

Conway Township

Regular Meeting

November 20, 2018

7:00 p.m.

AGENDA

Call to Order and Pledge of Allegiance

Roll Call

Consent Agenda Approval

1. October 16, 2018 Board Minutes
October 30, 2018 Special Meeting Minutes
2. November 12, 2018 Planning Commission Minutes
3. Zoning Administrator Report
4. Financial Report
5. Disbursements/Payroll Report/Budget Report
6. November Cemetery Minutes
7. Credit Card Statement
8. Township Attorney Invoices
9. Hall Rental Report
10. Recreation Meeting
11. Fire Authority Minutes

Approval of Board Meeting Agenda

12. Cemetery Ordinance Amendments Public Hearing
13. Daisey Lane Special Assessment District Public Hearing

Call to the Public

Communications

Old Business

14. IT Services

New Business

15. Summer Tax Collection for Fowlerville Schools
16. Perk test for Stow Road property
17. Phone Services
18. Cremains Vaults

Call to the Public

Adjournment

CONWAY TOWNSHIP POLICY No. 7

PUBLIC COMMENT AND CONDUCT POLICY

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a person shall be designated to express the group's concern. A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

REGULAR MEETING

October 16, 2018

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Present: Parsons, Kreeger, Rife, Grubb, Anderson. Township attorney Cooper and several residents.

Motion to approve the consent agenda as amended. Motion by Parsons. Support by Anderson. Motion approved. Amendment to remove the credit card statement. Included in the consent agenda: September 18, 2018 Board Minutes, October 8, 2018 Planning Commission Minutes, Zoning Administrator Report, Financial Report, Disbursements/Payroll Report, Budget Report, September Cemetery Minutes. Hall Rental Report (none). Cemetery Advisory Committee Resignation.

Motion to approve the board meeting agenda with additions. Motion by Parsons. Support by Anderson. Old Business Additions: 12. Gracon. New Business: 16. Credit Card Statement 17. Clerk Wages. Motion approved.

Motion to schedule a special meeting October 30, 2018 at 6 p.m. to review the Personnel Policy Manual. Motion by Anderson. Support by Grubb. Motion approved.

Motion to advertise the Stow Road property for sale for \$22,000 or best offer for two weeks asking people to present an offer to purchase. Motion by Anderson. Support by Grubb. Motion approved.

Mike Grady of Gracon gave an updated proposal for IT services. Numbers approved in August were no longer viable. Motion by Parsons to review bids and decide at the October 30 meeting. Support by Anderson. Motion approved.

Conway Township Cemetery Ordinance amendment. Motion to hold a public hearing at next regular meeting. Motion by Parsons. Support by Grubb. Motion approved.

Motion to adopt Cemetery Advisory Committee by-laws with amendments. Motion by Anderson. Support by Rife. Motion approved.

Motion to amend the fee schedule as presented. Motion by Anderson. Support by Parsons. Motion approved.

Motion to hold a public hearing for Daisey Lane Special Assessment District at the November 20 meeting. Motion by Parsons. Support by Anderson. Motion approved.

Motion to approve Chase credit card statement. Motion by Parsons. Support Rife. Motion approved.

These Minutes are subject to Board Approval at the November 20, 2018 Meeting

Motion to adopt Resolution 181016-01 regarding clerk salary. Offered by Rife. Second offered by Kreeger.

Roll call: Anderson - aye

Grubb - aye

Parsons - aye

Kreeger - aye

Rife – aye

Motion to adjourn meeting at 8:27 p.m. Motion by Grubb. Support by Anderson. Motion approved.

Todd Anderson, Township Clerk

Elizabeth Whitt, Deputy Clerk

RESOLUTION REGARDING CLERK SALARY

Resolution No. 181016-01

Conway Township

WHEREAS, on March 20, 2018, Resolution 180320-2 was passed regarding the Clerk's annual salary;

WHEREAS, the Clerk has expressed an interest in adjusting that annual salary to \$15,000, expressly waiving the provisions of MCL 41.95(7);

WHEREAS, the Township Board, to honor the Clerk's request, desires to adjust the salary;

NOW, THEREFORE, BE IT RESOLVED that:

(a) The annual salary for the office of Clerk shall be \$15,000 effective as of the date of this Resolution.

(b) In the event Todd Anderson is no longer Clerk, the waiver accepted in this Resolution shall be void and of no future legal effect.

The foregoing resolution offered by Board Member Rife.

Second offered by Board Member Kreeger.

Upon roll call vote the board members voted as follows:

Rife: aye
Anderson: aye
Grubb: aye
Parsons: aye
Kreeger: aye

The Supervisor declared the resolution adopted at a regular meeting of the Board held on October 16, 2018.

Todd Anderson, Clerk

These Minutes are subject to Board Approval at the November 20, 2018 Meeting

SPECIAL MEETING

October 30, 2018

Supervisor Rife called the meeting to order at 6:00 p.m. with the pledge of allegiance to the American flag.

Present: Anderson, Kreeger, Rife, Parsons, Grubb. Township attorney and several residents.

Motion to approve the meeting agenda with an amendment. Motion by Anderson.
Support by Parsons. Item 3 was moved to the top of the agenda.

Net Smart Plus presented a proposal to provide IT services to the township.

Motion to adopt Resolution 181030-01 to adopt the Conway Township Personnel Policy Manual. Offered by Parsons. Second offered by Anderson.

Roll Call: Anderson – aye

Kreeger – aye

Parsons – aye

Grubb – aye

Rife – aye

Motion to reject a bid for the Stow Road property by Scott Bessert for \$10,000. Motion by Anderson. Support by Parsons.

Motion for clerk to engage Paul Harmon to list the property on Stow Road. Motion by Anderson. Support by Parsons.

Motion to adjourn meeting at 7:42 p.m. Motion by Kreeger. Support by Anderson.

Todd Anderson, Township Clerk

Elizabeth Whitt, Deputy Clerk

**RESOLUTION TO ADOPT THE CONWAY TOWNSHIP
PERSONNEL POLICY MANUAL**

Resolution No. 181030-__01__

Conway Township

WHEREAS, Conway Township currently utilizes the following administrative and personnel policies to govern those who work for or act on behalf of Conway Township:

- #6 Standards of Ethics and Conduct
- #10 Social Media
- #11 Food and Beverage
- #12 Appointment and Hiring
- #14 Training Schedule and Reimbursement;

WHEREAS, the Township wishes to clarify, formalize, and centralize its administrative and personnel policies governing all those who work for or act on behalf of Conway Township;

WHEREAS, the Township also desires to add to those administrative and personnel policies and bring those policies into compliance with applicable law;

WHEREAS, the Township Board has commemorated these policies and intent into one document entitled Conway Township Personnel Policy Manual ("Manual");

WHEREAS, the Township Board finds this approach and Manual to be consistent with the effective administration of government and handling of all township matters, which is in the best interest of the health, safety, and welfare of Township residents.

NOW, THEREFORE, BE IT RESOLVED that

1. The Conway Township Personnel Policy Manual is hereby adopted with the changes made by the attorney as directed by the township board at the 10/30/2018 meeting and shall have immediate effect. It shall be designated as Conway Township Policy #15.

2. All Township policies, formal or informal, that are inconsistent with the Manual are hereby rescinded and are of no further force or effect, including but not limited to the following Township policies:

- #6 Standards of Ethics and Conduct
- #10 Social Media
- #11 Food and Beverage
- #12 Appointment and Hiring

These Minutes are subject to Board Approval at the November 20, 2018 Meeting

#14 Training Schedule and Reimbursement

The foregoing resolution offered by Board Member __Parsons _____.

Second offered by Board Member ____Anderson_____.

Upon roll call vote the board members voted as follows:

Rife: aye

Anderson: aye

Grubb: aye

Parsons: aye

Kreeger: aye

The Supervisor declared the resolution adopted at a regular meeting of the Board held on October 30, 2018.

Todd Anderson, Clerk

Conway Township Planning Commission Meeting Minutes

November 12, 2018

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

| Agenda | Items Discussed | Actions to be Taken |
|---|--|--|
| Attendees | <ul style="list-style-type: none">Public: Herm and Shirley Yost, Asa Kreeger, Adam Kreeger.Township Board Members: Larry Parsons, Trustee, presentPlanning Commission Members present: Dennis Bowdoin, George Pushies, Londa Horton, Dennis Sommer, Mike Stock.Planning Commission Members absent: Chuck Skwirsk.Zoning Administrator, Todd Thomas, presentChris Atkins – Master Planner, presentAbby Cooper – Attorney, present | |
| Call to Order and Pledge to Flag | Chair, Dennis Bowdoin called the Conway Township Planning Commission meeting to order at 7:00pm and led in the Pledge of Allegiance. Dennis called roll call. All present. The next meeting is December 10, 2018 at 7:00pm. | |
| Minutes from last meeting | Mike Stock commented that the Road Commission discussion regarding the property at 6995 N. Fowlerville Rd. was not on the agenda. Recommendation to move this item to the Call to Public area. Larry Parsons moved to approve the minutes of the October 8, 2018 meeting as amended, second by Denny Sommer. All in favor. Motion passed. | Londa to amend the minutes by moving Road Commission regarding the property at 6995 N. Fowlerville Rd. discussion to Call to Public area on agenda. |
| Communications | These communications were shared: <ul style="list-style-type: none">Right to Farm Act Brown Bag lunch attended by Denny Sommer.If you have area zoned agriculture you don't want to limit number of animal units based on zoning, per Larry Parsons. Reference GAMPS. | |
| Call to the Public | -0- | |

Conway Township Planning Commission Meeting Minutes

November 12, 2018

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

| Agenda | Items Discussed | Actions to be Taken |
|--------|-----------------|---------------------|
|--------|-----------------|---------------------|

| | | |
|--------------|---|---|
| Old Business | <ul style="list-style-type: none"> Who should get site plan applications? Todd Thomas to bring a list of items for further discussion including number of animals in GAMPS. This will require a public hearing and all other steps involved. Site Plan review for Asa Kreeger of Conway Land Company, LLC for 6995 Fowlerville Road, part of the NE ¼ of Section 34, T4N, R3E Conway Township, Livingston County, Michigan. Tax ID No. 4701-34-200-006. <ul style="list-style-type: none"> Dennis Bowdoin stated he believed Asa Kreeger has met all the conditions and has supplied us with letters from the: Road Commission, Health Dept., Drain Commission, and Fire Authority, with conditions set by Attorney Cooper and Planner Atkins having been met. Affidavit is not signed. It has to be recorded at the Register of Deeds. He did show detail that the concrete is 6", commented Chris Atkins. Discussion regarding variance needed if a light goes in on N. Fowlerville Rd. This is a hypothetical right now. Chris Atkins commented that the site plan of today can go forward, but if a variance is needed in the future, that's Asa Kreeger's risk. Applicant must show a hardship if there is another avenue to take via ZBA, commented Dennis Bowdoin. The only thing we have to worry about today is the site plan before us, commented Dennis Bowdoin. Oct. 5 letter from the Road Commission, the Oct. 3 letter referenced, commented Larry Parsons. Take TR and attach it to this one of Oct. 5, commented Chris Atkins. George Pushies wants to keep all the documents to show the progression of this project. Abby Cooper commented that applicant has already referenced documents and how they all work together. Chris Atkins commented that he made recommendations regarding asphalt and shrubs by the dumpster, but they were recommendations. Todd Thomas wants an activity schedule so he can file it. Bumper blocks are required by zoning. 106a zoning ordinance – storage of materials is not allowed outside, commented Mike Stock. | Todd to make a list of items for further discussion along with who should get site plan applications. |
|--------------|---|---|

Conway Township Planning Commission Meeting Minutes

November 12, 2018

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

| Agenda | Items Discussed | Actions to be Taken |
|------------------------------|--|---------------------|
| | <ul style="list-style-type: none">○ Larry Parsons made a motion to approve the site plans;<ul style="list-style-type: none">▪ cover sheet revised on 11/10/18 and printed on that date▪ sheet EX issued on 11/10/18▪ sheet SP issued on 11/10/18▪ sheet AP issued on 11/10/18▪ sheet DT issued on 11/10/18▪ sheet TR issued on 11/10/18 as included sheet TR issued Oct. 3, 2018▪ sheet FP issued on 11/10/18▪ with condition that the asphalt beyond the bumper blocks be removed and area be seeded with grass. Denny Sommer second. All in favor. Motion passed. | |
| New Business | <ul style="list-style-type: none">• Zoning Administrator Report – Todd issued two land use permits, received a land division application with one parcel being divided into four with a shared driveway. He has had solar energy inquiries for whole house panels. We need about 450' to do a whole house versus the current 250' requirement. | |
| Update from the Board | Larry Parsons gave an update from the Township Board. | |
| Call to public | Asa Kreeger thanked the Planning Commission. | |
| General Discussion | -0- | |
| Adjournment | George Pushies made a motion to adjourn at 8:12pm. Second by Denny Sommer. All in favor. Motion passed. | |

Conway Township

8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533

From: Todd Thomas Conway Township Zoning Administrator

To: Conway Twp. Board of Trustees

Subject: Zoning Administrator report

Land use permits issued October 2018

Gordano N. Herrington Rd. lot #8 I.D. # 4701-18-101-008 Permit # 026-018 Pool

Berry 11171 Spencer Dr. I.D. # 4701-01-300-019 Permit # 027-018 Addition to
home, att. garage

Taulbee 11088 Bell oak Rd. I.D. # 4701-18-400-019 Permit # 028-018 Pole barn

Land division application

Snyder 4901 Nicholson Rd. Divide one parcel into four parcels including a shared driveway.

**Conway Township Financial Report
October 2018**

| | | |
|----------------|---------------------------|---------------------|
| Balance | September 30, 2018 | \$146,515.03 |
|----------------|---------------------------|---------------------|

October Income

| | | |
|-------------------------------------|-------------------|---------------------|
| State of Michigan - Shared Revenue | 0.00 | |
| Land Use/Zoning Permits | \$1,145.00 | |
| BS&A Refund for Dog License Program | \$128.00 | |
| Admin Fees from Dog Licenses | \$33.50 | |
| Admin Fees from Summer Taxes | \$110.30 | |
| Hall Rental | \$150.00 | |
| Total | \$1,566.80 | \$148,081.83 |

October Expenses

| | | |
|--------|--|--------------------|
| #10651 | Fowlerville Postmaster | \$106.50 |
| #10652 | Leah Sisco | \$21.80 |
| #10653 | Alchin's Disposal, Inc. | \$45.00 |
| #10654 | Bear Water Treatment | \$75.00 |
| #10655 | Cardmember Service | \$220.48 |
| #10656 | Debbie Grubb - Seminar Mileage | \$94.72 |
| #10657 | Freedom Net Solutions | \$54.95 |
| #10658 | Great Lakes Outdoor Solutions | \$300.00 |
| #10659 | Elizabeth Whitt | \$69.53 |
| #10660 | MFM Networks | \$1,405.00 |
| #10661 | Michigan Municipal Treasurer's Association | \$325.00 |
| #10662 | Nadine Morrison | \$250.00 |
| #10663 | R.I. Thomas Property Maintenance | \$686.00 |
| #10664 | Applied Imaging | \$51.50 |
| #10665 | Cooper & Riesterer, PLC | \$3,762.00 |
| #10666 | DTE Energy - Hall Electricity | \$300.58 |
| #10667 | Great Lakes Outdoor Solutions | \$100.00 |
| #10668 | H & H Publication | \$40.00 |
| #10669 | Knock 'Em Out Pest Control | \$145.00 |
| #10670 | Livingston County Treasurer | \$169.46 |
| #10671 | Nadine Morrison | \$125.00 |
| #10672 | Printing Systems Inc. | \$80.88 |
| #10673 | Fowlerville Postmaster | \$300.00 |
| #10674 | Alchin's Disposal, Inc. | \$45.00 |
| #10675 | Cardmember Service | \$832.10 |
| #10676 | Debbie Grubb - Mileage | \$52.75 |
| #10677 | Great Lakes Outdoor Solutions | \$300.00 |
| #10678 | Leah Sisco | \$12.54 |
| #10679 | Elizabeth Whitt | \$137.35 |
| #10680 | Master Media | \$213.98 |
| #10681 | Nadine Morrison | \$125.00 |
| #10682 | Printing Systems Inc. | \$331.24 |
| #10683 | R.I. Thomas Property Maintenance | \$456.00 |
| #10684 | Michigan Association of Municipal Clerks | \$120.00 |
| | Township Board Wages and Taxes | \$9,919.06 |
| | Township Payroll Billing | \$177.15 |
| | Township Board Taxes | \$3,134.73 |
| | Total | \$24,585.30 |

SUMMARY:

| | |
|---------------------------------|---------------------|
| Balance September 30, 2018 | \$146,515.03 |
| October Income | \$1,566.80 |
| | \$148,081.83 |
| October Expenses | \$24,585.30 |
| Balance October 31, 2018 | \$123,496.53 |

ROAD IMPROVEMENT FUND

| | |
|---------------------------------|--------------------|
| Balance September 30, 2018 | \$89,578.54 |
| October Interest | \$13.39 |
| October Checks | \$26,682.79 |
| Balance October 31, 2018 | \$62,909.14 |

