00	0.00	0.00	0.0%
276.970 · Mileage	0.00	0.00	0.00	0.0%
276.000 · Cemetery - Other	0.00	0.00	0.00	0.0%
Total 276.000 · Cemetery	1,675.00	0.00	1,675.00	100.0%
301.000 · Public Safety				
301.700 · Fire Authority Rep	0.00	500.00	-500.00	0.0%
301.702 · Contribution Police Salaries	5,000.00	10,000.00	-5,000.00	50.0%
301.000 · Public Safety - Other	0.00	0.00	0.00	0.0%
Total 301.000 · Public Safety	5,000.00	10,500.00	-5,500.00	47.6%
446.000 · Roads and Highways				
446.955 · Chloride	0.00	0.00	0.00	0.0%
446.956 · CLJ & Associates	0.00	0.00	0.00	0.0%
446.967 · Construction & Excavati	0.00	0.00	0.00	0.0%
446.000 · Roads and Highways - Other	0.00	0.00	0.00	0.0%
Total 446.000 · Roads and Highways	0.00	0.00	0.00	0.0%
526.000 · Sanitary Landfill				
526.960 · Spring Cleanup	3,344.00	5,000.00	-1,656.00	66.9%
526.000 · Sanitary Landfill - Other	0.00	0.00	0.00	0.0%
Total 526.000 · Sanitary Landfill	3,344.00	5,000.00	-1,656.00	66.9%
660.000 · Payroll Taxes-general	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%

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12/10/19

Accrual Basis

Conway Township
Profit & Loss Budget vs. Actual
April 1 through December 10, 2019

	Apr 1 - Dec 10, 19	Budget	\$ Over Budget	% of Budget
721.000 · Planning & Zoning				
721.702 · Salaries	9,751.00	15,000.00	-5,249.00	65.0%
721.704 · Social Security/Medicar	0.00	0.00	0.00	0.0%
721.706 · Federal Withholding	0.00	0.00	0.00	0.0%
721.708 · State Withholdings	0.00	0.00	0.00	0.0%
721.726 · Supplies	0.00	1,058.94	-1,058.94	0.0%
721.801 · Membership and Dues	675.00	0.00	675.00	100.0%
721.900 · Printing & Publishing	0.00	0.00	0.00	0.0%
721.964 · Permit Reimbursements	0.00	0.00	0.00	0.0%
721.969 · Seminars & Workshop	94.00	5,000.00	-4,906.00	1.9%
721.970 · Mileage	0.00	0.00	0.00	0.0%
721.000 · Planning & Zoning - Other	0.00	0.00	0.00	0.0%
Total 721.000 · Planning & Zoning	10,520.00	21,058.94	-10,538.94	50.0%
738.000 · Recreation Association				
738.100 · Parks & Recreation Contribution	10,553.96	26,000.00	-15,446.04	40.6%
738.702 · Salaries	450.00	600.00	-150.00	75.0%
738.000 · Recreation Association - Other	0.00	0.00	0.00	0.0%
Total 738.000 · Recreation Association	11,003.96	26,600.00	-15,596.04	41.4%
954.000 · Insurance & Bond	8,086.00	10,000.00	-1,914.00	80.9%
960.000 · Delinquent Personal Prop Taxes	0.00	0.00	0.00	0.0%
969.000 · Trans out - Capital Res Fund	0.00	0.00	0.00	0.0%
970.000 · Transfers out	0.00	0.00	0.00	0.0%
970.350 · TRANS OUT - DAISEY LANE	0.00	0.00	0.00	0.0%
980.000 · Transfers Out - Cemetery	0.00	30,000.00	-30,000.00	0.0%
Total Expense	266,424.27	422,708.94	-156,284.67	63.0%
Net Ordinary Income	665.33	13,976.06	-13,310.73	4.8%
Other Income/Expense				
Other Income				
Interest Income	61.20	0.00	61.20	100.0%
Other Income	0.00	0.00	0.00	0.0%
Total Other Income	61.20	0.00	61.20	100.0%
Net Other Income	61.20	0.00	61.20	100.0%
Net Income	726.53	13,976.06	-13,249.53	5.2%



ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
10/27	CMC TELECOM AND INTERNET 231-206-5069 MI	
11/06	AT&T*BILL PAYMENT 800-331-0500 TX	198.23
	TODD A ANDERSON	
	TRANSACTIONS THIS CYCLE (CARD 8022) \$333.82	135.59
10/28	AMZN Mktp US Amzn.com/bill WA	
11/02	Payment ThankYou Image Check	-56.80
11/06	AMZN Mktp US Amzn.com/bill WA	-762.50
10/24	AMZN Mktp US*U57B84S63 Amzn.com/bill WA	-199.99
	CATHERINE M	
	TRANSACTIONS THIS CYCLE (CARD 4564) \$819.30-	199.99
10/28	AMZN Mktp US*Z91WY3MJ3 Amzn.com/bill WA	
10/30	Amazon.com*LY7MF7S83 Amzn.com/bill WA	59.89
11/06	MENARDS LANSING SOUTH MI LANSING MI	9.53
11/12	AMZN Mktp US*TD4QQ17V3 Amzn.com/bill WA	10.44
11/12	AMZN Mktp US*4G5PF6533 Amzn.com/bill WA	17.09
11/12	Amazon.com*G36L80M73 Amzn.com/bill WA	26.25
11/12	FREDPRYOR CAREERTRACK 800-5563012 KS	25.27
11/14	AMZN Mktp US*H59PK1513 Amzn.com/bill WA	512.00
11/20	AMZN Mktp US*WH4W135V3 Amzn.com/bill WA	9.53
11/20	AMZN Mktp US*LL9VZ08T3 Amzn.com/bill WA	63.59
	ELIZABETH WHITT	
	TRANSACTIONS THIS CYCLE (CARD 3154) \$771.58	37.99
	INCLUDING PAYMENTS RECEIVED	

2019 Totals Year-to-Date

Total fees charged in 2019	\$0.00
Total interest charged in 2019	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	27.74%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	27.74%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	27.74%(v)(d)	- 0 -	- 0 -

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

31 Days in Billing Period

Invoice

7900 Grand River Rd.
Brighton, Michigan 48114
(810) 227-3103, fax (810) 220-5968

Invoice # 38825
Invoice date 12/5/2019

Invoice submitted to:
Conway Township
8015 N. Fowlerville Rd.
P.O. Box 1157
Fowlerville, MI 48836
GENERAL- Atten: Clerk

Billing statements will be sent to: clerk@conwaytownship.com

See Page 2 for itemized breakdown

Previous balance	\$1,848.00
Payments and other transactions	(\$1,848.00)
Total fees	\$375.00
Total expenses	\$8.00
Interest	\$0.00
Total new charges	\$383.00
Balance Due	\$383.00

Please detach this section and return it with your payment to ensure that your account is properly credited. Balances are due 15 days from the Invoice Date. Interest is charged at the rate of 7% per annum on all balances that remain past due.

Conway Township
8015 N. Fowlerville Rd.
P.O. Box 1157
Fowlerville, MI 48836
GENERAL- Atten: Clerk

COOPER & RIESTERER, PLC
7900 Grand River Rd.
Brighton, MI 48114

Previous balance	\$1,848.00
Payments	(\$1,848.00)
New charges	\$383.00
Balance due	\$383.00

Payment amount \$ _____

PAYMENT OPTIONS

Check # _____

-OR-

Credit Card Number _____

Cardholder's Name _____

Visa _____ MasterCard _____ American Express _____

Expiration Date ____/____/____ CVV _____

Professional Services

	<u>Hours</u>	<u>Amount</u>
11/13/2019 AHC Brief review of Board meeting materials	0.20	NO CHARGE
11/25/2019 AHC Emails from/to Liz re Land Division Ordinance revisions, new approach	0.20	\$33.00
SUBTOTAL:	[0.40	\$33.00]
<u>Champagne/Robb Rd.</u>		
10/30/2019 AHC Review Shared Drive Easement and Maintenance Agreement; feedback to Todd	1.20	\$198.00
11/19/2019 AHC Review additional application materials, deed; approval with conditions, email to Todd	0.70	\$144.00
SUBTOTAL:	[1.90	\$342.00]
For professional services rendered	2.30	\$375.00

Additional Charges

	<u>Qty/Price</u>	
<u>Champagne/Robb Rd.</u>		
11/8/2019 Livingston County Register of Deeds- copies of deeds for Champagne/Robb Rd. property	1 \$8.00	\$8.00
SUBTOTAL:	[\$8.00]
Total additional charges		\$8.00
Total amount of this bill		\$383.00
Previous balance		\$1,848.00

Accounts receivable transactions

11/11/2019 Payment - thank you. Check No. 010974	(\$1,848.00)
Total payments and adjustments	(\$1,848.00)
Balance due	\$383.00

CONWAY TOWNSHIP HALL RENTAL REPORT

November 3, 2019 from 12:00 p.m. to 4:00 p.m. – Baby Shower

Jennifer McGinty

6710 W. Julie Court

November 10, 2019 from 10:00 a.m. to 3:00 p.m. – Bridal Shower

Dana Coon

9280 N. Fowlerville Road

November 16, 2019 from 11:00 a.m. to 4:00 p.m. – Baby Shower

Hailee Gray

11596 Glenmary Drive

FOWLerville RECREATION

7677 W. Sharpe Road
Fowlerville, Michigan 48836
(517) 223-6481

Minutes from November 20, 2019

Members present: Wade Spalding, Tom Clapp, Lauri Coe, Mike Stock, Dr. Chris Wanczyk, Kathryn Heath and, Laura Eisele

Members absent none

Staff present: Wendy Hillier

Public present: Nick Wanczyk

Old Business:
None

New Business:
Lauri Coe will be setting the date for the January Meeting for the 22nd at 7pm in the High School Media Center.

Current Programs:
Basketball teams have been set, and games will start shortly.