Debra Grubb - Treasurer

**Conway Township Financial Report
October 2018**

Bank Account Balances as of October 31, 2018

General Fund Accounts

| | |
|-------------------------------|--------------|
| Chase General Fund | \$79,682.54 |
| Chase Building Fund | \$99,999.94 |
| Huntington Contingent Account | \$509,257.50 |
| Huntington Landscape CD | \$0.00 |
| First National CD | \$28,710.16 |
| Chase Private Road Escrow | \$984.62 |
| First National Contingent | \$145,652.00 |
| Huntington AT&T Escrow | \$1,197.00 |

Cemetery Accounts

| | |
|---------------------|-------------|
| Chase Cemetery Fund | \$57,525.33 |
|---------------------|-------------|

Road Accounts

| | |
|----------------------|-------------|
| Huntington Road Fund | \$8,432.29 |
| Chase Road Fund | \$62,909.14 |
| Chase Road Checking | \$340.93 |

Tax Accounts

| | |
|----------------------------|-------------|
| Tax Checking Accounts | \$48,615.35 |
| Dog License Account | \$171.50 |
| Trust and Agency Account | \$43,944.86 |
| Daisy Lane Road Assessment | \$14,054.76 |

Conway Township

Profit & Loss Budget vs. Actual

April 1 through November 6, 2018

| | Apr 1 - Nov 6, 18 | Budget | \$ Over Budget | % of Budget |
|---------------------------------------|-------------------|-------------------|--------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 402.000 · Taxes - General | 7,175.26 | 98,500.00 | -91,324.74 | 7.29% |
| 403.000 · Taxes - Admin fees | 17,084.00 | 38,700.00 | -21,616.00 | 44.15% |
| 409.000 · Taxes - SET fee | 4,567.50 | 0.00 | 4,567.50 | 100.0% |
| 411.000 · Dog licenses | 63.50 | 85.00 | -21.50 | 74.71% |
| 435.000 · Sale of assets | 0.00 | 0.00 | 0.00 | 0.0% |
| 450.000 · Licenses & Permits | 4,995.00 | 4,000.00 | 995.00 | 124.88% |
| 478.000 · Set Fee Retained | 0.00 | 0.00 | 0.00 | 0.0% |
| 560.000 · Metro Act Fee | 0.00 | 4,300.00 | -4,300.00 | 0.0% |
| 573.000 · LCSA PPT Reimbursement | 0.00 | 0.00 | 0.00 | 0.0% |
| 574.000 · State Revenue Sharing | 142,521.00 | 286,000.00 | -143,479.00 | 49.83% |
| 664.000 · Interest & Dividends | 458.18 | 1,100.00 | -641.82 | 41.65% |
| 667.000 · Rent | 1,050.00 | 2,000.00 | -950.00 | 52.5% |
| 671.000 · Misc. Revenues | 6,644.74 | 1,500.00 | 5,144.74 | 442.98% |
| 676.000 · Cemeterial Lots/Burial | 0.00 | 0.00 | 0.00 | 0.0% |
| 677.000 · General Reimbursements | 0.00 | 500.00 | -500.00 | 0.0% |
| 678.000 · Grant Reimbursement | 0.00 | 0.00 | 0.00 | 0.0% |
| 679.000 · Election Grant - HAVA | 0.00 | 0.00 | 0.00 | 0.0% |
| 680.000 · Election Reimburse | 2,328.75 | 0.00 | 2,328.75 | 100.0% |
| 699.000 · Transfer in - Road Fund | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 186,887.93 | 436,685.00 | -249,797.07 | 42.8% |
| Expense | | | | |
| 102.000 · Unallocated | | | | |
| 102.702 · Receptionist salary | 3,726.00 | 8,000.00 | -4,274.00 | 46.58% |
| 102.704 · Payroll Taxes | 6,051.63 | 10,000.00 | -3,948.37 | 60.52% |
| 102.710 · Payroll Billing | 1,031.30 | 2,500.00 | -1,468.70 | 41.25% |
| 102.726 · Supplies | 1,899.32 | 7,500.00 | -5,600.68 | 25.32% |
| 102.801 · Memberships & Dues | 2,278.84 | 4,500.00 | -2,221.16 | 50.64% |
| 102.805 · Appropriation Senior Center | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 102.900 · Printing & Publishing | 819.50 | 7,250.00 | -6,430.50 | 11.3% |
| 102.910 · Postage | 700.55 | 1,800.00 | -1,099.45 | 38.92% |
| 102.970 · Mileage | 3,087.73 | 3,000.00 | 87.73 | 102.92% |
| 102.000 · Unallocated - Other | 2,019.87 | 0.00 | 2,019.87 | 100.0% |
| Total 102.000 · Unallocated | 21,614.74 | 45,550.00 | -23,935.26 | 47.45% |
| 102.971 · Miscellaneous | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.000 · Township Board | | | | |
| 103.702 · Salaries Wages | 2,449.93 | 4,000.00 | -1,550.07 | 61.25% |
| 103.703 · Fire Authority Rep | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.704 · Social Security/Medicar | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.705 · Recreation Board Rep | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.706 · FOIA COORDINATOR | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.710 · Payroll Billing | 186.25 | 0.00 | 186.25 | 100.0% |
| 103.726 · Supplies | 53.79 | 0.00 | 53.79 | 100.0% |

Conway Township

Profit & Loss Budget vs. Actual

April 1 through November 6, 2018

| | <u>Apr 1 - Nov 6, 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|--------------------------|------------------|-----------------------|--------------------|
| 103.801 · Memberships & Dues | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| 103.805 · Appropriation Senior Ce | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.862 · Township SS/Medicare | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.863 · Township Unemployment | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.865 · MEDICAL REIMBURSEMENT | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.900 · Printing & Publishing | 407.50 | 0.00 | 407.50 | 100.0% |
| 103.910 · Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.957 · Condemned Building | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.969 · Seminars and Workshops | 864.57 | 200.00 | 664.57 | 432.29% |
| 103.970 · Mileage | 0.00 | 0.00 | 0.00 | 0.0% |
| 103.000 · Township Board - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 103.000 · Township Board | 3,962.04 | 6,700.00 | -2,737.96 | 59.14% |
| 171.000 · Supervisor's Office | | | | |
| 171.702 · Salaries | 12,066.65 | 20,800.00 | -8,733.35 | 58.01% |
| 171.704 · Social Security/Medicar | 0.00 | 0.00 | 0.00 | 0.0% |
| 171.706 · Federal Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 171.708 · State Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 171.726 · Supplies | 0.00 | 0.00 | 0.00 | 0.0% |
| 171.801 · Memberships & Dues | 0.00 | 1,600.00 | -1,600.00 | 0.0% |
| 171.900 · Printing & Publishing | 115.00 | 0.00 | 115.00 | 100.0% |
| 171.910 · Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 171.965 · Assessor | 0.00 | 0.00 | 0.00 | 0.0% |
| 171.969 · Seminars & Workshops | 677.62 | 2,000.00 | -1,322.38 | 33.88% |
| 171.970 · Mileage | 0.00 | 0.00 | 0.00 | 0.0% |
| 171.000 · Supervisor's Office - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 171.000 · Supervisor's Office | 12,859.27 | 24,400.00 | -11,540.73 | 52.7% |
| 215.000 · Clerk's Office | | | | |
| 215.702 · Salaries & Wages | 13,683.27 | 23,700.00 | -10,016.73 | 57.74% |
| 215.703 · Deputies Wages | 10,582.00 | 16,000.00 | -5,418.00 | 66.14% |
| 215.704 · Social Security/Medicar | 0.00 | 0.00 | 0.00 | 0.0% |
| 215.706 · Federal Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 215.708 · State Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 215.726 · Supplies | 73.02 | 0.00 | 73.02 | 100.0% |
| 215.801 · Membership | 180.00 | 500.00 | -320.00 | 36.0% |
| 215.900 · Printing & Publishing | 0.00 | 0.00 | 0.00 | 0.0% |
| 215.910 · Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 215.969 · Seminars & Workshops | 1,828.31 | 6,500.00 | -4,671.69 | 28.13% |
| 215.970 · Mileage | 0.00 | 0.00 | 0.00 | 0.0% |
| 215.000 · Clerk's Office - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 215.000 · Clerk's Office | 26,346.60 | 46,700.00 | -20,353.40 | 56.42% |
| 247.000 · Board of Review | | | | |
| 247.702 · Salaries & Wages | 150.00 | 2,000.00 | -1,850.00 | 7.5% |
| 247.704 · Social Security/Medicar | 0.00 | 0.00 | 0.00 | 0.0% |
| 247.706 · Federal Withholding | 0.00 | 0.00 | 0.00 | 0.0% |

Conway Township

Profit & Loss Budget vs. Actual

April 1 through November 6, 2018

| | <u>Apr 1 - Nov 6, 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---|--------------------------|------------------|-----------------------|--------------------|
| 247.708 · State Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 247.900 · Printing & Publishing | 0.00 | 0.00 | 0.00 | 0.0% |
| 247.969 · Seminars & Workshops | 75.00 | 500.00 | -425.00 | 15.0% |
| 247.970 · Mileage | 0.00 | 0.00 | 0.00 | 0.0% |
| 247.000 · Board of Review - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 247.000 · Board of Review | 225.00 | 2,500.00 | -2,275.00 | 9.0% |
| 253.000 · Treasurer's Office | | | | |
| 253.702 · Salaries & Wages | 12,974.98 | 22,300.00 | -9,325.02 | 58.18% |
| 253.703 · Deputies Salaries | 2,596.00 | 3,500.00 | -904.00 | 74.17% |
| 253.704 · Social Security/Medicar | 0.00 | 0.00 | 0.00 | 0.0% |
| 253.706 · Federal Withholdings | 0.00 | 0.00 | 0.00 | 0.0% |
| 253.708 · State Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 253.726 · Supplies | 0.00 | 0.00 | 0.00 | 0.0% |
| 253.801 · Memberships & Dues | -78.00 | 1,500.00 | -1,578.00 | -5.2% |
| 253.832 · Charge Back | 169.46 | 700.00 | -530.54 | 24.21% |
| 253.900 · Printing & Publishing | 1,295.41 | 0.00 | 1,295.41 | 100.0% |
| 253.910 · Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 253.969 · Seminars & Workshops | 1,606.48 | 6,500.00 | -4,893.52 | 24.72% |
| 253.970 · Other | 0.00 | 0.00 | 0.00 | 0.0% |
| 253.975 · Bank Service Charge | 0.00 | 400.00 | -400.00 | 0.0% |
| 253.000 · Treasurer's Office - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 253.000 · Treasurer's Office | 18,564.33 | 34,900.00 | -16,335.67 | 53.19% |
| 257.000 · Assessor | | | | |
| 257.701 · Assessor Services | 9,600.00 | 28,000.00 | -18,400.00 | 34.29% |
| 257.702 · Salary | 7,960.15 | 75.00 | 7,885.15 | 10,613.53% |
| 257.703 · Expenses | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 257.000 · Assessor - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 257.000 · Assessor | 17,560.15 | 31,075.00 | -13,514.85 | 56.51% |
| 262.000 · Elections | | | | |
| 262.702 · Salaries & Wages | 3,683.25 | 6,000.00 | -2,316.75 | 61.39% |
| 262.704 · Social Security/Medicare | 0.00 | 0.00 | 0.00 | 0.0% |
| 262.706 · Federal Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 262.708 · State Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 262.726 · Supplies | 1,893.00 | 0.00 | 1,893.00 | 100.0% |
| 262.900 · Printing & Publishing | 695.66 | 0.00 | 695.66 | 100.0% |
| 262.910 · Postage | 962.09 | 0.00 | 962.09 | 100.0% |
| 262.930 · Equipment Maintenance | 5,533.30 | 2,000.00 | 3,533.30 | 276.67% |
| 262.000 · Elections - Other | 231.00 | 0.00 | 231.00 | 100.0% |
| Total 262.000 · Elections | 12,998.30 | 8,000.00 | 4,998.30 | 162.48% |
| 265.000 · Building & Grounds | | | | |
| 265.146 · Equipment-Office | 3,235.08 | 14,500.00 | -11,264.92 | 22.31% |
| 265.702 · Hall Monitor Salary | 525.00 | 1,000.00 | -475.00 | 52.5% |
| 265.704 · Social Security/Medicare | 0.00 | 0.00 | 0.00 | 0.0% |
| 265.726 · Supplies | 1,894.33 | 0.00 | 1,894.33 | 100.0% |

Conway Township

Profit & Loss Budget vs. Actual

April 1 through November 6, 2018

| | Apr 1 - Nov 6, 18 | Budget | \$ Over Budget | % of Budget |
|---|-------------------|-------------------|-------------------|---------------|
| 265.801 · Lawn Mowing | 2,025.00 | 4,500.00 | -2,475.00 | 45.0% |
| 265.802 · Landscaping | 300.00 | 1,500.00 | -1,200.00 | 20.0% |
| 265.805 · Snow Removal | 270.00 | 3,200.00 | -2,930.00 | 8.44% |
| 265.851 · Liability Insurance | 0.00 | 0.00 | 0.00 | 0.0% |
| 265.859 · Internet & Phones | 2,954.09 | 3,500.00 | -545.91 | 84.4% |
| 265.871 · Workers Comp | 0.00 | 0.00 | 0.00 | 0.0% |
| 265.910 · Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 265.920 · Utilities | 4,403.79 | 4,500.00 | -96.21 | 97.86% |
| 265.930 · Equipment Maintenance | 11,158.27 | 0.00 | 11,158.27 | 100.0% |
| 265.935 · Building Maintenance | 11,986.66 | 20,000.00 | -8,013.34 | 59.93% |
| 265.963 · Property Taxes | 0.00 | 400.00 | -400.00 | 0.0% |
| 265.964 · Deposit reimbursement | 0.00 | 0.00 | 0.00 | 0.0% |
| 265.970 · Parking Lot | 335.00 | 0.00 | 335.00 | 100.0% |
| 265.971 · Capital Improvement | 0.00 | 0.00 | 0.00 | 0.0% |
| 265.000 · Building & Grounds - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 265.000 · Building & Grounds | 39,087.22 | 53,100.00 | -14,012.78 | 73.61% |
| 266.000 · Professional Fees | | | | |
| 266.103 · Attorney | 27,124.85 | 50,000.00 | -22,875.15 | 54.25% |
| 266.446 · Highways | 0.00 | 0.00 | 0.00 | 0.0% |
| 266.721 · Planning Commission | 4,584.55 | 0.00 | 4,584.55 | 100.0% |
| 266.830 · Contractual Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| 266.955 · Auditor | 7,950.00 | 9,500.00 | -1,550.00 | 83.68% |
| 266.956 · Internet Project | 74,347.05 | 100,000.00 | -25,652.95 | 74.35% |
| 266.960 · Engineer | 2,700.00 | 0.00 | 2,700.00 | 100.0% |
| 266.000 · Professional Fees - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 266.000 · Professional Fees | 116,706.45 | 159,500.00 | -42,793.55 | 73.17% |
| 267.000 · Accounting and Auditing | 0.00 | 0.00 | 0.00 | 0.0% |
| 275.000 · Drains At Large | 0.00 | 32,000.00 | -32,000.00 | 0.0% |
| 276.000 · Cemetery | | | | |
| 276.702 · Salaries | 2,972.27 | 0.00 | 2,972.27 | 100.0% |
| 276.704 · Social Security/Medicar | 0.00 | 0.00 | 0.00 | 0.0% |
| 276.801 · Lawn Mowing | 0.00 | 0.00 | 0.00 | 0.0% |
| 276.850 · Contracted Labor | 0.00 | 0.00 | 0.00 | 0.0% |
| 276.930 · Repair & Maintenance | 6,105.00 | 0.00 | 6,105.00 | 100.0% |
| 276.964 · Reimburs of Burial Site | 0.00 | 0.00 | 0.00 | 0.0% |
| 276.970 · Mileage | 0.00 | 0.00 | 0.00 | 0.0% |
| 276.000 · Cemetery - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 276.000 · Cemetery | 9,077.27 | 0.00 | 9,077.27 | 100.0% |
| 301.000 · Public Safety | | | | |
| 301.700 · Fire Authority Rep | 225.00 | 500.00 | -275.00 | 45.0% |
| 301.702 · Contribution Police Salaries | 5,000.00 | 10,000.00 | -5,000.00 | 50.0% |
| 301.000 · Public Safety - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 301.000 · Public Safety | 5,225.00 | 10,500.00 | -5,275.00 | 49.76% |
| 446.000 · Roads and Highways | | | | |