Next Meetings:
December 11th (CANCELED), January 8th, February 12th, March 11th, April 8th, May 13th and, June 10th.

Thank you,
Wendy Hillier

Fowlerville Recreation

7677 W. Sharpe Road
Fowlerville, MI 48836

November 20, 2019 7:00 pm Recreation Office

Agenda:

1. Members present
2. Current Program(s)
 - a. Basketball- games starting in December
 - girls 1st/2nd grade -3 teams
 - boys 1st/2nd grade -5 teams
 - 4- teams of boys 3rd/4th grade
 - 3 – teams of girls 3rd/4th grade
 - 2- teams of boys 5th grade
 - 2– team of girls 5th grade
 - 3- teams of boys 6th grade
 - 2- teams of girls 6th grade
 - 1-team of girls 7th grade
 - 1-team of girls 8th grade
3. Old Business
4. New Business

Next Meeting

December 11th , January 8th, February 12th, March 11th, April 8th, May 13th, and June 10th

Select by Account Report
Fiscal Year: 2019 to 2020

Account	Description	Resp	FC	YTD Budget	YTD Actual	YTD Encum	Req Res	Rem. Bal	Last Actual
20 181 0000 970 000 0000	RECREATION	REC	M	(\$228,989.00)	(\$39,940.03)	\$0.00	\$0.00	(\$189,048.97)	(\$150,473.08)
20 181 0000 971 000 0000	RECREATION REV-FIRST HALF	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$41,391.78)
20 611 5002 000 000 0000	REC REV GF TRF FOR UAAL RETIRE	REC	M	(\$5,748.00)	\$0.00	\$0.00	\$0.00	(\$5,748.00)	(\$6,977.18)
21 261 3410 000 000 9700	CELL PHONE/REC	REC	M	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	\$360.00
21 261 3830 000 000 9700	WATER&SEWER/REC	REC	M	\$225.00	\$31.23	\$0.00	\$0.00	\$193.77	\$141.81
21 261 5510 000 000 9700	GAS/450 N HIBBARD/REC	REC	M	\$550.00	\$9.67	\$0.00	\$0.00	\$540.33	\$473.20
21 261 5520 000 000 9700	ELEC/450 N HIBBARD/REC	REC	M	\$525.00	\$245.98	\$0.00	\$0.00	\$279.02	\$692.00
21 261 5521 000 000 9700	ELEC/SCHOOL GYMS/REC	REC	M	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$237.50
21 261 5990 000 000 9700	FIELD MAINT SUPPL/REC	REC	M	\$2,485.00	\$0.00	\$0.00	\$0.00	\$2,485.00	\$1,242.50
21 321 1170 000 000 9700	SAL RECREATION DIR	REC	M	\$47,377.00	\$14,577.52	\$0.00	\$0.00	\$32,799.48	\$46,448.00
21 321 1560 000 000 9700	SAL OTHER STAFF/REC	REC	M	\$33,876.00	\$8,512.40	\$0.00	\$0.00	\$25,363.60	\$22,750.85
21 321 1625 000 000 9700	ASSIST TO DIR/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 1761 000 000 9700	SICK LEAVE PAY/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
21 321 1960 000 000 9710	CUSTODIAL OVT/REC	REC	M	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$2,065.79
21 321 1962 000 000 9712	SAL FIELD MAINT/REC	REC	M	\$2,040.00	\$0.00	\$0.00	\$0.00	\$2,040.00	\$1,048.12
21 321 2110 000 000 9700	LIFE INSURANCE/REC	REC	M	\$40.00	\$8.60	\$0.00	\$0.00	\$31.40	\$50.40
21 321 2120 000 000 9700	LONG TERM DISABILITY	REC	M	\$210.00	\$46.82	\$0.00	\$0.00	\$163.18	\$257.40
21 321 2130 000 000 9700	MESSA HLTH/REC	REC	M	\$14,127.00	\$2,330.12	\$0.00	\$0.00	\$11,796.88	\$13,850.40
21 321 2140 000 000 9700	DENTAL/REC	REC	M	\$1,800.00	\$150.84	\$0.00	\$0.00	\$1,649.16	\$967.68
21 321 2150 000 000 9700	VISION/REC	REC	M	\$425.00	\$22.24	\$0.00	\$0.00	\$402.76	\$131.58
21 321 2820 000 000 9700	RETIREMENT/REC	REC	M	\$17,856.00	\$4,347.02	\$0.00	\$0.00	\$13,508.98	\$13,209.38
21 321 2820 000 000 9710	RETIRE CUSTODIAN/REC	REC	M	\$721.00	\$0.00	\$0.00	\$0.00	\$721.00	\$483.93
21 321 2820 000 000 9712	RETIRE FLD MAINT/REC	REC	M	\$526.00	\$0.00	\$0.00	\$0.00	\$526.00	\$270.20
21 321 2829 000 000 9700	UAAL RETIREMENT/REC	REC	M	\$5,748.00	\$2,141.88	\$0.00	\$0.00	\$3,606.12	\$6,977.18
21 321 2829 000 000 9710	UAAL RETIRE CUSTODIAN/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2829 000 000 9712	UAAL RETIRE FLD MAINT/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2830 000 000 9700	FICA/RECREATION	REC	M	\$5,849.00	\$1,589.28	\$0.00	\$0.00	\$4,259.72	\$4,573.31
21 321 2830 000 000 9710	FICA CUSTODIAN/REC	REC	M	\$214.00	\$0.00	\$0.00	\$0.00	\$214.00	\$212.83
21 321 2830 000 000 9712	FICA FLD MAINT/REC	REC	M	\$156.00	\$0.00	\$0.00	\$0.00	\$156.00	\$80.18
21 321 2840 000 000 9700	W/C-REC	REC	M	\$800.00	\$421.83	\$0.00	\$0.00	\$378.17	\$1,153.76
21 321 2840 000 000 9710	W/C CUSTODIAN/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 2840 000 000 9712	W/C FLD MAINT/REC	REC	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21 321 3190 000 000 9700	MISC CONTRACTED/REC	REC	M	\$6,640.00	\$1,700.00	\$60.00	\$0.00	\$4,880.00	\$7,120.00
21 321 3192 000 000 9700	C/S ASSIST SUPERV/REC	REC	M	\$24,281.00	\$7,197.64	\$0.00	\$0.00	\$17,083.36	\$20,980.17
21 321 3194 000 000 9700	CONTRACTED OFFICIALS	REC	M	\$9,700.00	\$5,480.00	\$0.00	\$0.00	\$4,220.00	\$4,800.00
21 321 3195 000 000 9700	CONTRD INSTRUCTOR/REC	REC	M	\$1,112.00	\$700.00	\$0.00	\$0.00	\$412.00	\$1,967.40
21 321 3430 000 000 9700	POSTAGE/REC	REC	M	\$400.00	\$48.40	\$0.00	\$0.00	\$351.60	\$362.64
21 321 3510 000 000 9700	ADVERTISING/REC	REC	M	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
21 321 4120 000 000 9700	EQUIP REPAIR/REC	REC	M	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	\$955.80

Select by Account Report
Fiscal Year: 2019 to 2020

Account	Description	Resp	FC	YTD Budget	YTD Actual	YTD Encum	Req Res	Rem. Bal	Last Actual
21 321 5910 000 000 9700	OFFICE SUPPL/REC	REC	M	\$1,000.00	\$156.21	\$0.00	\$0.00	\$843.79	\$527.74
21 321 5911 000 000 9700	COMPUTER SUPPL/REC	REC	M	\$300.00	\$122.85	\$0.00	\$0.00	\$177.15	\$300.00
21 321 5990 000 000 9700	OTHER SUPPLIES/REC	REC	M	\$11,000.00	\$5,149.12	\$2,906.76	\$0.00	\$2,944.12	\$6,845.83
21 321 5991 000 000 9700	CONCESSION SUPPL/REC	REC	M	\$6,500.00	\$4,601.49	\$1,000.00	\$0.00	\$898.51	\$5,242.86
21 321 5993 000 000 9700	PROGRAM UNIFORMS/REC	REC	M	\$42,836.00	\$20,578.71	\$5,359.60	\$0.00	\$16,897.69	\$32,791.09
21 321 5994 000 000 9700	PROGRAM EQUIP/REC	REC	M	\$21,462.00	\$10,472.50	\$4,342.07	\$0.00	\$6,647.43	\$20,047.47
21 321 7410 000 000 9700	DUES & FEES/REC	REC	M	\$14,131.00	\$10,515.00	\$505.00	\$0.00	\$3,111.00	\$18,255.00
21 321 7910 000 000 9700	RECREATION REFUNDS	REC	M	\$5,000.00	\$2,780.00	\$275.00	\$0.00	\$1,945.00	\$5,705.00
21 321 8222 000 000 9700	COPY MACH LEASE/REC	REC	M	\$500.00	\$80.70	\$386.15	\$0.00	\$33.15	\$437.81
21 611 8110 000 000 0000	TRF TO GF FOR ADMIN FEE	REC	M	\$5,625.00	\$0.00	\$0.00	\$0.00	\$5,625.00	\$4,882.18
No. of Records = 49				\$56,310.00	\$64,078.02	\$14,834.58	\$0.00	(\$22,602.60)	\$50,256.95