Conway Township

Profit & Loss Budget vs. Actual

April 1 through November 6, 2018

| | Apr 1 - Nov 6, 18 | Budget | \$ Over Budget | % of Budget |
|---|--------------------|--------------------|--------------------|---------------|
| 446.955 · Chloride | 0.00 | 0.00 | 0.00 | 0.0% |
| 446.956 · CLJ & Associates | 0.00 | 0.00 | 0.00 | 0.0% |
| 446.967 · Construction & Excavati | 0.00 | 0.00 | 0.00 | 0.0% |
| 446.000 · Roads and Highways - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 446.000 · Roads and Highways | 0.00 | 0.00 | 0.00 | 0.0% |
| 526.000 · Sanitary Landfill | | | | |
| 526.960 · Spring Cleanup | 3,471.00 | 5,000.00 | -1,529.00 | 69.42% |
| 526.000 · Sanitary Landfill - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 526.000 · Sanitary Landfill | 3,471.00 | 5,000.00 | -1,529.00 | 69.42% |
| 660.000 · Payroll Taxes-general | 0.00 | 0.00 | 0.00 | 0.0% |
| 66900 · Reconciliation Discrepancies | 380.96 | 0.00 | 380.96 | 100.0% |
| 721.000 · Planning & Zoning | | | | |
| 721.702 · Salaries | 8,882.50 | 12,000.00 | -3,117.50 | 74.02% |
| 721.704 · Social Security/Medicar | 0.00 | 0.00 | 0.00 | 0.0% |
| 721.706 · Federal Withholding | 0.00 | 0.00 | 0.00 | 0.0% |
| 721.708 · State Withholdings | 0.00 | 0.00 | 0.00 | 0.0% |
| 721.726 · Supplies | 0.00 | 0.00 | 0.00 | 0.0% |
| 721.801 · Membership and Dues | 650.00 | 1,500.00 | -850.00 | 43.33% |
| 721.900 · Printing & Publishing | 0.00 | 0.00 | 0.00 | 0.0% |
| 721.964 · Permit Reimbursements | 0.00 | 8,500.00 | -8,500.00 | 0.0% |
| 721.969 · Seminars & Workshop | 295.00 | 12,000.00 | -11,705.00 | 2.46% |
| 721.970 · Mileage | 0.00 | 0.00 | 0.00 | 0.0% |
| 721.000 · Planning & Zoning - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 721.000 · Planning & Zoning | 9,827.50 | 34,000.00 | -24,172.50 | 28.9% |
| 738.000 · Recreation Association | | | | |
| 738.100 · Parks & Recreation Contribution | 12,388.23 | 26,000.00 | -13,611.77 | 47.65% |
| 738.702 · Salaries | 375.00 | 1,000.00 | -625.00 | 37.5% |
| 738.000 · Recreation Association - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 738.000 · Recreation Association | 12,763.23 | 27,000.00 | -14,236.77 | 47.27% |
| 954.000 · Insurance & Bond | 7,380.00 | 10,000.00 | -2,620.00 | 73.8% |
| 960.000 · Delinquent Personal Prop Taxes | 0.00 | 0.00 | 0.00 | 0.0% |
| 969.000 · Trans out - Capital Res Fund | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| 970.000 · Transfers out | 0.00 | 0.00 | 0.00 | 0.0% |
| 970.350 · TRANS OUT - DAISEY LANE | 0.00 | 0.00 | 0.00 | 0.0% |
| 980.000 · Transfers Out - Cemetery | 30,000.00 | 30,000.00 | 0.00 | 100.0% |
| Total Expense | 348,049.06 | 610,925.00 | -262,875.94 | 56.97% |
| Net Ordinary Income | -161,161.13 | -174,240.00 | 13,078.87 | 92.49% |
| Other Income/Expense | | | | |
| Other Income | | | | |
| Interest Income | 75.88 | 0.00 | 75.88 | 100.0% |
| Other Income | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Other Income | 75.88 | 0.00 | 75.88 | 100.0% |
| Net Other Income | 75.88 | 0.00 | 75.88 | 100.0% |
| | -161,085.25 | -174,240.00 | 13,154.75 | 92.45% |

Cemetery Advisory Committee

Meeting Minutes

November 1, 2018

1. Meeting called to order at 7:00 pm by Nickie Tomlin
2. Pledge of Allegiance
3. Attendance:
 - a. Present – Kim Jolliff, Nickie Tomlin, Deb Grubb, Liz Whitt
 - b. Absent – Nancy Glover, Robert Moe, Lauren Adams
4. Approval of Agenda:
 - a. Motion made by Nickie Tomlin to accept agenda, Deb Grubb 2nds, approved by all
5. Approval of September Meeting Minutes:
 - a. Motion made by Nickie Tomlin to accept meeting minutes, Deb Grubb 2nds, approved by all
6. Burials/Donations:
 - a. 1 Burial in Benjamin Cemetery
 - b. No donations
7. Update on By-Laws and Ordinance:
 - a. By-Laws: Approved by Township Board and signed
 - b. Ordinance: Last review. Pending approval at November 20h Township Board Meeting
8. Work Days:
 - a. 11/17/18: 9 am – 11 am at Township Hall
9. Next Meeting Date: January 30th, 2019, 7 pm at the Township Hall
10. Meeting Adjourned: 7:50 pm – Deb Grubb motions to adjourn, Nickie Tomlin 2nds, all approve

Meeting Minutes Prepared by Kim Jolliff, Secretary

November 4, 2018



Manage your account online:
www.chase.com/ink



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile® app today

ACCOUNT ACTIVITY

| Date of Transaction | Merchant Name or Transaction Description | \$ Amount |
|---------------------|--|-----------|
| 10/05 | Payment ThankYou Image Check | -220.48 |
| 09/26 | DOUBLETREE HOTELS 989-8916000 MI | 327.60 |
| 10/06 | AT&T*BILL PAYMENT 800-331-0500 TX | 183.34 |
| 10/10 | WALMART.COM 8009666546 800-966-6546 AR | 26.99 |
| 10/10 | WALMART.COM 8009666546 800-966-6546 AR | 42.91 |
| 10/10 | MICHIGAN MUNICIPAL TREASU 810-2311000 MI | 50.00 |
| 10/14 | Amazon Prime Amzn.com/bill WA | 13.77 |
| 10/18 | CMC TELECOM AND INTERNET 231-206-5069 MI | 187.49 |
| | TODD A ANDERSON | |
| | TRANSACTIONS THIS CYCLE (CARD 8022) \$611.62 | |
| | INCLUDING PAYMENTS RECEIVED | |

2018 Totals Year-to-Date

| | |
|--------------------------------|--------|
| Total fees charged in 2018 | \$0.00 |
| Total interest charged in 2018 | \$0.00 |

Year-to-date totals do not reflect any fee or interest refunds
you may have received.

INTEREST CHARGES

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

| Balance Type | Annual Percentage Rate (APR) | Balance Subject To Interest Rate | Interest Charges |
|--------------------------|------------------------------|----------------------------------|------------------|
| PURCHASES | | | |
| Purchases | 28.24%(v)(d) | - 0 - | - 0 - |
| CASH ADVANCES | | | |
| Cash Advances | 28.24%(v)(d) | - 0 - | - 0 - |
| BALANCE TRANSFERS | | | |
| Balance Transfer | 28.24%(v)(d) | - 0 - | - 0 - |

30 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

COOPER RIESTERER PLC

7900 Grand River Rd.
Brighton, Michigan 48114
(810) 227-3103, fax (810) 220-5968

Invoice

Invoice # 36296
Invoice date 10/5/2018

Invoice submitted to:
Conway Township
8015 N. Fowlerville Rd.
P.O. Box 1157
Fowlerville, MI 48836
RE: GENERAL - Todd Anderson

Billing statements will be sent to: clerk@conwaytownship.com

See Page 2 for itemized breakdown

| | |
|---------------------------------|-------------------|
| Previous balance | \$3,261.60 |
| Payments and other transactions | (\$3,261.60) |
| Total fees | \$3,762.00 |
| Total expenses | \$0.00 |
| Interest | \$0.00 |
| Total new charges | \$3,762.00 |
| Balance Due | \$3,762.00 |

RECEIVED OCT 09 2018

ENT'D OCT 18 2018

Please detach this section and return it with your payment to ensure that your account is properly credited. Balances are due 15 days from the Invoice Date. Interest is charged at the rate of 7% per annum on all balances that remain past due.

Conway Township
8015 N. Fowlerville Rd.
P.O. Box 1157
Fowlerville, MI 48836
RE: GENERAL - Todd Anderson

COOPER & RIESTERER, PLC
7900 Grand River Rd.
Brighton, MI 48114

| | |
|--------------------|-------------------|
| Previous balance | \$3,261.60 |
| Payments | (\$3,261.60) |
| New charges | \$3,762.00 |
| Balance due | \$3,762.00 |

Payment amount \$ _____

PAYMENT OPTIONS

Check # _____

-OR-

Credit Card Number _____

Cardholder's Name _____

Visa _____ MasterCard _____ American Express _____

Expiration Date ____/____/____ CVV ____

Professional Services

| | <u>Hours</u> | <u>Amount</u> |
|--|--------------|-------------------|
| 9/10/2018 AHC Emails from/to Dennis re prep for PC meeting | 0.20 | \$33.00 |
| 9/11/2018 AHC Review Policy No. 2; emails re Cem Comm Bylaws, Ordinance | 0.40 | \$66.00 |
| 9/12/2018 AHC Review PC minutes; review Zoning Ord, recent caselaw, and discuss zoning event barn issue with Thomas; review agenda for Bd Meeting | 2.90 | \$478.50 |
| 9/14/2018 AHC Complete research re Pers Manual; finish reviewing comments/questions | 4.40 | \$726.00 |
| 9/17/2018 AHC Review Cemetery Ordinance, Bylaw revisions/comments from Comm, Liz | 1.20 | \$198.00 |
| 9/18/2018 AHC Complete draft of Pers Manual for Bd Review | 7.70 | \$1,270.50 |
| AHC Brief review of FOIA policy adoption notes/forms; advise Liz; emails re Stow Rd vacant prop; prepare for and to Conway Twp for Board Meeting | 2.80 | \$462.00 |
| 10/3/2018 AHC Advise re keeping of records/timing re "Emily" FOIA; emails from/to Twp re Cemetery docs | 0.60 | \$99.00 |
| 10/4/2018 AHC Prep for PC meeting, agenda/amended agenda; incorporate PC changes into Bylaws, provide to PC for review; emails from/to Dennis, ZA | 2.60 | \$429.00 |
| For professional services rendered | 22.80 | \$3,762.00 |
| Previous balance | | \$3,261.60 |
| <u>Accounts receivable transactions</u> | | |
| 9/19/2018 Payment - thank you. Check No. 010646 | | (\$3,261.60) |
| Total payments and adjustments | | (\$3,261.60) |
| Balance due | | \$3,762.00 |

Invoice

7900 Grand River Rd.
Brighton, Michigan 48114
(810) 227-3103, fax (810) 220-5968

Invoice # 36478
Invoice date 11/12/2018

Invoice submitted to:
Conway Township
8015 N. Fowlerville Rd.
P.O. Box 1157
Fowlerville, MI 48836
RE: GENERAL - Todd Anderson

Billing statements will be sent to: clerk@conwaytownship.com

See Page 2 for itemized breakdown

| | |
|---------------------------------|-------------------|
| Previous balance | \$3,762.00 |
| Payments and other transactions | (\$3,762.00) |
| Total fees | \$5,478.50 |
| Total expenses | \$60.00 |
| Interest | \$0.00 |
| Total new charges | \$5,538.50 |
| Balance Due | \$5,538.50 |

Please detach this section and return it with your payment to ensure that your account is properly credited. Balances are due 15 days from the Invoice Date. Interest is charged at the rate of 7% per annum on all balances that remain past due.

Conway Township
8015 N. Fowlerville Rd.
P.O. Box 1157
Fowlerville, MI 48836
RE: GENERAL - Todd Anderson

COOPER & RIESTERER, PLC
7900 Grand River Rd.
Brighton, MI 48114

| | |
|---|-------------------|
| Previous balance | \$3,762.00 |
| Payments | (\$3,762.00) |
| New charges | \$5,538.50 |
| Balance due | \$5,538.50 |
| <div style="display: flex; justify-content: space-between;"> Payment amount \$ _____ </div> | |
| <u>PAYMENT OPTIONS</u> | |
| Check # _____ | |
| -OR- | |
| Credit Card Number | _____ |
| Cardholder's Name | _____ |
| Visa _____ MasterCard _____ American Express _____ | |
| Expiration Date _____ / _____ | CVV _____ |

Professional Services

| | | Hours | Amount |
|------------------------------------|--|---------|--------------------|
| 10/8/2018 | AHC Email from Atkins re timing/site plan review; make Bd directed changes to Bylaws; review Cem Ordinance Amendment comments from Cem Committee; revisions to draft Amendments | 4.30 | \$709.50 |
| 10/9/2018 | AHC Begin drafting resolution re clerk's salary, review statute; finish Cem Ordinance and fwd to Twp for Bd Meeting; receive and review PC Minutes | 2.70 | \$445.50 |
| 10/10/2018 | AHC Telephone conf with Palka; finish salary resolution; advise Thomas re zoning ord amendment | 0.90 | \$148.50 |
| 10/15/2018 | AHC Receive and review Board Agenda and meeting packet; communications with Atkin, Thomas, Dennis re process/review of PC application material | 0.75 | \$123.75 |
| 10/16/2018 | AHC Draft revisions to Fee schedule; other prep for and to Conway Twp for Board Meeting | 3.90 | \$643.50 |
| 10/17/2018 | AHC Review Klein docs re Klein cemetery; emails re post-meeting matters; revisions to Cemetery Ord; revisions to Cem Bylaws as approved by Board | 2.80 | \$462.00 |
| 10/18/2018 | AHC Review and revisions to publication for offers for Stow Rd property | 0.40 | NO CHARGE |
| 10/22/2018 | AHC Revised Bylaws to Larry to approve; draft Public Hearing Notice re Cem Ordinance Amendments | 0.80 | \$132.00 |
| 10/23/2018 | AHC Final edit to Cem Bylaws per Larry comments; to Todd and Kim for signature; email Cemetery Ord and public hearing docs to Todd/Liz ; develop form letter for driveway easement agreement reviews | 1.20 | \$198.00 |
| 10/30/2018 | AHC Prepare for and to Conway Twp for Spec Meeting | 5.40 | \$891.00 |
| 10/31/2018 | JLG Review docs from client; record deed and letters of authority; file inventory re Klein Cemetery, | 0.50 | \$112.50 |
| 11/6/2018 | AHC Review ordinance and research election law re presence of signs on Election day; advise Twp | 0.70 | \$115.50 |
| 11/7/2018 | AHC Feedback from Cem Comm re corrections to Cem Ordinance; prep these for Bd Meeting; discuss Stow Rd with Harmon and send him Easement Dec | 0.60 | \$99.00 |
| SUBTOTAL: | | [24.95 | \$4,080.75] |
| <u>Daisey Lane SAD</u> | | | |
| 10/17/2018 | AHC Draft Public Hearing Notice for Year 3; review minutes, direction on calculation of costs | 0.75 | \$123.75 |
| SUBTOTAL: | | [0.75 | \$123.75] |
| <u>Kreeger/6995 Fowlerville Rd</u> | | | |
| 10/24/2018 | AHC Receive and review revised plans, materials from applicant; telephone conf Thomas | 1.10 | \$181.50 |

| | Hours | Amount |
|--|---------------|-------------------|
| 10/24/2018 AHC Telephone conference with Thomas | 0.40 | NO CHARGE |
| 10/25/2018 AHC Prepare updated legal review of application for Planning Commission | 1.90 | \$313.50 |
| 11/7/2018 AHC Receive and review additional application documents; communications with Twp and consultants; provide feedback to Planning Commission | 2.60 | \$429.00 |
| SUBTOTAL: | [6.00 | \$924.00] |
| <u>Snyder/6424 Sherwood Rd.</u> | | |
| 10/24/2018 AHC Receive and review Land Division application, proposed Easement/Maintenance Agreement; telephone conf Todd Thomas | 0.80 | \$132.00 |
| 10/25/2018 AHC Identify revisions needed to proposed Shared Drive Easement and Maintenance Agreement for existing and proposed new easement; letter to Land Division Committee | 1.70 | \$218.00 |
| SUBTOTAL: | [2.50 | \$350.00] |
| For professional services rendered | 34.20 | \$5,478.50 |
| <u>Additional Charges</u> | | |
| | Qty/Price | |
| 10/31/2018 Livingston County ROD- Klein Cemetery Recording fees for Deed and Letters of Authority | 1 \$60.00 | \$60.00 |
| Total additional charges | | \$60.00 |
| Total amount of this bill | | \$5,538.50 |
| Previous balance | | \$3,762.00 |
| <u>Accounts receivable transactions</u> | | |
| 10/29/2018 Payment - thank you. Check No. 10665 | | (\$3,762.00) |
| Total payments and adjustments | | (\$3,762.00) |
| Balance due | | \$5,538.50 |

CONWAY TOWNSHIP HALL RENTAL REPORT

October 13, 2018 from 9:00 a.m. to 5:00 p.m. – Funeral Luncheon

Jerry Klaus

8722 Nicholson Road

Fowlerville Recreation

7677 W. Sharpe Road
Fowlerville, MI 48836

November 7, 2018 7:00 pm Recreation Office

Agenda:

1. Members present
 CANCELED MEETING

2. Current Program(s)
 - a. Basketball- games starting in December
 - girls 1st/2nd grade
 - boys 1st/2nd grade
 - 5- teams of boys 3rd/4th grade
 - 2 – teams of girls 3rd/4th grade
 - 3- teams of boys 5th grade
 - 2– team of girls 5th grade
 - 2- teams of boys 6th grade
 - 1- teams of girls 6th grade
 - 1-team of girls 7th grade
 - 1-team of girls 8th grade

3. Old Business

4. New Business

Next Meeting

December 12th , January 9th, February 13th, March 13th, April 10th, May 8th, and June 12th