11/20/2019 1:59PM

Rpt 255

Page 1 of 1

Fowlerville
Account Detail Report
Summary

Trans Date After 10/1/2019

ST	Trans #	Date	Posted	Description	Vendor	Vendor Name	PO #	Inv #	Check #	Amount
20-181-0000-970-000-0000 RECREATION					YTD Actual	(\$39,940.03)	YTD Bud.	(\$228,989.00)	YTD Enc.	\$0.00
ER	030812	10/2/2019	11/4/2019	REC REVENUE						\$2,370.00
ER	030820	10/4/2019	11/4/2019	REC REVENUE/PAYSCHOOLS						\$490.31
ER	030821	10/4/2019	11/4/2019	REC REV. THE COLISEUM/PAYMENTE						\$451.28
ER	030828	10/8/2019	11/4/2019	REC REVENUE						\$2,383.11
ER	030830	10/9/2019	11/4/2019	REC REVENUE						\$810.00
ER	030835	10/11/2019	11/4/2019	REC REVENUE/PAYMENTECH						\$152.50
ER	030836	10/11/2019	11/4/2019	REC REVENUE/PAYSCHOOLS						\$295.26
ER	030843	10/15/2019	11/4/2019	REC REVENUE						\$689.81
ER	030851	10/21/2019	11/4/2019	REC REVENUE/PAYSCHOOLS						\$825.66
ER	030852	10/21/2019	11/4/2019	REC REVENUE/PAYMENTECH						\$204.25
ER	030869	10/24/2019	11/5/2019	REC REVENUE/BASKETBALL						\$1,664.23
ER	030881	10/25/2019	11/7/2019	REC REVENUE/PAY SCHOOLS						\$891.72
ER	030882	10/25/2019	11/7/2019	REC REVENUE/PAYMENTECH						\$377.90
ER	030884	10/31/2019	11/7/2019	REC REVENUE/PAYSCHOOLS						\$435.24
ER	030885	10/31/2019	11/7/2019	REC REVENUE/PAYMENTECH						\$557.80
ER	30847B	11/4/2019	11/20/2019	REC REVENUE						\$1,502.00

Number of records: 16

20-181-0000-970-000-0000 Total (\$14,101.07)

Total Number of records: 16

Report Total (\$14,101.07)

19-20

YEAR	ACTIVITY	2018	2019	RECREATION	ENROLLMENT	SUMMARY					
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE	VILLAGL	TWNSP	NON-PARTICIPANT	TOTALS	DOWN/UP
2019	SOCCER IN-HOUSE FALL	CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE		TOTALS			
2019	TRAVEL SOCCER FALL	16	40	17	9	11	93		9	102	12
2019	CHEERLEADING 2018	27	52	24	4	24	131		7	138	10
2019	GIRLS BASKETBALL	17	15	6	5	14	57		3	60	-3
2019	BOYS BASKETBALL	7	6	4	0	4	21		3	24	-5
2019	TRAVEL BASKETBALL	10	19	8	2	4	43		3	46	13
2019	WRESTLING	36	64	29	2	22	153		12	165	-19
2020	VOLLEYBALL	9	19	5	2	11	46		0	46	26
2020	SOCCER IN-HOUSE SPRING										
2020	TRAVEL SPRING SOCCER										
2020	FOOTBALL										
2020	SOFTBALL										
2020	BASEBALL										
2020	TRACK										
2020	TENNIS CLINIC										
2020	SOCCER CAMP										
2020	VOLLEYBALL CAMP										
2020	BOYS BASKETBALL CAMP										
2020	FOOTBALL CLINIC										
2020	GIRLS BASKETBALL CAMP										
2020	BASKETBALL CLINIC										
2020	SOFTBALL CLINIC										
2020	BASEBALL CLINIC										
	19-20	122	215	93	24	90	544		37	581	34
	% OF ENROLLMENTS	22%	40%	17%	5%	16%	100%				
	18-19	337	659	315	63	230	1604		127	1731	-190
	% OF ENROLLMENTS	21%	41%	20%	4%	14%	100%				

		2018/2019 RECREATION ENROLLMENT SUMMARY									
YEAR	ACTIVITY	CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE	VILLAGL/TWNSP	NON-PARTICIPANT	TOTALS	DOWN/UP	
							TOTALS				
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE					
2018	SOCCER IN-HOUSE FALL	14	32	18	6	15	85	5	90	-11	
2018	TRAVEL SOCCER FALL	26	50	22	5	19	122	5	127	-9	
2018	CHEERLEADING 2018	13	27	5	4	10	59	4	63	-2	
2018	GIRLS BASKETBALL	4	14	3	0	6	27	2	29	11	
2018	BOYS BASKETBALL	7	11	6	1	4	29	4	33	-6	
2018	TRAVEL BASKETBALL	33	68	41	5	25	172	12	184	-20	
2018	WRESTLING	2	7	4	0	5	18	2	20	-2	
2019	VOLLEYBALL	21	23	20	5	7	76	6	82	-4	
2019	SOCCER IN-HOUSE SPRING	27	51	24	11	23	136	10	146	-16	
2019	TRAVEL SPRING SOCCER	27	40	28	4	19	118	6	124	-17	
2019	FOOTBALL	27	39	21	2	16	105	16	121	-14	
2019	SOFTBALL	25	44	14	2	13	98	8	106	-21	
2019	BASEBALL	41	75	26	7	22	171	13	184	-43	
2019	TRACK	24	44	23	3	19	113	5	118	-16	
2019	TENNIS CLINIC	2	9	3	0	2	16	2	18	11	
2019	SOCCER CAMP	4	10	2	0	3	19	0	19	-10	
2019	VOLLEYBALL CAMP	5	17	8	1	2	33	2	35	-16	
2019	BOYS BASKETBALL CAMP	3	9	1	0	1	14	3	17	-12	
2019	FOOTBALL CLINIC	9	24	16	1	5	55	8	63	-2	
2019	GIRLS BASKETBALL CAMP	2	14	5	2	4	27	4	31	12	
2019	BASKETBALL CLINIC	11	35	18	2	7	73	6	79	-2	
2019	SOFTBALL CLINIC	4	8	1	1	0	14	2	16	3	
2019	BASEBALL CLINIC	6	8	6	1	3	24	2	26	-4	
	18-19	337	659	315	63	230	1604	127	1731	-190	
	% OF ENROLLMENTS	21%	41%	20%	4%	14%	100%				
	17-18	399	707	317	72	279	1774	148	1922	127	
	% OF ENROLLMENTS	22%	40%	18%	4%	16%	100%				

EXPENSES TO THE VILLAGE AND TOWNSHIPS
JULY 1, 2019 THROUGH OCTOBER 31, 2019

EXPENSES:	\$104,018.05
REVENUES:	\$ 39,940.03
TOTAL DUE:	\$ 64,078.02

Conway Township	\$14,097.17
22% X \$64,078.02	

Handy Township	\$25,631.21
40% X \$64,078.02	

Iosco Township	\$ 10,893.26
17% X \$64,078.02	

Cohoctah Township	\$ 3,203.90
5%X \$64,078.02	

Village of Fowlerville	\$10,252.48
16% X \$64,078.02	

TOTAL	\$64,078.02
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THIS IS NOT A BILL

Fowlerville Fire Board Meetings October 2019

October 7: The board accepted two applications for the Fire Chief position. An October 19th date was set for interviews. Discussion was held on the subject of hiring an Administrative Assistant to work with the new chief.

October 16: Discussion of recent applicants and salary for the full time Chief position was held. The board went into closed session to discuss purchasing property for a new fire station.

October 29: The old Rescue 42 Truck has been sold. The board conducted interviews with two applicants for the Fire Chief position.

November 4: The board hired Robert Feig to fill the full time Fire Chief position. The board then went into closed session to discuss purchasing property for the new fire station.

Richard Kreeger

“From” Spoofing: How Spammers Send Email that Looks Like It Came from You

by Leo A. Notenboom

"From" spoofing is how spammers send email that looks like it comes from you that you had nothing at all to do with. I'll look at how it's done.



OK, I know that spammers can send email spoofing the “From:” address to make it look like it came from me. But how? How do they gain access to my account to do that? Have I been hacked?

No. You have not been hacked.

“From” spoofing means faking the “From:” address on an email to make it look like it came from you. To do it, spammers don’t need access to your account at all. I’d say that 99.99% of the time it has *nothing at all to do with your account*, which is quite safe.

They only need your email address.

While your email *account* and your email *address* are related, they are not the same thing.

“From” Spoofing

To send email appearing to be from someone else, all you need to do is create an email account in your favorite email program, and use your own email *account* information while specifying someone else’s email *address* and name.

Looking at those same three bits of information:

- **Email address** — As we said above, *it can be whatever you like*. In this case, email sent from this account will look like it’s “From:” `santaclaus@northpole.com`.
- **User name** — This, with the **Password** below it, is what identifies you to the mail service, grants you access to your mailbox for incoming mail, and authorizes you to send email. This hasn’t changed.
- **Send your messages using this name** — Again, this can be whatever you like. In this case, email from this account will appear to come “From:” Santa Claus.

Email sent using this configuration would have a spoofed “From:” address:

From: Santa Claus <santaclaus@northpole.com>

And that — or its equivalent — is exactly what spammers do.

Where’d they get my email address?

So you might be asking yourself: if they didn’t compromise your account, where did they get your email address?

Spammers get email addresses everywhere. Data breaches, public postings, emails forwarded by friends without removing your email address, less-than-reputable companies, some kinds of bulletin board postings, and more.



Conway Township

8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533

SITE PLAN INSPECTION REPORT

December 4, 2019

TO: Planning Commission

LOCATION: 6995 N. Fowlerville Road

ID# 4701-34-200-006

SPR# 01-018

APPLICANT: Conway Land Company LLC

INSPECTION SUMMARY:

Landscape – Currently there are three islands of plantings that differ from the approved site plan.

Construction of small roof structure (6'x12' free standing) on west side of building not on approved site plan.

A portion of parking area still remains located on the northeast corner of parking lot. This area was to be removed and is still present at this time.

No bumper blocks located within the parking area.

Report submitted by,

Todd Thomas Zoning Administrator

Basically, spammers get your email address from wherever they can, but they don't need access to your account to do it.

The “From:” spoofing takeaway

There's nothing special about the “From:” address. It's just another field which, like the “To:” field, can be set to any value you like. By convention — and sometimes automatically — we set it to our own email address when we send mail, so we get any replies. But there's nothing that says it has to be that way.