Fowlerville
Select by Account Report
Fiscal Year: 2018 to 2019

Rpt 110

Page 1 of 2

11/7/2018 10:20AM

| Account | Description | Resp | FC | YTD Budget | YTD Actual | YTD Encum | Req Res | Rem. Bal | Last Actual |
|--------------------------|--------------------------------|------|----|----------------|---------------|------------|---------|----------------|----------------|
| 20 181 0000 970 000 0000 | RECREATION | REC | M | (\$230,528.00) | (\$35,701.45) | \$0.00 | \$0.00 | (\$194,826.55) | (\$201,934.31) |
| 20 611 5002 000 000 0000 | REC REV GF TRF FOR UAAL RETIRE | REC | M | (\$5,748.00) | (\$2,169.00) | \$0.00 | \$0.00 | (\$3,579.00) | (\$6,804.00) |
| 21 261 3410 000 000 9700 | CELL PHONE/REC | REC | M | \$360.00 | \$0.00 | \$0.00 | \$0.00 | \$360.00 | \$360.00 |
| 21 261 3830 000 000 9700 | WATER&SEWER/REC | REC | M | \$225.00 | \$22.31 | \$0.00 | \$0.00 | \$202.69 | \$96.39 |
| 21 261 5510 000 000 9700 | GAS/450 N HIBBARD/REC | REC | M | \$550.00 | \$8.44 | \$0.00 | \$0.00 | \$541.56 | \$527.11 |
| 21 261 5520 000 000 9700 | ELEC/450 N HIBBARD/REC | REC | M | \$525.00 | \$235.84 | \$0.00 | \$0.00 | \$289.16 | \$609.21 |
| 21 261 5521 000 000 9700 | ELEC/SCHOOL GYMS/REC | REC | M | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 | \$237.50 |
| 21 261 5990 000 000 9700 | FIELD MAINT SUPPL/REC | REC | M | \$2,485.00 | \$0.00 | \$0.00 | \$0.00 | \$2,485.00 | \$1,242.50 |
| 21 321 1170 000 000 9700 | SAL RECREATION DIR | REC | M | \$46,448.00 | \$14,291.68 | \$0.00 | \$0.00 | \$32,156.32 | \$45,988.00 |
| 21 321 1560 000 000 9700 | SAL OTHER STAFF/REC | REC | M | \$33,876.00 | \$7,205.75 | \$0.00 | \$0.00 | \$26,670.25 | \$23,992.70 |
| 21 321 1625 000 000 9700 | ASSIST TO DIR/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 1761 000 000 9700 | SICK LEAVE PAY/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$200.00 |
| 21 321 1960 000 000 9710 | CUSTODIAL OVT/REC | REC | M | \$2,800.00 | \$0.00 | \$0.00 | \$0.00 | \$2,800.00 | \$1,872.38 |
| 21 321 1962 000 000 9712 | SAL FIELD MAINT/REC | REC | M | \$2,040.00 | \$0.00 | \$0.00 | \$0.00 | \$2,040.00 | \$1,048.12 |
| 21 321 2110 000 000 9700 | LIFE INSURANCE/REC | REC | M | \$40.00 | \$16.40 | \$0.00 | \$0.00 | \$23.60 | \$43.80 |
| 21 321 2120 000 000 9700 | LONG TERM DISABILITY | REC | M | \$85.00 | \$77.96 | \$0.00 | \$0.00 | \$7.04 | \$211.32 |
| 21 321 2130 000 000 9700 | MESSA HLTH/REC | REC | M | \$17,823.00 | \$4,573.36 | \$0.00 | \$0.00 | \$13,249.64 | \$15,512.04 |
| 21 321 2140 000 000 9700 | DENTAL/REC | REC | M | \$1,800.00 | \$343.44 | \$0.00 | \$0.00 | \$1,456.56 | \$1,402.74 |
| 21 321 2150 000 000 9700 | VISION/REC | REC | M | \$425.00 | \$43.24 | \$0.00 | \$0.00 | \$381.76 | \$295.86 |
| 21 321 2820 000 000 9700 | RETIREMENT/REC | REC | M | \$17,767.00 | \$4,297.26 | \$0.00 | \$0.00 | \$13,469.74 | \$12,667.88 |
| 21 321 2820 000 000 9710 | RETIRE CUSTODIDAN/REC | REC | M | \$721.00 | \$0.00 | \$0.00 | \$0.00 | \$721.00 | \$486.81 |
| 21 321 2820 000 000 9712 | RETIRE FLD MAINT/REC | REC | M | \$526.00 | \$0.00 | \$0.00 | \$0.00 | \$526.00 | \$270.20 |
| 21 321 2829 000 000 9700 | UAAL RETIREMENT/REC | REC | M | \$5,748.00 | \$2,388.11 | \$0.00 | \$0.00 | \$3,359.89 | \$6,804.19 |
| 21 321 2829 000 000 9710 | UAAL RETIRE CUSTODIDAN/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2829 000 000 9712 | UAAL RETIRE FLD MAINT/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2830 000 000 9700 | FICA/RECREATION | REC | M | \$5,791.00 | \$1,274.82 | \$0.00 | \$0.00 | \$4,516.18 | \$4,922.68 |
| 21 321 2830 000 000 9710 | FICA CUSTODIAN/REC | REC | M | \$214.00 | \$0.00 | \$0.00 | \$0.00 | \$214.00 | \$149.79 |
| 21 321 2830 000 000 9712 | FICA FLD MAINT/REC | REC | M | \$156.00 | \$0.00 | \$0.00 | \$0.00 | \$156.00 | \$80.18 |
| 21 321 2840 000 000 9700 | W/C-REC | REC | M | \$320.00 | \$109.16 | \$0.00 | \$0.00 | \$210.84 | \$230.23 |
| 21 321 2840 000 000 9710 | W/C CUSTODIDAN/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2840 000 000 9712 | W/C FLD MAINT/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 3190 000 000 9700 | MISC CONTRACTED/REC | REC | M | \$6,640.00 | \$2,170.00 | \$0.00 | \$0.00 | \$4,470.00 | \$4,131.42 |
| 21 321 3192 000 000 9700 | C/S ASSIST SUPERV/REC | REC | M | \$23,805.00 | \$7,572.18 | \$0.00 | \$0.00 | \$16,232.82 | \$20,610.95 |
| 21 321 3194 000 000 9700 | CONTRACTED OFFICIALS | REC | M | \$9,700.00 | \$4,800.00 | \$0.00 | \$0.00 | \$4,900.00 | \$9,240.00 |
| 21 321 3195 000 000 9700 | CONTR'D INSTRUCTOR/REC | REC | M | \$1,112.00 | \$200.00 | \$0.00 | \$0.00 | \$912.00 | \$1,300.00 |
| 21 321 3430 000 000 9700 | POSTAGE/REC | REC | M | \$400.00 | \$142.34 | \$0.00 | \$0.00 | \$257.66 | \$258.48 |
| 21 321 3510 000 000 9700 | ADVERTISING/REC | REC | M | \$150.00 | \$0.00 | \$0.00 | \$0.00 | \$150.00 | \$0.00 |
| 21 321 4120 000 000 9700 | EQUIP REPAIR/REC | REC | M | \$700.00 | \$955.80 | \$1,044.20 | \$0.00 | (\$1,300.00) | \$680.00 |
| 21 321 5910 000 000 9700 | OFFICE SUPPL/REC | REC | M | \$1,000.00 | \$431.74 | \$0.00 | \$0.00 | \$568.26 | \$775.93 |

Fowlerville

Select by Account Report

Fiscal Year: 2018 to 2019

Rpt 110

Page 2 of 2

11/7/2018 10:20AM

| Account | Description | Resp | FC | YTD Budget | YTD Actual | YTD Encum | Req Res | Rem. Bal | Last Actual |
|--------------------------|-------------------------|------|----|-------------|-------------|------------|---------|--------------|-------------|
| 21 321 5911 000 000 9700 | COMPUTER SUPPL/REC | REC | M | \$300.00 | \$0.00 | \$0.00 | \$0.00 | \$300.00 | \$252.00 |
| 21 321 5990 000 000 9700 | OTHER SUPPLIES/REC | REC | M | \$11,000.00 | \$3,916.64 | \$4,178.96 | \$0.00 | \$2,904.40 | \$9,394.21 |
| 21 321 5991 000 000 9700 | CONCESSION SUPPL/REC | REC | M | \$6,500.00 | \$3,909.34 | \$120.66 | \$0.00 | \$2,470.00 | \$5,893.28 |
| 21 321 5993 000 000 9700 | PROGRAM UNIFORMS/REC | REC | M | \$42,836.00 | \$5,998.43 | \$150.00 | \$0.00 | \$36,687.57 | \$43,672.39 |
| 21 321 5994 000 000 9700 | PROGRAM EQUIP/REC | REC | M | \$21,462.00 | \$17,628.41 | \$1,524.80 | \$0.00 | \$2,308.79 | \$21,343.89 |
| 21 321 7410 000 000 9700 | DUES & FEES/REC | REC | M | \$14,131.00 | \$9,560.00 | \$0.00 | \$0.00 | \$4,571.00 | \$17,895.00 |
| 21 321 7910 000 000 9700 | RECREATION REFUNDS | REC | M | \$5,000.00 | \$2,645.00 | \$0.00 | \$0.00 | \$2,355.00 | \$4,663.75 |
| 21 321 8222 000 000 9700 | COPY MACH LEASE/REC | REC | M | \$500.00 | \$96.55 | \$55.39 | \$0.00 | \$348.06 | \$488.46 |
| 21 611 8110 000 000 0000 | TRF TO GF FOR ADMIN FEE | REC | M | \$5,625.00 | \$0.00 | \$0.00 | \$0.00 | \$5,625.00 | \$5,123.88 |
| No. of Records = 48 | | | | \$56,310.00 | \$57,043.75 | \$7,074.01 | \$0.00 | (\$7,807.76) | \$56,236.96 |

Fowlerville
Account Detail Report
Summary
Trans Date After 10/1/2018

11/7/2018 10:18AM

| ST | Trans # | Date | Posted | Description | Vendor | Vendor Name | YTD Actual | YTD Bud. | PO # | Inv # | Check # | Amount |
|--------------------------|--|------------|------------|----------------------------|--------|-------------|--------------------------------|----------|------|-------|---------|--------------|
| | 20-181-0000-970-000-0000 RECREATION | | | | | | | | | | | |
| ER | 030050 | 10/5/2018 | 10/24/2018 | REC REVENUE/PAYMENTECH | | | | | | | | \$(96.50) |
| ER | 030051 | 10/5/2018 | 10/24/2018 | REC REVENUE | | | | | | | | \$(100.00) |
| ER | 030052 | 10/5/2018 | 10/24/2018 | REC REVENUE-BASKETBALL | | | | | | | | \$(2,560.00) |
| ER | 030061 | 10/5/2018 | 10/24/2018 | LGC REV/PAYSCHOOLS | | | | | | | | \$(310.20) |
| ER | 030063 | 10/10/2018 | 10/24/2018 | REC REV-FBV GATE | | | | | | | | \$(458.00) |
| ER | 030063 | 10/10/2018 | 10/24/2018 | REC REV-FB CONCESSIONS | | | | | | | | \$(599.00) |
| ER | 030065 | 10/12/2018 | 10/24/2018 | REC REVENUE-FB GATE | | | | | | | | \$(176.00) |
| ER | 030065 | 10/12/2018 | 10/24/2018 | REC REVENUE-FB CONCESSIONS | | | | | | | | \$(635.00) |
| ER | 030094 | 10/12/2018 | 11/1/2018 | REC REVENUE/PAYSCHOOLS | | | | | | | | \$(370.26) |
| ER | 30065B | 10/12/2018 | 11/7/2018 | REC REVENUE-BASKETBALL | | | | | | | | \$(1,180.00) |
| EJ | 100025 | 10/15/2018 | 10/18/2018 | REC CAMP REVENUE TRF | | | | | | | | \$1,368.00 |
| ER | 030096 | 10/16/2018 | 11/1/2018 | REC REVENUE/PAYSCHOOLS | | | | | | | | \$(350.21) |
| ER | 030095 | 10/17/2018 | 11/1/2018 | REC REVENUE/PAYMENTECH | | | | | | | | \$(52.00) |
| ER | 030080 | 10/18/2018 | 10/24/2018 | REC REV/FB GATE | | | | | | | | \$(300.00) |
| ER | 030080 | 10/18/2018 | 10/24/2018 | REC REV/FB CONCESSIONS | | | | | | | | \$(505.00) |
| ER | 030080 | 10/18/2018 | 10/24/2018 | REC REV/CAMPS | | | | | | | | \$(853.00) |
| ER | 030103 | 10/25/2018 | 11/1/2018 | REC REVENUE-CONCESSIONS | | | | | | | | \$(406.85) |
| ER | 030103 | 10/25/2018 | 11/1/2018 | REC REVENUE-CAMPS | | | | | | | | \$(1,035.00) |
| ER | 030109 | 10/26/2018 | 11/2/2018 | REC REVENUE/PAYMENTECH | | | | | | | | \$(220.16) |
| ER | 030107 | 10/30/2018 | 11/1/2018 | REC REVENUE/CAMPS | | | | | | | | \$(250.00) |
| Number of records: | | | | | | | 20-181-0000-970-000-0000 Total | | | | | |
| | | | | | | | | | | | | |
| Total Number of records: | | | | | | | Report Total | | | | | |
| | | | | | | | | | | | | |

20

20

\$(9,089.18)

\$(9,089.18)

| | | 2018/2019 | RECREATION ENROLLMENT SUMMARY | | | | | | | |
|------|------------------------|-----------|-------------------------------|-------|----------|---------|---------------|-----------------|--------|---------|
| YEAR | ACTIVITY | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | VILLAGL/TWNSP | NON-PARTICIPANT | TOTALS | DOWN/UP |
| | | | | | | | TOTALS | | | |
| | | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | | | | |
| 2018 | SOCCER IN-HOUSE FALL | 13 | 36 | 16 | 6 | 11 | 82 | 6 | 88 | -13 |
| 2018 | TRAVEL SOCCER FALL | 26 | 51 | 21 | 5 | 17 | 120 | 4 | 124 | -12 |
| 2018 | CHEERLEADING 2018 | 13 | 26 | 5 | 4 | 11 | 59 | 3 | 62 | -3 |
| 2018 | GIRLS BASKETBALL | 4 | 12 | 3 | 0 | 5 | 24 | 2 | 26 | 8 |
| 2018 | BOYS BASKETBALL | 7 | 12 | 6 | 1 | 4 | 30 | 3 | 33 | -6 |
| 2018 | TRAVEL BASKETBALL | 26 | 57 | 38 | 3 | 20 | 144 | 11 | 155 | -49 |
| 2018 | WRESTLING | 2 | 7 | 4 | 0 | 5 | 18 | 2 | 20 | -2 |
| 2019 | VOLLEYBALL | | | | | | | | | |
| 2019 | SOCCER IN-HOUSE SPRING | | | | | | | | | |
| 2019 | TRAVEL SPRING SOCCER | | | | | | | | | |
| 2019 | FOOTBALL | | | | | | | | | |
| 2019 | SOFTBALL | | | | | | | | | |
| 2019 | BASEBALL | | | | | | | | | |
| 2019 | TRACK | | | | | | | | | |
| 2019 | TENNIS CLINIC | | | | | | | | | |
| 2019 | SOCCER CAMP | | | | | | | | | |
| 2019 | VOLLEYBALL CAMP | | | | | | | | | |
| 2019 | BOYS BASKETBALL CAMP | | | | | | | | | |
| 2019 | FOOTBALL CLINIC | | | | | | | | | |
| 2019 | GIRLS BASKETBALL CAMP | | | | | | | | | |
| 2019 | BASKETBALL CLINIC | | | | | | | | | |
| 2019 | SOFTBALL CLINIC | | | | | | | | | |
| 2019 | BASEBALL CLINIC | | | | | | | | | |
| | | | | | | | | | | |
| | 18-19 | 91 | 201 | 93 | 19 | 73 | 477 | 31 | 508 | -77 |
| | % OF ENROLLMENTS | 20% | 42% | 19% | 4% | 15% | 100% | | | |
| | 17-18 | 399 | 707 | 317 | 72 | 279 | 1774 | 148 | 1922 | 127 |
| | % OF ENROLLMENTS | 22% | 40% | 18% | 4% | 16% | 100% | | | |