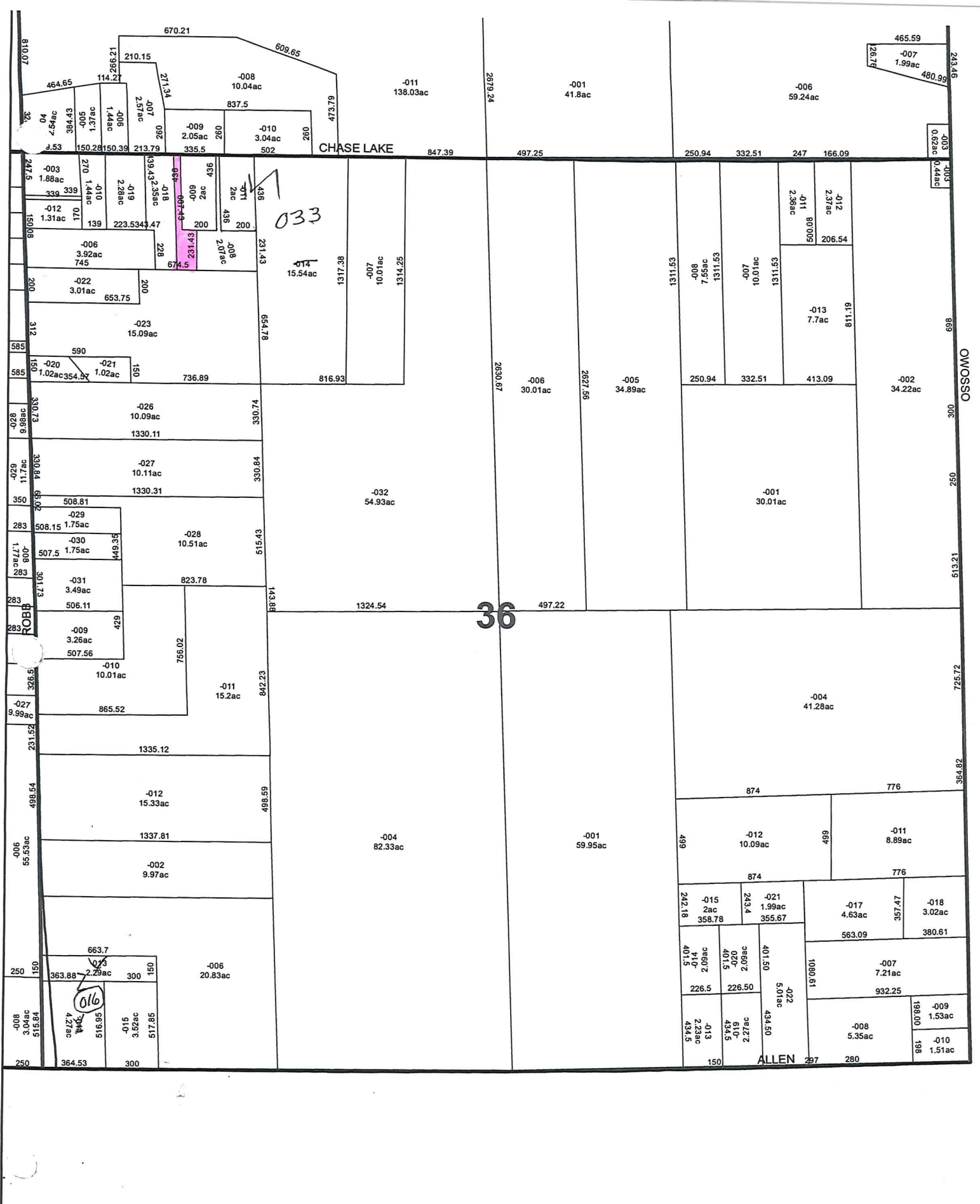
And there's nothing that forces it to be that way.

Similarly, since it's just a setting on outgoing email, seeing a particular “From:” address doesn't imply any relationship to the actual account that would receive email sent to that address. Spammers don't need access to the account to make it appear in a “From:” line; all they need to do is type it in the account settings. Nothing more.

That spam didn't really come *from* that address at all.

To read the full article online, go to:

https://askleo.com/from_spoofing_how_spammers_send_email_that_looks_like_it_came_from_you/



Livingston County, Michigan
Information Technology Department
G.I.S. Division 517.548.3230

290 145 0 290 580 870 Feet

Section 36 Conway Township



Orthophotos Flown Spring 2010
Printed July 17, 2013
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Lansing, MI 48917

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*Register early:
Board of Review Training
classes fill up fast!*

2020 Board of Review Training



2020 Board of Review Training

MTA's **Board of Review Training** has earned a reputation for being the best, most comprehensive training for new and seasoned board of review members (and alternates!), as well as township supervisors and assessors. That's with good reason. Your registration includes:

- Comprehensive resource materials, including samples, updated forms and bulletins, as well as guidance and information created specifically for this class
- More than just the basics in our "Basic" session
- Detailed updates in our "Advanced" session from Michigan master assessing officer instructors, providing critical insights, even if you've been on the board of review for years
- Ample time throughout the day for networking with one another, and asking questions to our experienced speakers
- Continued support through MTA's "Community Connection" online networking group, where you can ask questions, get answers or simply learn from others

These half-day events allow participants to choose the appropriate level and topics of interest. The advanced session is geared to experienced board of review members, while the basic session acquaints newer board of review members with their statutory duties and requirements.