| YEAR | ACTIVITY | 2017/2018 | | RECREATION ENROLLMENT SUMMARY | | | VILLAGL/TWNSP | NON-PARTICIPANT | TOTALS | DOWN/UP |
|------|------------------------|-----------|-------|-------------------------------|----------|---------|---------------|-----------------|--------|---------|
| | | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | | | | |
| | | | | | | | TOTALS | | | |
| | | | | | | | | | | |
| | | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | | | | |
| 2017 | SOCCER IN-HOUSE FALL | 16 | 41 | 13 | 4 | 16 | 90 | 11 | 101 | 26 |
| 2017 | TRAVEL SOCCER FALL | 23 | 48 | 26 | 7 | 24 | 128 | 8 | 136 | -3 |
| 2017 | CHEERLEADING 2017 | 12 | 19 | 12 | 2 | 15 | 60 | 5 | 65 | 10 |
| 2017 | GIRLS BASKETBALL | 5 | 6 | 1 | 0 | 2 | 14 | 4 | 18 | -4 |
| 2017 | BOYS BASKETBALL | 7 | 19 | 7 | 0 | 4 | 37 | 2 | 39 | -11 |
| 2017 | TRAVEL BASKETBALL | 41 | 75 | 35 | 6 | 31 | 188 | 16 | 204 | 17 |
| 2017 | WRESTLING | 4 | 6 | 4 | 0 | 6 | 20 | 2 | 22 | 3 |
| 2018 | VOLLEYBALL | 20 | 26 | 18 | 6 | 13 | 83 | 3 | 86 | 16 |
| 2018 | SOCCER IN-HOUSE SPRING | 31 | 65 | 27 | 6 | 25 | 154 | 9 | 163 | 7 |
| 2018 | TRAVEL SPRING SOCCER | 30 | 49 | 25 | 6 | 22 | 132 | 9 | 141 | 12 |
| 2018 | FOOTBALL | 45 | 37 | 21 | 3 | 16 | 122 | 13 | 135 | -30 |
| 2018 | SOFTBALL | 29 | 50 | 16 | 5 | 16 | 116 | 11 | 127 | 12 |
| 2018 | BASEBALL | 64 | 80 | 35 | 9 | 28 | 216 | 11 | 227 | -6 |
| 2018 | TRACK | 22 | 49 | 23 | 5 | 26 | 125 | 9 | 134 | 34 |
| 2018 | TENNIS CLINIC | 1 | 1 | 1 | 1 | 2 | 6 | 1 | 7 | -28 |
| 2018 | SOCCER CAMP | 7 | 18 | 0 | 0 | 3 | 28 | 1 | 29 | -7 |
| 2018 | VOLLEYBALL CAMP | 7 | 19 | 13 | 2 | 3 | 44 | 7 | 51 | -8 |
| 2018 | BOYS BASKETBALL CAMP | 7 | 11 | 1 | 2 | 3 | 24 | 5 | 29 | 29 |
| 2018 | FOOTBALL CLINIC | 8 | 27 | 13 | 2 | 9 | 59 | 6 | 65 | 1 |
| 2018 | GIRLS BASKETBALL CAMP | 3 | 3 | 4 | 0 | 3 | 13 | 6 | 19 | -7 |
| 2018 | BASKETBALL CLINIC | 9 | 39 | 16 | 4 | 7 | 75 | 6 | 81 | 57 |
| 2018 | SOFTBALL CLINIC | 1 | 8 | 1 | 1 | 1 | 12 | 1 | 13 | 13 |
| 2018 | BASEBALL CLINIC | 7 | 11 | 5 | 1 | 4 | 28 | 2 | 30 | -6 |
| | | | | | | | | | | |
| | 17-18 | 399 | 707 | 317 | 72 | 279 | 1774 | 148 | 1922 | 127 |
| | % OF ENROLLMENTS | 22% | 40% | 18% | 4% | 16% | 100% | | | |
| | 16-17 | 369 | 643 | 319 | 82 | 231 | 1644 | 151 | 1795 | -162 |
| | % OF ENROLLMENTS | 23% | 39% | 19% | 5% | 14% | 100% | | | |

EXPENSES TO THE VILLAGE AND TOWNSHIPS
JULY 1, 2018 THROUGH OCTOBER 31, 2018

| | |
|------------|--------------|
| EXPENSES: | \$ 92,745.20 |
| REVENUES: | \$ 35,701.45 |
| TOTAL DUE: | \$ 57,043.75 |

| | |
|--------------------------|--------------------|
| Conway Township | \$11,408.75 |
| 20% X \$57,043.75 | |

| | |
|--------------------------|--------------------|
| Handy Township | \$23,958.38 |
| 42% X \$57,043.75 | |

| | |
|--------------------------|--------------------|
| Iosco Township | \$10,838.31 |
| 19% X \$57,043.75 | |

| | |
|--------------------------|--------------------|
| Cohoctah Township | \$ 2,281.75 |
| 4%X \$57,043.75 | |

| | |
|-------------------------------|--------------------|
| Village of Fowlerville | \$ 8,556.56 |
| 15% X \$57,043.75 | |

| | |
|-------|-------------|
| TOTAL | \$57,043.75 |
|-------|-------------|

THIS IS NOT A BILL

Recreation Meeting

Date: 10-3-18

Name: Wendy Hu

Name: KATHRYN HEATH

Name: TOM CLAPP COACH

Name: John Stock

Name: Diana Chisele

Name: Chase

Name: Chase

Name: Andrew

Name: _____

Name: _____

Name: _____

Name: _____

FOWLerville RECREATION

7677 W. Sharpe Road
Fowlerville, Michigan 48836
(517) 223-6481

Minutes from October 3, 2018

Members present: Kathryn Heath, Lauri Coe, Mike Stock, Tom Clapp, Laura Eisele, and Dr. Chris Wanzyk

Members absent: Wade Spalding

Staff present: Wendy Hillier and Cheryl Dixon

Public present: None

Old Business:
None

New Business:

Wendy and Cheryl attended a meeting about Talking is Teaching on Tuesday night. We will be putting books in areas for kids to read, such as the gyms on the weekends. We also have some other idea's that we will be doing to help out.

Current Programs:

Football and Cheerleading will end on October 21st

Soccer will end October 28th (in house) and November 4th (travel)

Basketball registration is over. Still taking late registrations to be put on a waiting list until we have enough room on the teams, this will begin in November

Peewee Wrestling registration is going on now

Next Meetings:

November 7th, December 5th, January 9th, February 13th, March 13th, April 10th, May 8th and June 12th.

Thank you,
Wendy Hillier

Fowlerville Recreation

7677 W. Sharpe Road
Fowlerville, MI 48836

October 3, 2018 7:00 pm Munn Building

Agenda:

1. Members present

2. Current Program(s)
 - Football – last game October 21
 - Cheerleading – last game October 21
 - Soccer –ends the end of October
 - Basketball- registration over and will start in November
 - Pee wee Wrestling registration going on now for K-2 grades

3. Old Business

4. New Business

Next Meeting

November 7th, December 5th, January 9th, February 13th, March 13th, April 10th, May 8th,
and June 12th

Fowlerville
Account Detail Report
Summary
Trans Date After 9/1/2018

10/3/2018 10:44AM

| ST | Trans # | Date | Posted | Description | Vendor | Vendor Name | PO # | Inv # | Check # | Amount |
|----|--|-----------|-----------|------------------------------|------------|---------------|----------|----------------|----------|--------|
| | 20-181-0000-970-000-0000 RECREATION | | | | | | | | | |
| ER | 029971 | 9/6/2018 | 9/19/2018 | REC REVENUE-SOCCER | | | | | | |
| ER | 029972 | 9/6/2018 | 9/19/2018 | REC REVENUE-SOCCER | | | | | | |
| EJ | 090009 | 9/6/2018 | 9/19/2018 | NSF-NICKOLOPULOS | | | | | | |
| ER | 029999 | 9/12/2018 | 9/25/2018 | REC REVENUE/PAYMENTECH | | | | | | |
| ER | 029986 | 9/13/2018 | 9/19/2018 | REC REVENUE/FOOTBALL | | | | | | |
| ER | 029988 | 9/13/2018 | 9/19/2018 | REC REVENUE/K-5 NIGHT | | | | | | |
| ER | 030008 | 9/14/2018 | 9/25/2018 | REC REVENUE/PAYSCHOOLS | | | | | | |
| ER | 030009 | 9/19/2018 | 9/25/2018 | REC REV/K-5 NIGHT | | | | | | |
| ER | 030009 | 9/19/2018 | 9/25/2018 | REC REVENUE/PAYMENTECH | | | | | | |
| ER | 030023 | 9/21/2018 | 10/2/2018 | REC REVENUE-CONCESSIONS | | | | | | |
| ER | 030024 | 9/21/2018 | 10/2/2018 | REC REVENUE/BASKETBALL | | | | | | |
| ER | 030026 | 9/25/2018 | 10/2/2018 | REC REVENUE-BASKETBALL | | | | | | |
| ER | 030027 | 9/25/2018 | 10/2/2018 | REC REVENUE-BASKETBALL | | | | | | |
| ER | 030028 | 9/25/2018 | 10/2/2018 | REC REVENUE-BASKETBALL | | | | | | |
| EJ | 090040 | 9/27/2018 | 10/2/2018 | REC CAMP REVENUE TO HS CHEER | | | | | | |
| | | | | | YTD Actual | (\$24,455.88) | YTD Bud. | (\$230,528.00) | YTD Enc. | \$0.00 |

| | | | |
|--------------------|----|--------------------------------|---------------|
| Number of records: | 15 | 20-181-0000-970-000-0000 Total | (\$15,883.58) |
|--------------------|----|--------------------------------|---------------|

| | | | |
|--------------------------|----|--------------|---------------|
| Total Number of records: | 15 | Report Total | (\$15,883.58) |
|--------------------------|----|--------------|---------------|

Fowlerville
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10/3/2018 10:45AM

| Account | Description | Resp | FC | YTD Budget | YTD Actual | YTD Encum | Req Res | Rem. Bal | Last Actual |
|--------------------------|--------------------------------|------|----|----------------|---------------|------------|---------|----------------|----------------|
| 20 181 0000 970 000 0000 | RECREATION | REC | M | (\$230,528.00) | (\$24,455.88) | \$0.00 | \$0.00 | (\$206,072.12) | (\$201,934.31) |
| 20 611 5002 000 000 0000 | REC REV GF TRF FOR UAAL RETIRE | REC | M | (\$5,748.00) | \$0.00 | \$0.00 | \$0.00 | (\$5,748.00) | (\$6,804.00) |
| 21 261 3410 000 000 9700 | CELL PHONE/REC | REC | M | \$360.00 | \$0.00 | \$0.00 | \$0.00 | \$360.00 | \$360.00 |
| 21 261 3830 000 000 9700 | WATER&SEWER/REC | REC | M | \$225.00 | \$0.00 | \$0.00 | \$0.00 | \$225.00 | \$96.39 |
| 21 261 5510 000 000 9700 | GAS/450 N HIBBARD/REC | REC | M | \$550.00 | \$6.66 | \$0.00 | \$0.00 | \$543.34 | \$527.11 |
| 21 261 5520 000 000 9700 | ELEC/450 N HIBBARD/REC | REC | M | \$525.00 | \$180.23 | \$0.00 | \$0.00 | \$344.77 | \$609.21 |
| 21 261 5521 000 000 9700 | ELEC/SCHOOL GYMS/REC | REC | M | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 | \$237.50 |
| 21 261 5990 000 000 9700 | FIELD MAINT SUPPL/REC | REC | M | \$2,485.00 | \$0.00 | \$0.00 | \$0.00 | \$2,485.00 | \$1,242.50 |
| 21 321 1170 000 000 9700 | SAL RECREATION DIR | REC | M | \$46,448.00 | \$10,718.76 | \$0.00 | \$0.00 | \$35,729.24 | \$45,988.00 |
| 21 321 1560 000 000 9700 | SAL OTHER STAFF/REC | REC | M | \$33,876.00 | \$5,825.75 | \$0.00 | \$0.00 | \$28,050.25 | \$23,992.70 |
| 21 321 1625 000 000 9700 | ASSIST TO DIR/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 1761 000 000 9700 | SICK LEAVE PAY/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$200.00 |
| 21 321 1960 000 000 9710 | CUSTODIAL OVT/REC | REC | M | \$2,800.00 | \$0.00 | \$0.00 | \$0.00 | \$2,800.00 | \$1,872.38 |
| 21 321 1962 000 000 9712 | SAL FIELD MAINT/REC | REC | M | \$2,040.00 | \$0.00 | \$0.00 | \$0.00 | \$2,040.00 | \$1,048.12 |
| 21 321 2110 000 000 9700 | LIFE INSURANCE/REC | REC | M | \$40.00 | \$12.30 | \$0.00 | \$0.00 | \$27.70 | \$43.80 |
| 21 321 2120 000 000 9700 | LONG TERM DISABILITY | REC | M | \$85.00 | \$58.47 | \$0.00 | \$0.00 | \$26.53 | \$211.32 |
| 21 321 2130 000 000 9700 | MESSA HLTH/REC | REC | M | \$17,823.00 | \$3,430.02 | \$0.00 | \$0.00 | \$14,392.98 | \$15,512.04 |
| 21 321 2140 000 000 9700 | DENTAL/REC | REC | M | \$1,800.00 | \$257.58 | \$0.00 | \$0.00 | \$1,542.42 | \$1,402.74 |
| 21 321 2150 000 000 9700 | VISION/REC | REC | M | \$425.00 | \$32.43 | \$0.00 | \$0.00 | \$392.57 | \$295.86 |
| 21 321 2820 000 000 9700 | RETIREMENT/REC | REC | M | \$17,767.00 | \$3,332.81 | \$0.00 | \$0.00 | \$14,434.19 | \$12,667.88 |
| 21 321 2820 000 000 9710 | RETIRE CUSTODIDAN/REC | REC | M | \$721.00 | \$0.00 | \$0.00 | \$0.00 | \$721.00 | \$486.81 |
| 21 321 2820 000 000 9712 | RETIRE FLD MAINT/REC | REC | M | \$526.00 | \$0.00 | \$0.00 | \$0.00 | \$526.00 | \$270.20 |
| 21 321 2829 000 000 9700 | UAAL RETIREMENT/REC | REC | M | \$5,748.00 | \$1,938.42 | \$0.00 | \$0.00 | \$3,809.58 | \$6,804.19 |
| 21 321 2829 000 000 9710 | UAAL RETIRE CUSTODIDAN/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2829 000 000 9712 | UAAL RETIRE FLD MAINT/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2830 000 000 9700 | FICA/RECREATION | REC | M | \$5,791.00 | \$941.23 | \$0.00 | \$0.00 | \$4,849.77 | \$4,922.68 |
| 21 321 2830 000 000 9710 | FICA CUSTODIAN/REC | REC | M | \$214.00 | \$0.00 | \$0.00 | \$0.00 | \$214.00 | \$149.79 |
| 21 321 2830 000 000 9712 | FICA FLD MAINT/REC | REC | M | \$156.00 | \$0.00 | \$0.00 | \$0.00 | \$156.00 | \$80.18 |
| 21 321 2840 000 000 9700 | W/C-REC | REC | M | \$320.00 | \$43.30 | \$0.00 | \$0.00 | \$276.70 | \$230.23 |
| 21 321 2840 000 000 9710 | W/C CUSTODIDAN/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2840 000 000 9712 | W/C FLD MAINT/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 3190 000 000 9700 | MISC CONTRACTED/REC | REC | M | \$6,640.00 | \$1,420.00 | \$170.00 | \$0.00 | \$5,050.00 | \$4,131.42 |
| 21 321 3192 000 000 9700 | C/S ASSIST SUPERV/REC | REC | M | \$23,805.00 | \$5,724.50 | \$0.00 | \$0.00 | \$18,080.50 | \$20,610.95 |
| 21 321 3194 000 000 9700 | CONTRACTED OFFICIALS | REC | M | \$9,700.00 | \$4,500.00 | \$0.00 | \$0.00 | \$5,200.00 | \$9,240.00 |
| 21 321 3195 000 000 9700 | CONTR'D INSTRUCTOR/REC | REC | M | \$1,112.00 | \$100.00 | \$0.00 | \$0.00 | \$1,012.00 | \$1,300.00 |
| 21 321 3430 000 000 9700 | POSTAGE/REC | REC | M | \$400.00 | \$142.34 | \$0.00 | \$0.00 | \$257.66 | \$258.48 |
| 21 321 3510 000 000 9700 | ADVERTISING/REC | REC | M | \$150.00 | \$0.00 | \$0.00 | \$0.00 | \$150.00 | \$0.00 |
| 21 321 4120 000 000 9700 | EQUIP REPAIR/REC | REC | M | \$700.00 | \$955.80 | \$1,044.20 | \$0.00 | (\$1,300.00) | \$680.00 |
| 21 321 5910 000 000 9700 | OFFICE SUPPL/REC | REC | M | \$1,000.00 | \$431.74 | \$0.00 | \$0.00 | \$568.26 | \$775.93 |