Registration check-in and lunch begins at 11:30 a.m. Sessions are held from 12:30-4:30 p.m. Dates and locations are:

Jan. 28: Fetzer Center at WMU, Kalamazoo

Jan. 29: Comfort Inn Conference Center, Chelsea

Jan. 30: Bavarian Inn Lodge, Frankenmuth

Jan. 31: AgroLiquid Conference Center, Bingham Township (Clinton Co.)

Feb. 4: Treetops Resort Conference Center, Gaylord

Feb. 5: Alpena Events Complex (APlex), Alpena

Feb. 6: Quality Inn/Forward Conference Center, West Branch

Feb. 11: Magnusson Franklin Square Inn, Houghton

Feb. 12: Island Resort Conference Center, Harris

Feb. 13: Little Bear East Arena, St. Ignace

Feb. 18: Kirkhof Center at GVSU, Allendale Charter Township (Ottawa Co.)

Feb. 19: Evergreen Resort, Cadillac

Feb. 20: Holiday Inn & Suites, Mt. Pleasant

Download directions or register online at www.michigantownships.org.

Registration Form

Please indicate which session EACH person will attend AND whether a book is desired.

Township	County	
Telephone	Email Address	
Name & Title	Attending: <input type="checkbox"/> Advanced <input type="checkbox"/> Basic	Need a book? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name & Title	Attending: <input type="checkbox"/> Advanced <input type="checkbox"/> Basic	Need a book? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name & Title	Attending: <input type="checkbox"/> Advanced <input type="checkbox"/> Basic	Need a book? <input type="checkbox"/> Yes <input type="checkbox"/> No

NOTE: Payment must accompany form in order to be processed.

- ☐ Check enclosed (payable to MTA)
☐ Charge to: (circle one) MasterCard VISA

Card #	Expires
Print Card Holder's Name	Signature

Focus on Advanced Issues

- Future direction, forward momentum
- Overview of assessment administration
- Classification and equalization
- Understanding valuation
- Statutory duties: 2020 Procedural Changes & Bulletin Review

Instructor varies by location:

Debby Ring, Michigan Master Assessing Officer (MMAO);

Shila Kiander, MMAO, Director, Mecosta County Equalization;

Laurie Spencer, MMAO, Director, Leelanau County Equalization;

Getting Started Right

- Review of the assessment process
- Overview of the board of review's statutory authority
- Responsibilities of the assessor and township supervisor
- Understanding what can be appealed and the documents used to review appeals
- How to listen to, and act on, protests
- What's new this year

Instructor:

Cindy Dodge, MTA Member Information Services Liaison & Michigan Certified Assessing Officer

Special Discount

Members may purchase a 2020 edition of MTA's comprehensive and updated *Board of Review Guide*, at a discounted rate of \$34.50, when registering for the class. Books will be handed out on-site.

Cancellation, Substitution & Switching Policy

Written cancellation requests received at the MTA office at least two weeks prior to the event date will receive a full refund. No refunds will be issued thereafter. You may switch workshop locations at no charge if you notify MTA of the change at least one week prior to the workshop; otherwise, a \$25/person fee will be assessed. You may substitute another individual from the same township for your registration at any time without incurring a charge; please notify MTA of the change.

Approved by the State Tax Commission for 4 hours of elective credit for assessors.

Which location will you attend?

- ☐ Jan. 28: Kalamazoo
- ☐ Jan. 29: Chelsea
- ☐ Jan. 30: Frankenmuth
- ☐ Jan. 31: Bingham Township
- ☐ Feb. 4: Gaylord
- ☐ Feb. 5: Alpena
- ☐ Feb. 6: West Branch
- ☐ Feb. 11: Houghton
- ☐ Feb. 12: Harris
- ☐ Feb. 13: St. Ignace
- ☐ Feb. 18: Allendale Chtr. Township
- ☐ Feb. 19: Cadillac
- ☐ Feb. 20: Mt. Pleasant

- ☐ Discounted rate*: \$94 Save when you register by Jan. 14!
☐ Regular rate*: \$114 Begins Jan. 14.
☐ On-site rate*: \$124 Three business days prior to event.

$$\begin{aligned} & \text{_____ (\# registered)} \times \$ \text{_____ (rate)} = \$ \text{_____} \\ & \text{_____ (\# of books)} \times (\$34.50/\text{book}^*) = \$ \text{_____} \\ & \text{AMOUNT ENCLOSED} = \$ \text{_____} \end{aligned}$$

*Rate applies to MTA members; non-members, call MTA for rates.



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