Fowlerville
Select by Account Report
Fiscal Year: 2018 to 2019

10/3/2018 10:45AM

| Account | Description | Resp | FC | YTD Budget | YTD Actual | YTD Encum | Req Res | Rem. Bal | Last Actual |
|--------------------------|-------------------------|------|----|-------------|-------------|-------------|----------|--------------|-------------|
| 21 321 5911 000 000 9700 | COMPUTER SUPPL/REC | REC | M | \$300.00 | \$0.00 | \$0.00 | \$0.00 | \$300.00 | \$252.00 |
| 21 321 5990 000 000 9700 | OTHER SUPPLIES/REC | REC | M | \$11,000.00 | \$3,705.26 | \$4,246.82 | \$0.00 | \$3,047.92 | \$9,394.21 |
| 21 321 5991 000 000 9700 | CONCESSION SUPPL/REC | REC | M | \$6,500.00 | \$3,429.86 | \$1,110.87 | \$347.36 | \$1,611.91 | \$5,893.28 |
| 21 321 5993 000 000 9700 | PROGRAM UNIFORMS/REC | REC | M | \$42,836.00 | \$5,998.43 | \$1,091.40 | \$0.00 | \$35,746.17 | \$43,672.39 |
| 21 321 5994 000 000 9700 | PROGRAM EQUIP/REC | REC | M | \$21,462.00 | \$13,018.45 | \$5,074.81 | \$0.00 | \$3,368.74 | \$21,343.89 |
| 21 321 7410 000 000 9700 | DUES & FEES/REC | REC | M | \$14,131.00 | \$4,305.00 | \$1,060.00 | \$0.00 | \$8,766.00 | \$17,895.00 |
| 21 321 7910 000 000 9700 | RECREATION REFUNDS | REC | M | \$5,000.00 | \$2,060.00 | \$0.00 | \$0.00 | \$2,940.00 | \$4,663.75 |
| 21 321 8222 000 000 9700 | COPY MACH LEASE/REC | REC | M | \$500.00 | \$0.00 | \$55.39 | \$0.00 | \$444.61 | \$488.46 |
| 21 611 8110 000 000 0000 | TRF TO GF FOR ADMIN FEE | REC | M | \$5,625.00 | \$0.00 | \$0.00 | \$0.00 | \$5,625.00 | \$5,123.88 |
| No. of Records = 48 | | | | \$56,310.00 | \$48,113.46 | \$13,853.49 | \$347.36 | (\$6,004.31) | \$56,236.96 |

| YEAR | ACTIVITY | 2018/2019 CONWAY | RECREATION ENROLLMENT SUMMARY | | | | VILLAGE/TWNSP | NON-PARTICIPANT | TOTALS | DOWN/UP |
|------|------------------------|---------------------|-------------------------------|-------|----------|---------|---------------|-----------------|--------|---------|
| | | | HANDY | IOSCO | COHOCTAH | VILLAGE | | | | |
| | | | | | | | TOTALS | | | |
| | | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | | | | |
| 2018 | SOCCER IN-HOUSE FALL | 13 | 36 | 16 | 6 | 11 | 82 | 6 | 88 | -13 |
| 2018 | TRAVEL SOCCER FALL | 26 | 51 | 21 | 5 | 17 | 120 | 4 | 124 | -12 |
| 2018 | CHEERLEADING 2018 | 13 | 26 | 5 | 4 | 11 | 59 | 3 | 62 | -3 |
| 2018 | GIRLS BASKETBALL | 3 | 12 | 3 | 0 | 4 | 22 | 1 | 23 | 5 |
| 2018 | BOYS BASKETBALL | 6 | 11 | 4 | 1 | 1 | 23 | 3 | 26 | -13 |
| 2018 | TRAVEL BASKETBALL | 24 | 41 | 29 | 4 | 17 | 115 | 6 | 121 | -83 |
| 2018 | WRESTLING | | | | | | | | | |
| 2019 | VOLLEYBALL | | | | | | | | | |
| 2019 | SOCCER IN-HOUSE SPRING | | | | | | | | | |
| 2019 | TRAVEL SPRING SOCCER | | | | | | | | | |
| 2019 | FOOTBALL | | | | | | | | | |
| 2019 | SOFTBALL | | | | | | | | | |
| 2019 | BASEBALL | | | | | | | | | |
| 2019 | TRACK | | | | | | | | | |
| 2019 | TENNIS CLINIC | | | | | | | | | |
| 2019 | SOCCER CAMP | | | | | | | | | |
| 2019 | VOLLEYBALL CAMP | | | | | | | | | |
| 2019 | BOYS BASKETBALL CAMP | | | | | | | | | |
| 2019 | FOOTBALL CLINIC | | | | | | | | | |
| 2019 | GIRLS BASKETBALL CAMP | | | | | | | | | |
| 2019 | BASKETBALL CLINIC | | | | | | | | | |
| 2019 | SOFTBALL CLINIC | | | | | | | | | |
| 2019 | BASEBALL CLINIC | | | | | | | | | |
| | | | | | | | | | | |
| | 18-19 | 85 | 177 | 78 | 20 | 61 | 421 | 23 | 444 | -119 |
| | % OF ENROLLMENTS | 20% | 42% | 19% | 5% | 14% | 100% | | | |
| | 17-18 | 399 | 707 | 317 | 72 | 279 | 1774 | 148 | 1922 | 127 |
| | % OF ENROLLMENTS | 22% | 40% | 18% | 4% | 16% | 100% | | | |
| | | | | | | | | | | |

| YEAR | ACTIVITY | 2017/2018 | | RECREATION ENROLLMENT SUMMARY | | | | VILLAGL/TWNSP | NON-PARTICIPANT | TOTALS | DOWN/UP |
|------|------------------------|-----------|-------|-------------------------------|----------|---------|--------|---------------|-----------------|--------|---------|
| | | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | TOTALS | | | | |
| | | | | | | | | | | | |
| | | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | | | | | |
| 2017 | SOCCER IN-HOUSE FALL | 16 | 41 | 13 | 4 | 16 | 90 | 11 | 101 | 26 | |
| 2017 | TRAVEL SOCCER FALL | 23 | 48 | 26 | 7 | 24 | 128 | 8 | 136 | -3 | |
| 2017 | CHEERLEADING 2017 | 12 | 19 | 12 | 2 | 15 | 60 | 5 | 65 | 10 | |
| 2017 | GIRLS BASKETBALL | 5 | 6 | 1 | 0 | 2 | 14 | 4 | 18 | -4 | |
| 2017 | BOYS BASKETBALL | 7 | 19 | 7 | 0 | 4 | 37 | 2 | 39 | -11 | |
| 2017 | TRAVEL BASKETBALL | 41 | 75 | 35 | 6 | 31 | 188 | 16 | 204 | 17 | |
| 2017 | WRESTLING | 4 | 6 | 4 | 0 | 6 | 20 | 2 | 22 | 3 | |
| 2018 | VOLLEYBALL | 20 | 26 | 18 | 6 | 13 | 83 | 3 | 86 | 16 | |
| 2018 | SOCCER IN-HOUSE SPRING | 31 | 65 | 27 | 6 | 25 | 154 | 9 | 163 | 7 | |
| 2018 | TRAVEL SPRING SOCCER | 30 | 49 | 25 | 6 | 22 | 132 | 9 | 141 | 12 | |
| 2018 | FOOTBALL | 45 | 37 | 21 | 3 | 16 | 122 | 13 | 135 | -30 | |
| 2018 | SOFTBALL | 29 | 50 | 16 | 5 | 16 | 116 | 11 | 127 | 12 | |
| 2018 | BASEBALL | 64 | 80 | 35 | 9 | 28 | 216 | 11 | 227 | -6 | |
| 2018 | TRACK | 22 | 49 | 23 | 5 | 26 | 125 | 9 | 134 | 34 | |
| 2018 | TENNIS CLINIC | 1 | 1 | 1 | 1 | 2 | 6 | 1 | 7 | -28 | |
| 2018 | SOCCER CAMP | 7 | 18 | 0 | 0 | 3 | 28 | 1 | 29 | -7 | |
| 2018 | VOLLEYBALL CAMP | 7 | 19 | 13 | 2 | 3 | 44 | 7 | 51 | -8 | |
| 2018 | BOYS BASKETBALL CAMP | 7 | 11 | 1 | 2 | 3 | 24 | 5 | 29 | 29 | |
| 2018 | FOOTBALL CLINIC | 8 | 27 | 13 | 2 | 9 | 59 | 6 | 65 | 1 | |
| 2018 | GIRLS BASKETBALL CAMP | 3 | 3 | 4 | 0 | 3 | 13 | 6 | 19 | -7 | |
| 2018 | BASKETBALL CLINIC | 9 | 39 | 16 | 4 | 7 | 75 | 6 | 81 | 57 | |
| 2018 | SOFTBALL CLINIC | 1 | 8 | 1 | 1 | 1 | 12 | 1 | 13 | 13 | |
| 2018 | BASEBALL CLINIC | 7 | 11 | 5 | 1 | 4 | 28 | 2 | 30 | -6 | |
| | | | | | | | | | | | |
| | 17-18 | 399 | 707 | 317 | 72 | 279 | 1774 | 148 | 1922 | 127 | |
| | % OF ENROLLMENTS | 22% | 40% | 18% | 4% | 16% | 100% | | | | |
| | 16-17 | 369 | 643 | 319 | 82 | 231 | 1644 | 151 | 1795 | -162 | |
| | % OF ENROLLMENTS | 23% | 39% | 19% | 5% | 14% | 100% | | | | |

EXPENSES TO THE VILLAGE AND TOWNSHIPS
JULY 1, 2018 THROUGH SEPTEMBER 30, 2018

EXPENSES: \$ 72,569.34
REVENUES: \$ 22,455.88
TOTAL DUE: \$ 48,113.46

Conway Township \$14,513.87
20% X \$48,113.46

Handy Township \$30,479.12
42% X \$48,113.46

Iosco Township \$13,788.17
19% X \$48,113.46

Cohoctah Township \$ 3,628.47
5%X \$48,113.46

Village of Fowlerville \$10,159.71
14% X \$48,113.46

TOTAL \$48,113.46

THIS IS NOT A BILL

Recreation Meeting

Date: Sept 12, 2018

Name: Wendy Vkr

Name: Kathryn Hecker

Name: Kawa (Piselo)

Name: Tom CLAPP contact

Name: Markus/Star Conway

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

FOWLerville RECREATION

7677 W. Sharpe Road
Fowlerville, Michigan 48836
(517) 223-6481

Minutes from September 12, 2018

Members present: Laura Eisele, Tom Clapp, Kathryn Heath, and Mike Stock

Members absent: Wade Spalding, Dr. Chris Wanzky, Lauri Coe, and Cheryl Dixon

Staff present: Wendy Hillier

Public present: None

Old Business:

None

New Business:

None

Current Programs:

Football and Cheerleading is up and running. Our first game was this past weekend.

Soccer is up and running.

Basketball registration is going on now and will run through September 23rd.

Next Meetings:

****October 3rd, ** November 7th, **December 5th, January 10th, February 8th, March 14th, April 11th, May 9th and, June 13th.**

****Wendy has other comments on October 10, November 14, and December 12, so we will be moving our meeting to the first Wednesday of the month for the next three months.**

Thank you,
Wendy Hillier

Fowlerville Recreation

7677 W. Sharpe Road
Fowlerville, MI 48836

September 12, 2018 7:00 pm Munn Building (Door 10)

Agenda:

1. Members present

2. Current Program(s)
 - a. Football-1 instructional, 2 Freshman, 2 JV, and 2 at Varsity
 - b. Cheerleading -1 at each level
 - c. Soccer
 - a. 2- peewee teams
 - b. 4- minor teams
 - c. 4- major teams
 - d. 1-boys U10 travel
 - e. 1-boys U11 travel
 - f. 1- boys U12 travel
 - g. 1-boys U13 travel
 - h. 2-boys U15 travel
 - i. 1- girls U10 travel
 - j. 1-girls U11 travel
 - k. 1-girls U12 travel
 - d. Basketball – registration going on now

3. Old Business

4. New Business-

Next Meetings- October 10th, November 14th, December 12th, January 9th,
February 13th, March 13th, April 10th, May 8th, and June 12th

Select by Account Report
Fiscal Year: 2018 to 2019

| Account | Description | Resp | FC | YTD Budget | YTD Actual | YTD Encum | Req Res | Rem. Bal | Last Actual |
|--------------------------|--------------------------------|------|----|----------------|------------|------------|---------|----------------|----------------|
| 20 181 0000 970 000 0000 | RECREATION | REC | M | (\$207,252.00) | \$8,625.74 | \$0.00 | \$0.00 | (\$215,877.74) | (\$201,934.31) |
| 20 611 5002 000 000 0000 | REC REV GF TRF FOR UAAL RETIRE | REC | M | (\$5,748.00) | \$0.00 | \$0.00 | \$0.00 | (\$5,748.00) | (\$6,804.00) |
| 21 261 3410 000 000 9700 | CELL PHONE/REC | REC | M | \$360.00 | \$0.00 | \$0.00 | \$0.00 | \$360.00 | \$360.00 |
| 21 261 3830 000 000 9700 | WATER&SEWER/REC | REC | M | \$225.00 | \$0.00 | \$0.00 | \$0.00 | \$225.00 | \$96.39 |
| 21 261 5510 000 000 9700 | GAS/450 N HIBBARD/REC | REC | M | \$550.00 | \$4.44 | \$0.00 | \$0.00 | \$545.56 | \$527.11 |
| 21 261 5520 000 000 9700 | ELEC/450 N HIBBARD/REC | REC | M | \$525.00 | \$117.48 | \$0.00 | \$0.00 | \$407.52 | \$609.21 |
| 21 261 5521 000 000 9700 | ELEC/SCHOOL GYMS/REC | REC | M | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 | \$237.50 |
| 21 261 5990 000 000 9700 | FIELD MAINT SUPPL/REC | REC | M | \$2,485.00 | \$0.00 | \$0.00 | \$0.00 | \$2,485.00 | \$1,242.50 |
| 21 321 1170 000 000 9700 | SAL RECREATION DIR | REC | M | \$45,988.00 | \$8,932.30 | \$0.00 | \$0.00 | \$37,055.70 | \$45,988.00 |
| 21 321 1560 000 000 9700 | SAL OTHER STAFF/REC | REC | M | \$33,876.00 | \$5,266.50 | \$0.00 | \$0.00 | \$28,609.50 | \$23,992.70 |
| 21 321 1625 000 000 9700 | ASSIST TO DIR/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 1761 000 000 9700 | SICK LEAVE PAY/REC | REC | M | \$200.00 | \$0.00 | \$0.00 | \$0.00 | \$200.00 | \$200.00 |
| 21 321 1960 000 000 9710 | CUSTODIAL OVT/REC | REC | M | \$2,800.00 | \$0.00 | \$0.00 | \$0.00 | \$2,800.00 | \$1,872.38 |
| 21 321 1962 000 000 9712 | SAL FIELD MAINT/REC | REC | M | \$2,040.00 | \$0.00 | \$0.00 | \$0.00 | \$2,040.00 | \$1,048.12 |
| 21 321 2110 000 000 9700 | LIFE INSURANCE/REC | REC | M | \$40.00 | \$12.30 | \$0.00 | \$0.00 | \$27.70 | \$43.80 |
| 21 321 2120 000 000 9700 | LONG TERM DISABILITY | REC | M | \$86.00 | \$58.47 | \$0.00 | \$0.00 | \$27.53 | \$211.32 |
| 21 321 2130 000 000 9700 | MESSA HLTH/REC | REC | M | \$17,304.00 | \$3,430.02 | \$0.00 | \$0.00 | \$13,873.98 | \$15,512.04 |
| 21 321 2140 000 000 9700 | DENTAL/REC | REC | M | \$1,800.00 | \$257.58 | \$0.00 | \$0.00 | \$1,542.42 | \$1,402.74 |
| 21 321 2150 000 000 9700 | VISION/REC | REC | M | \$425.00 | \$32.43 | \$0.00 | \$0.00 | \$392.57 | \$295.86 |
| 21 321 2820 000 000 9700 | RETIREMENT/REC | REC | M | \$17,071.00 | \$2,859.19 | \$0.00 | \$0.00 | \$14,211.81 | \$12,667.88 |
| 21 321 2820 000 000 9710 | RETIRE CUSTODIAN/REC | REC | M | \$721.00 | \$0.00 | \$0.00 | \$0.00 | \$721.00 | \$486.81 |
| 21 321 2820 000 000 9712 | RETIRE FLD MAINT/REC | REC | M | \$526.00 | \$0.00 | \$0.00 | \$0.00 | \$526.00 | \$270.20 |
| 21 321 2829 000 000 9700 | UAAL RETIREMENT/REC | REC | M | \$5,748.00 | \$1,697.53 | \$0.00 | \$0.00 | \$4,050.47 | \$6,804.19 |
| 21 321 2829 000 000 9710 | UAAL RETIRE CUSTODIAN/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2829 000 000 9712 | UAAL RETIRE FLD MAINT/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2830 000 000 9700 | FICA/RECREATION | REC | M | \$5,745.00 | \$784.48 | \$0.00 | \$0.00 | \$4,960.52 | \$4,922.68 |
| 21 321 2830 000 000 9710 | FICA CUSTODIAN/REC | REC | M | \$214.00 | \$0.00 | \$0.00 | \$0.00 | \$214.00 | \$149.79 |
| 21 321 2830 000 000 9712 | FICA FLD MAINT/REC | REC | M | \$156.00 | \$0.00 | \$0.00 | \$0.00 | \$156.00 | \$80.18 |
| 21 321 2840 000 000 9700 | W/C-REC | REC | M | \$310.00 | \$37.61 | \$0.00 | \$0.00 | \$272.39 | \$230.23 |
| 21 321 2840 000 000 9710 | W/C CUSTODIAN/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 2840 000 000 9712 | W/C FLD MAINT/REC | REC | M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 21 321 3190 000 000 9700 | MISC CONTRACTED/REC | REC | M | \$6,640.00 | \$850.00 | \$740.00 | \$0.00 | \$5,050.00 | \$4,131.42 |
| 21 321 3192 000 000 9700 | C/S ASSIST SUPERV/REC | REC | M | \$26,281.00 | \$3,876.82 | \$0.00 | \$0.00 | \$22,404.18 | \$20,610.95 |
| 21 321 3194 000 000 9700 | CONTRACTED OFFICIALS | REC | M | \$9,700.00 | \$0.00 | \$0.00 | \$0.00 | \$9,700.00 | \$9,240.00 |
| 21 321 3430 000 000 9700 | CONTRD INSTRUCTOR/REC | REC | M | \$1,112.00 | \$100.00 | \$0.00 | \$0.00 | \$1,012.00 | \$1,300.00 |
| 21 321 3510 000 000 9700 | POSTAGE/REC | REC | M | \$400.00 | \$89.03 | \$0.00 | \$0.00 | \$310.97 | \$258.48 |
| 21 321 4120 000 000 9700 | ADVERTISING/REC | REC | M | \$150.00 | \$0.00 | \$0.00 | \$0.00 | \$150.00 | \$0.00 |
| 21 321 4120 000 000 9700 | EQUIP REPAIR/REC | REC | M | \$700.00 | \$955.80 | \$1,044.20 | \$0.00 | (\$1,300.00) | \$680.00 |
| 21 321 5910 000 000 9700 | OFFICE SUPPL/REC | REC | M | \$1,000.00 | \$279.18 | \$66.78 | \$0.00 | \$654.04 | \$775.93 |

20-181-0000-970-000-0000

RECREATION

YTD Actual

YTD Bud.

(\$207,252.00)

YTD Enc.

\$0.00

| | | | | | | |
|----|--------|-----------|-----------|---------------------------|--------------|---|
| EJ | 070024 | 7/1/2018 | 8/6/2018 | SOCCER CAM REVENUE | \$206.85 | — |
| ER | 029868 | 7/3/2018 | 7/11/2018 | REC REVENUE/SOCCER | (\$1,055.00) | — |
| ER | 029877 | 7/5/2018 | 7/30/2018 | REC REVENUE/PAYMENTECH | (\$75.48) | — |
| ER | 029886 | 7/19/2018 | 7/30/2018 | REC REVENUE/CAMPS | (\$2,975.00) | — |
| ER | 029897 | 7/20/2018 | 8/8/2018 | RECREATION REV/PAYMENTECH | (\$144.90) | — |
| ER | 029911 | 8/2/2018 | 8/24/2018 | RECREATION REC/PAYMENTECH | (\$70.27) | — |
| EJ | 080007 | 8/10/2018 | 8/28/2018 | CAMP REVENUE/G BKTBALL | (\$559.25) | — |
| ER | 029949 | 8/14/2018 | 8/28/2018 | REC REVENUE/PAYMENTECH | (\$78.00) | — |
| ER | 029935 | 8/17/2018 | 8/27/2018 | REC REVENUE | (\$310.00) | — |
| ER | 029955 | 8/22/2018 | 9/6/2018 | REC REVENUE/PAYMENTECH | (\$75.00) | — |
| ER | 029951 | 8/24/2018 | 8/28/2018 | REC REVENUE-CHEER | (\$1,051.25) | — |
| ER | 029962 | 8/28/2018 | 9/6/2018 | REC REVENUE-FOOTBALL | (\$2,385.00) | — |

Number of records: 13

20-181-0000-970-000-0000 Total

\$8,625.74

[illegible]

| | | 2017/2018 RECREATION ENROLLMENT SUMMARY | | | | | | | | | |
|------|------------------------|---|-------|-------|----------|---------|---------------|-----------------|--------|---------|--|
| YEAR | ACTIVITY | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | VILLAGL/TWNSP | NON-PARTICIPANT | TOTALS | DOWN/UP | |
| | | | | | | | TOTALS | | | | |
| | | CONWAY | HANDY | IOSCO | COHOCTAH | VILLAGE | | | | | |
| 2017 | SOCCER IN-HOUSE FALL | 16 | 41 | 13 | 4 | 16 | 90 | 11 | 101 | 26 | |
| 2017 | TRAVEL SOCCER FALL | 23 | 48 | 26 | 7 | 24 | 128 | 8 | 136 | -3 | |
| 2017 | CHEERLEADING 2017 | 12 | 19 | 12 | 2 | 15 | 60 | 5 | 65 | 10 | |
| 2017 | GIRLS BASKETBALL | 5 | 6 | 1 | 0 | 2 | 14 | 4 | 18 | -4 | |
| 2017 | BOYS BASKETBALL | 7 | 19 | 7 | 0 | 4 | 37 | 2 | 39 | -11 | |
| 2017 | TRAVEL BASKETBALL | 41 | 75 | 35 | 6 | 31 | 188 | 16 | 204 | 17 | |
| 2017 | WRESTLING | 4 | 6 | 4 | 0 | 6 | 20 | 2 | 22 | 3 | |
| 2018 | VOLLEYBALL | 20 | 26 | 18 | 6 | 13 | 83 | 3 | 86 | 16 | |
| 2018 | SOCCER IN-HOUSE SPRING | 31 | 65 | 27 | 6 | 25 | 154 | 9 | 163 | 7 | |
| 2018 | TRAVEL SPRING SOCCER | 30 | 49 | 25 | 6 | 22 | 132 | 9 | 141 | 12 | |
| 2018 | FOOTBALL | 45 | 37 | 21 | 3 | 16 | 122 | 13 | 135 | -30 | |
| 2018 | SOFTBALL | 29 | 50 | 16 | 5 | 16 | 116 | 11 | 127 | 12 | |
| 2018 | BASEBALL | 64 | 80 | 35 | 9 | 28 | 216 | 11 | 227 | -6 | |
| 2018 | TRACK | 22 | 49 | 23 | 5 | 26 | 125 | 9 | 134 | 34 | |
| 2018 | TENNIS CLINIC | 1 | 1 | 1 | 1 | 2 | 6 | 1 | 7 | -28 | |
| 2018 | SOCCER CAMP | 7 | 18 | 0 | 0 | 3 | 28 | 1 | 29 | -7 | |
| 2018 | VOLLEYBALL CAMP | 7 | 19 | 13 | 2 | 3 | 44 | 7 | 51 | -8 | |
| 2018 | BOYS BASKETBALL CAMP | 7 | 11 | 1 | 2 | 3 | 24 | 5 | 29 | 29 | |
| 2018 | FOOTBALL CLINIC | 8 | 27 | 13 | 2 | 9 | 59 | 6 | 65 | 1 | |
| 2018 | GIRLS BASKETBALL CAMP | 3 | 3 | 4 | 0 | 3 | 13 | 6 | 19 | -7 | |
| 2018 | BASKETBALL CLINIC | 9 | 39 | 16 | 4 | 7 | 75 | 6 | 81 | 57 | |
| 2018 | SOFTBALL CLINIC | 1 | 8 | 1 | 1 | 1 | 12 | 1 | 13 | 13 | |
| 2018 | BASEBALL CLINIC | 7 | 11 | 5 | 1 | 4 | 28 | 2 | 30 | -6 | |
| | | | | | | | | | | | |
| | 17-18 | 399 | 707 | 317 | 72 | 279 | 1774 | 148 | 1922 | 127 | |
| | % OF ENROLLMENTS | 22% | 40% | 18% | 4% | 16% | 100% | | | | |
| | 16-17 | 369 | 643 | 319 | 82 | 231 | 1644 | 151 | 1795 | -162 | |
| | % OF ENROLLMENTS | 23% | 39% | 19% | 5% | 14% | 100% | | | | |
| | | | | | | | | | | | |

EXPENSES TO THE VILLAGE AND TOWNSHIPS
JULY 1, 2018 THROUGH AUGUST 31, 2018

| | |
|------------|--------------|
| EXPENSES: | \$ 74,312.78 |
| REVENUES: | \$ 8,625.74 |
| TOTAL DUE: | \$ 65,687.04 |

| | |
|------------------------|--------------------|
| Conway Township | \$13,137.41 |
| 20% X \$65,687.04 | |

| | |
|-----------------------|--------------------|
| Handy Township | \$28,245.43 |
| 43% X \$65,687.04 | |

| | |
|-----------------------|--------------------|
| Iosco Township | \$11,823.67 |
| 18% X \$65,687.04 | |

| | |
|--------------------------|--------------------|
| Cohoctah Township | \$ 3,284.35 |
| 5%X \$65,687.04 | |

| | |
|-------------------------------|--------------------|
| Village of Fowlerville | \$ 9,196.18 |
| 14% X \$65,687.04 | |

| | |
|-------|-------------|
| TOTAL | \$65,687.04 |
|-------|-------------|

THIS IS NOT A BILL

September 2018- Fowlerville Fire Authority Meeting

- The committee voted not to purchase the property where the old car wash was located on West Grand River in Fowlerville. They will continue to look for suitable property to construct a new fire station.
- The committee gave the Fire Chief the authority to purchase a new computer system. This will enable the Fowlerville Station to be on the same system and linked to the other fire stations in Livingston County.
- The Authority has finalized the purchase of the property the current station stands on from the Village of Fowlerville.
- A meeting is scheduled for November 5 ,2018 to hear input from Fowlerville Firemen and the general public as to what to build and include in a new fire station. This meeting will be held on November 5th at 6:00 PM in the Fowlerville Middle School Library. All interested are invited to attend.

Richard Kreeger

**CONWAY TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN
NOTICE OF PUBLIC HEARING AND BOARD MEETING**

PLEASE TAKE NOTICE that the Conway Township Board of Trustees will hold a public hearing on November 20, 2018, at its regular meeting commencing at 7:00 p.m. at the Conway Township Hall located at 8015 N. Fowlerville Road, Fowlerville, Michigan 48836, to consider amendments to the Conway Township Cemetery Ordinance (Ordinance No. 22) including the following:

1. Adding definitions for burial right, contractor, memorial, monument, foundation, lot, cremains, and interment.
2. Removing the primary requirement that purchaser of a burial right shall be as resident of Conway Township and allowing burial rights to be purchased by any resident or non-resident.
3. Permitting assignment of a burial right without township re-purchase.
4. Removing provisions related to indigent burials and fee waivers.
5. Clarifying language regarding permanent and temporary markers, monuments, and memorials throughout.
6. Adding a requirement that repairs are to be done by an insured contractor approved by the Township Board.
7. Increasing the time required for prior notice of a funeral from 24 to 48 hours.
8. Adding certain consent provisions relative to the timing of winter burials and storage.
9. Allowing for the planting of annuals with certain conditions.
10. Providing for certain timelines for allowing grave blankets.
11. Allowing for the use of the provisions of 1931 PA 46 to terminate the rights of a record owner of a burial right.
12. Allowing the Township to post signs at the site displaying cemetery hours, maps, and/or applicable rules at the Township's discretion.
13. Deleting duplicative provisions.

14. Requiring that purchasers of burial rights be given a copy of this ordinance and acknowledge receipt.
15. Prohibiting use of weed killer around memorials or headstones.
16. Providing for no littering or dumping.
17. Removing the Township Supervisor and Zoning Administrator from persons identified for enforcement of the ordinance.

The Township Board reserves the right to modify or alter the proposed ordinance and amendments at or following the public hearing and to make its decision accordingly.

Written comments concerning the above matter may be submitted to the to the Conway Township Clerk at any time prior to the public hearing, and may further be submitted to the Township Board at the public hearing. The complete text of the proposed amendments may be examined at the Township Hall during regular Township business hours, which are 9-3 Tuesdays and Wednesdays, or on the Township's website, www.conwaytownship.com, after the publication of this Notice and until and including the day of the meeting. The complete text of the proposed amendments may be further examined at the meeting.

Conway Township will provide necessary, reasonable auxiliary aids and services at the meeting to individuals with disabilities, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, upon ten days' notice to the Conway Township Clerk. Individuals with disabilities requiring auxiliary aids or services should contact the Clerk by writing or calling the following: 8015 N Fowlerville, Fowlerville, MI 48836 or call 517 223-0358, between the hours of 9-3 Tuesdays and Wednesdays.

Todd Anderson, Clerk
Conway Township
8015 N. Fowlerville Road
Fowlerville, MI 48836
517-223-0358

CONWAY TOWNSHIP CEMETERY ORDINANCE

CONWAY TOWNSHIP LIVINGSTON COUNTY, MICHIGAN

(Ordinance No.22)
As amended on November 20, 2018

An ordinance to protect the public health, safety and general welfare by establishing regulations relating to the operation, control, maintenance and management of cemeteries owned, controlled or operated by the Township of Conway, in Livingston County, Michigan; to provide procedures in the event of violation of said ordinance, and to repeal all ordinances or parts of ordinances in conflict therewith.

THE TOWNSHIP OF CONWAY, COUNTY OF LIVINGSTON, MICHIGAN ORDAINS:

Section 1. Title

This Ordinance shall be known and cited as the “Conway Township Cemetery Ordinance.”

Section 2. Purpose and Intent

The Conway Township Board recognizes and concludes that the proper and reasonable maintenance, appearance and use of the cemeteries owned or controlled by the Township is an important function of the government of the Township. It is also important that burials, disinterments and other matters associated with a municipal cemetery are handled in a respectful and proper way in order to promote the safety, public health and general welfare of the community. The Township Board finds that the adoption and enforcement of this Ordinance is in the best interests of the property owners and residents of the Township.

Section 3. Definitions

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section:

- (a) *Cemetery plot* shall consist of an area in a Township cemetery sufficient to accommodate one burial space for one deceased person for interment. It shall consist of a land area at least thirty-eight (38) inches wide and ninety-six (96) inches in length. Exceptions may be made with Township permission to accommodate infant burial or the burial of cremains.
- (b) *Burial Right* means the right to one interment on a particular cemetery plot; no actual title to property associated with the cemetery plot is granted. Burial rights will be issued on written certificates by the Township.
- (c) *Contractor* means any person, firm or corporation, or anyone other than an employee of the Township engaged in placing, erecting, or repairing any vault, memorial, monument or performing any work on cemetery grounds.
- (d) *Cremains* means the incinerated body of the deceased person.
- (e) *Foundation* means the supporting base or footing of a memorial or monument.
- (f) *Interment* means the disposition of the remains of a deceased human by earth burial
- (g) *Lot* means an area generally containing a group of cemetery plots.

- (h) *Memorial* means any marker placed upon a cemetery plot for the purpose of identification or in memory of the interred. Permanent markers typically give the name of the deceased, date of birth, and date of death. Non-permanent memorials include flowers and other personal objects.
- (i) *Monument* means an upright memorial.
- (j) *Township* means Conway Township, Livingston County, Michigan.
- (k) *Township cemetery* or *cemetery* means any cemetery owned, operated and/or controlled by the Township.

Section 4. Sale of Burial Rights to Cemetery Plots; Nontransferable

- (a) After the effective date of this Ordinance, burial rights to cemetery plots shall be sold by the Township for the purpose of burial for the purchaser of a cemetery plot, or his or her immediate family. The Township shall provide to each purchaser a copy of this Ordinance, as amended, and the purchaser shall acknowledge receipt of the Ordinance and authority of the Ordinance, as amended, over the burial rights. No sale shall be made to funeral directors or others, except for those acting as an agent for a purchaser.
- (b) All sales and transfers of burial rights to cemetery plots shall be made on a form approved by the Township Board and signed by the Township Clerk or other official designated by the Township Board (“designated Township official”) which grants a right of burial only and does not convey any other title or right to the cemetery plot or burial space sold. Such forms shall be signed by the Township Clerk or designated Township official, and shall constitute a permit when approved.
- (c) Burial rights may be sold by the Township to any resident, taxpayer, or non-resident of the Township.
- (d) At the time of purchase from the Township, each cemetery plot shall be assigned the name of the specific person who shall be interred in that cemetery plot upon death. If the owner of a burial right to a cemetery plot desires to effectuate a name change regarding the assigned cemetery plot, the Township may allow an assignment or require that person to sell the burial right to that cemetery plot back to the Township and repurchase in the name of another person.
- (e) Burial rights to cemetery plots, purchased under this section, are nontransferable without prior written approval by the Township.
- (f) The Township Board shall have the authority to place a limit on the number of burial rights to cemetery plots sold to a particular person, as well as such person’s family and relatives. Furthermore, the Township shall have the absolute right and discretion to determine whether burial rights to particular cemetery plots will be sold to a specific person and where such cemetery plots will be located and within which Township cemetery. Such decision shall be based upon reasonable factors, including, but not limited to, the number of vacant cemetery plots available and whether family or relatives of the person seeking to purchase burial rights to a cemetery plots are buried adjacent or nearby the cemetery plots requested.
- (g) The Township shall have the right to correct any errors that may be made concerning interments, disinterments, or in the description, transfer or conveyance of burial rights to any cemetery plot, either by canceling the permit for a particular vacant cemetery plot and substituting in lieu thereof another vacant cemetery plot in a similar location within the cemetery at issue or by refunding the money paid for the burial rights to the cemetery plot to the purchaser or the successor of the purchaser. In the event that an error involves the interment of the remains of any person, the Township shall have the right to remove and transfer the remains so interred to another cemetery plot in a similar location in the same Township cemetery in accordance with law.

- (h) The owner of the burial rights to every cemetery plot shall be responsible for notifying the Township whenever that person's mailing address changes.

Section 5. Purchase Price for Cemetery Plots

- (a) Each burial right to a cemetery plot shall cost a fee set by the Township Board. The lawful owner of the burial rights to any cemetery plot within the Township shall promptly provide the Township Clerk or designated Township official with any change in that owner's mailing address.
- (b) All charges shall be paid to the Township.
- (c) The Township Board may by resolution periodically alter the foregoing fees to accommodate increased costs and needed reserve funds for cemetery maintenance, improvement, restoration, or acquisition.

Section 6. Grave Opening Charges

- (a) The Township may charge reasonable fees for the opening and closing of any cemetery plot, prior to and following a burial therein, and including the interment of ashes. Such fees shall be set from time to time by resolution of the Township Board, payable to the Township.
- (b) No cemetery plot shall be opened or closed except under the direction and control of the Township Sexton or such other individual as may be designated by the Township Board. This subsection (b) shall not apply to any grave opening, disinterment, or similar matter which is done pursuant to a valid court order or under the supervision and direction of local or state health department authorities; however, even in such cases, the Township Sexton or other individual as is designated by the Township Board shall be given at least forty-eight (48) hours' prior notice of when such grave opening or closing will occur.

Section 7. Memorials

- (a) All permanent markers must be comprised of stone or other equally durable composition and shall face the same direction as the markers around them.
- (b) Except for those that existed in a Township cemetery before the effective date of this Ordinance, no monument, memorial, marker, statute, or similar item which exceeds sixty (60) inches in height above normal ground level, including the foundation, or which has a ground surface area exceeding thirty (30) inches in width (or forty-eight (48) inches in width for a double marker) shall be permitted in any Township cemetery. Only one (1) permanent marker shall be permitted per cemetery plot, or one permanent marker in total where two adjoining plots share that one marker. Markers shall be no more than thirty (30) inches in width (or forty-eight (48) inches in width for a double marker), with an overall height of no more than sixty (60) inches above ground level, including the foundation. Individual markers for cremains shall be flush with the ground and shall be no more than twelve (12) inches by twenty-four (24) inches in size.
- (c) The foundation upon which any marker, memorial or monument must be placed, shall be constructed by the Township, or such person(s) as may be designated by the Township. Fees for such work shall be set from time to time by resolution of the Township Board, payable to the Township.
- (d) Should any marker or memorial (including any that was in place before the effective date of this Ordinance) become unsightly, broken, moved off its proper site, dilapidated or a safety hazard, the Township Board shall have the right, at the expense of the owner of the burial rights to the cemetery plot, to correct the condition or remove the same. The Township shall make reasonable attempts to contact the owner of the burial rights to the cemetery plot prior to any such work beginning.
- (e) The maintenance, repair and upkeep of a cemetery memorial, marker, monument, urn or similar item is the responsibility of the heirs or family of the person buried at that location. The Township has no responsibility or liability regarding the repair, maintenance or upkeep of any

such marker, memorial, urn or similar item. These repairs must be done by an insured contractor approved by the Township Board.

Section 8. Interment Regulations

- (a) Only one (1) person shall be buried in a cemetery plot, except for a parent and infant child or two (2) children buried at the same time when approved by the Township.
- (b) The Township shall be given not less than 48 hours' prior notice in advance of any funeral to allow for the opening of the cemetery plot. The opening and closing of cemetery plots shall be done only by the Township or such person as are designated by the Township.
- (c) The appropriate permit or form issued by the Township for the cemetery plot involved, together with appropriate identification of the person to be buried therein and the burial-transit permit from the health department, shall be presented to the designated Township official prior to interment. Where such permit or form has been lost or destroyed, the designated Township official must be satisfied, from applicable records, that the deceased person to be buried in the cemetery plot is an authorized and appropriate person for that space before any interment is commenced or completed.
- (d) The surface of all graves shall be kept in an orderly and neat-appearing manner within the confines of the cemetery plot involved.

Section 9. Disinterments

- (a) No disinterment or the digging up of an occupied grave shall occur without a Township disinterment permit.
- (b) No disinterment or digging up of an occupied grave shall occur until and unless any and all permits, licenses and written authorizations required by law for such disinterment or digging up of an occupied grave have been obtained from any applicable state or county agency, governmental unit or official, and a copy of the same has been filed with the Township.
- (c) The Township Board shall have the authority to refuse to allow a disinterment or the digging up of an occupied grave (and to refuse to issue a Township disinterment permit for the same) if the disinterment or digging up of an occupied grave is not done pursuant to a court order (issued by a court of competent jurisdiction) or does not have a reasonable basis.
- (d) No disinterment permit shall be issued by the Township until the Township disinterment application form (as authorized by the Township Board) has been fully completed (and signed by a properly authorized person) and filed with the Township.

Section 10. Winter Burials

- (a) The Township may charge additional fees for winter burials. Written permission by the next of kin or authorized agent must be obtained prior to winter storage. All winter storage costs shall be paid by next of kin.
- (b) If a winter burial cannot occur due to inclement weather, frozen ground or similar condition, the deceased person may be kept in winter storage provided any arrangements to do so are compliant with all existing laws and by arrangement with the funeral home director. The Township disclaims all liabilities, responsibility and costs associated with any delayed burial.
- (c) No winter burials shall occur without the prior consent of the Township Sexton or the designated Township official.

Section 11. Cremains

- (a) Cremains may be buried in a cemetery plot or in a columbarium that has been installed by the Township within a Township cemetery, provided the cremains are in a container approved by the Township.
- (b) No cremains shall be scattered or dispersed within a Township cemetery, except within areas designated as a cremains garden.

- (c) No more than six (6) cremains may be buried within one cemetery plot. This will be determined by the Township Board based on the cemetery plot size.

Section 12. Grounds Maintenance

- (a) Separate flower pots and urns may be placed and maintained at the head stones of graves no earlier than May 1 and must be removed no later than October 1 of each year. Decorations will be permitted for holidays falling outside of these dates, but only for one (1) week prior and one (1) week following the holiday. Veteran flags and flag holders shall be governed by the Veteran's Administration rules and guidelines. Grave blankets may be placed no earlier than November 1 and must be removed no later than April 1 of each year.
- (b) No grading, leveling or excavating within a cemetery shall be allowed without the prior permission of the Township Sexton or the designated Township official. No tree, shrub, landscaping or similar plantings shall occur without the prior permission of the Township Sexton or the designated Township official.
- (c) Except for the planting of annuals beside or in front of any permanent marker, no flowers, shrubs, trees or vegetation of any type shall be planted outside of a flower pot or urn. Any of the foregoing items planted without Township approval will be removed by the Township or the Township Sexton. Annuals planted shall be removed no later than October 1 of each year.
- (d) The Township Board reserves the right to remove or trim any existing trees, plants or shrubs located within a cemetery in the interest of maintaining proper appearance and the use of the cemetery.
- (e) Mounds, bricks, blocks and any borders that hinder the free use of a lawn mower or other gardening apparatus are prohibited.
- (f) The Township Sexton or the designated Township official shall have the right and authority to remove and dispose of any and all growth, emblems, displays, containers and other items that through decay, deterioration, damage or otherwise become or are unsightly, a source of litter or a maintenance problem.
- (g) Surfaces other than earth or sod are prohibited.
- (h) All refuse of any kind or nature including, but not limited to, dried flowers, wreaths, papers and plastic flower containers must be removed from the cemetery within 10 days after a burial.
- (i) No glass containers or items are allowed.
- (j) Except for markers and memorials, including flowers and urns, expressly allowed by this Ordinance, and veteran flags as authorized by law, no other item (including, but not limited to, ornaments, signs, trellises, statues, benches, landscaping, bricks, stones, grave border materials or other structures) shall be installed or maintained within a Township cemetery, nor shall any grading, digging, mounding or similar alteration of the ground or earth occur except as authorized by this Ordinance or by the Township.

Section 13. Disclaimer of Township Liability and Responsibility

Every person who enters, remains in and travels within a Township cemetery does so at their own risk. The Township is not responsible for any injury, accident or other calamity that might occur to any person present in a Township cemetery. Furthermore, the Township is not responsible for any damage or vandalism to, theft of or deterioration of any burial monument, headstone, flower urn or other item placed at or near a cemetery plot, burial site or anywhere in a Township cemetery. The purchaser, transferee or beneficiary of any burial right to a cemetery plot or the equivalent (and all owners, subsequent transferees, assigns, heirs, or beneficiaries), as a condition of ownership, releases, waives, indemnifies and holds harmless the Township for, from and against any injury, damages, causes of action, claims, costs and expenses associated with, relating to and/or involving the cemetery plot or similar right, any memorial, headstone, monument or similar items, and any matter related to the cemetery involved. Such waiver, release and hold harmless provision shall apply

not only to the Township, but also to the Township Sexton and any Township employee, officer, official, agent, committee member, or volunteer.

Section 14. Forfeiture of Vacant Cemetery Plots or Burial Rights

- (a) Cemetery plots or burial rights sold after the effective date of this Ordinance and remaining vacant for forty (40) years or more from the date of their sale shall automatically revert to the Township upon the occurrence of the following events: (1) Notice shall be sent by the Township Clerk or the designated Township official by first-class mail to the last known address of the last owner of record informing the owner of the expiration of the 40-year period and that all rights with respect to said burial rights or plots will be forfeited if the owner does not affirmatively indicate in writing to the Township Clerk or the designated Township official within sixty (60) days from the date of mailing of such notice of the owner desire to retain such burial rights; and (2) No written response to said notice indicating a desire to retain the cemetery plots or burial rights in question is received by the Township Clerk or the designated Township official from the last owner of record of said plots or spaces, or the owner's heirs or legal representative, within sixty (60) days from the date of mailing of said notice.
- (b) Unused cemetery plots and burials rights may also be terminated and forfeited after a period of seven (7) years for failing or neglecting to care for and maintain burial spaces pursuant to the procedures and conditions set forth in 1931 PA 46, MCL 128.11, *et seq.*

Section 15. Repurchases of Plots or Burial Rights; Right of First Refusal

- (a) The Township may repurchase any cemetery plot or burial right from the owner for the original purchase price, or other price set by the Township Board, upon the written request of said owner or the owner's legal heirs or representatives.
- (b) The Township shall retain the right of first refusal for the purchase of the burial rights to any plot or lot sold at the original purchase price, or other price set by the Township Board.

Section 16. Records

The Township Clerk or designated Township official shall maintain records concerning all burials, cemetery plots, burial rights, issuance of burial permits and any other records of the Township related to Township cemeteries, and the same shall be open to public inspection at all reasonable Township business hours.

Section 17. Vaults

- (a) All burials shall be within a standard concrete vault (which meets all applicable laws) installed or constructed in each cemetery plot before interment. Vaults of other suitable materials may be allowed at the discretion of the Township. Burial without vaults shall be done only in an area set aside for such burials, if any, and a waiver of liability sign and settlement must be filled in by the heirs.
- (b) Cremains shall be in a container approved by the Township.

Section 18. Cemetery Hours and Rules

- (a) Unless otherwise specified by the Township Board by resolution, all Township cemeteries shall be closed during the hours from 9 p.m. until 7 a.m. the next morning. During those hours, no person shall be present in a Township cemetery. Such prohibition on being present in a Township cemetery during the time when a Township cemetery is closed shall not apply to the Township Sexton, any Township official, a person accompanied by the Township Sexton or other Township official, or any law enforcement or firefighting official when engaged in the lawful duties of any such office or position.
- (b) The Township may post signs on the site of any cemetery displaying hours, applicable rules, and/or maps upon determination by the Township Board that such signs will assist in the safe and peaceful use of the cemetery.

Section 19. Prohibited Uses and Activities

The following prohibitions shall apply within any Township cemetery:

- (a) No person shall destroy, deface, apply graffiti to or otherwise injure any memorial, monument, sign, tree or other lawful item located within a Township cemetery.
- (b) No person shall disturb the peace or unreasonably annoy, harass or disturb any other person who is lawfully present on the grounds of any Township cemetery.
- (c) There shall be no entry or presence in the cemetery by any person when the cemetery is closed or outside of authorized times.
- (d) There shall be no destruction of cemetery property.
- (e) There shall be no destruction, defacing, or cutting of any tree or plant within a cemetery.
- (f) There shall be no headstones, ornaments, vases, plastic flowers, fences, benches, trellises, statues, signs or any other item placed, kept, installed or maintained in a cemetery except those expressly allowed by this Ordinance.
- (g) There shall be no disturbing of the peace or engaging in any loud or boisterous conduct.
- (h) There shall be no digging, grading or mounding unless expressly authorized by this Ordinance.
- (i) There shall be no driving of an automobile, truck or any vehicle on any portion of a cemetery except the designated roads or drives.
- (j) There shall be no snowmobiles, four-wheelers, go-carts or similar vehicles permitted.
- (k) There shall be no gathering of persons in excess of 75 people without prior Township approval (except during or incidental to a funeral occurring concurrent with burial).
- (l) There shall be no disinterment or grave openings unless approved by the Township.
- (m) There shall be no possession or consumption of any alcoholic beverage.
- (n) There shall be no music, playing of any radio, or the use of any amplification device or similar item, except pursuant to a military ceremony or a funeral.
- (o) There shall be no solicitation or peddling of services or goods or any signs or placards advertising any goods or services.
- (p) There shall be no littering or dumping.
- (q) There shall be no unlawful interference with or disruption of a funeral or funeral procession.
- (r) There shall be no private signs, lighting, moving displays or changeable copy on a sign.
- (s) There shall be no fires, candles, or open flames.
- (t) No children under twelve (12) years of age shall be allowed in any Township cemetery unless accompanied by an adult and are properly supervised by an adult.
- (u) There shall be no exceeding of posted speed limits.
- (v) There shall be no domestic animals of any kind or pets allowed within the cemetery grounds. However, this prohibition shall not apply to service and support animals.
- (w) No firearms or archery arrows shall be discharged or shot except that military or other veterans organizations may carry arms for the purpose of firing over the grave at the burial of a member.
- (x) No person shall engage in any fight, quarrel or disturbance.
- (y) Remains or ashes of a deceased person shall not be scattered or dispersed.
- (x) There shall be no dumping, vandalizing or tipping over of any lawful garbage container or receptacle.
- (aa) No rubbing of or use of any chemicals on or around the memorials or headstones.

- (bb) No weed killer shall be placed around memorials or headstones.

Section 20. Authority of the Township Sexton

- (a) The Township Board may appoint a Township Sexton, who shall serve at the discretion of the Township Board. The Township Sexton may be a Township employee or independent contractor for the Township at the discretion of the Township Board.
- (b) The Township Sexton shall assist other Township officials with the enforcement and administration of this Ordinance.
- (c) The Township Sexton shall have such duties and obligations with regard to Township cemeteries as may be specified from time to time by the Township Board.

Section 21. Fees

The Township Board shall have the authority to set fees pursuant to this Ordinance from time to time. Such fees can include, but are not limited to, fees for burial rights to a cemetery plot, burial permit, disinterment permit, grave opening, setting of foundations, grave closing, winter or holiday burial, transfer fees for burial rights to cemetery plots, and other matters.

Section 22. Applicability of this Ordinance

- (a) This Ordinance shall apply only to cemeteries owned, controlled or operated by the Township.
- (b) The maintenance and care restrictions of this Ordinance shall not apply to Township officials or their agents or designees involved with the restoration, improvement, maintenance, administration or care of a Township cemetery.
- (c) The provisions of this Ordinance shall not apply to police officers or firefighting officials or officers involved in carrying out their official duties.

Section 23. Interpretation/Appeals to the Township Board

- (a) The Township Board shall have the authority to render binding interpretations regarding any of the clauses, provisions or regulations contained in this Ordinance and any rule or regulation adopted pursuant to this Ordinance, as well as their applicability. The Township Board (or its designee) is also authorized to waive application of the strict letter of any provision of this Ordinance or any rules or regulations promulgated under this Ordinance where practical difficulties in carrying out the strict letter of this Ordinance or any rules or regulations related thereto would result in hardship to a particular person or persons or the public. Any such waiver, however, must be of such a character as it will not impair the purposes and intent of this Ordinance.
- (b) Any party aggrieved by any interpretation or decision made by the Township Sexton or any designated Township official, agent or contractor pursuant to this Ordinance, as well as any matter relating to a Township cemetery, burial rights to a cemetery plot, or other matter arising pursuant to this Ordinance, shall have the right to appeal that determination/decision or matter to the Township Board. Any such appeal shall be in writing and shall be filed with the Township within thirty (30) days of the date of the decision, determination or other matter being appealed from. The Township shall give the aggrieved party who filed the written appeal with the Township at least ten (10) days' prior written notice of the meeting at which the Township Board will address the matter unless an emergency is involved, in which case the Township shall utilize reasonable efforts to notify the aggrieved party who filed the appeal of a special or emergency meeting of the Township Board at which the matter will be addressed. Pursuant to any such appeal, the decision of the Township Board shall be final.
- (c) The Township Board may set a fee or fees for any such appeal from time to time by resolution.

Section 24. Authority of the Township to Remove Unauthorized or Unlawful Items from a Township Cemetery

Any memorial, monument, marker, planting, trellis, personal item, urn, flowers or foliage (whether real or artificial), structure, flag (except for lawful veterans flags), or other item that has been placed, installed, left or maintained in any Township cemetery in violation of this Ordinance, any Township

rule or regulation regarding Township cemeteries, or any county, state or federal law, statute or regulation may be removed by the Township from the Township cemetery at any time and destroyed or disposed of by the Township without any prior notice to, permission from, or liability or obligation to the persons who left, installed, maintained or kept such item in the Township cemetery. No such item (including, but not limited to, a memorial, monument, marker, planting, trellis, personal item, urn, flowers or foliage, structure, flag, or similar item) can be installed, placed, maintained or kept in a Township cemetery unless expressly authorized by this Ordinance or a written rule or policy of the Township. Even if such an item is authorized to be installed, kept, maintained or left in a Township cemetery, the Township shall still have the discretion to remove any such item at any time and dispose of the same without prior notice to, consent from or liability to the person or persons who installed, maintained or left such item in a Township cemetery.

Section 25. Enforcement

A violation of this Ordinance (or of any rule or regulation adopted pursuant to this Ordinance) constitutes a municipal civil infraction and may be prosecuted according to the policies and procedures of the Conway Township Municipal Civil Infraction Ordinance. The Township may enforce the provisions of this Ordinance by any other method permitted by ordinance or applicable law. Each day during which any violation continues shall be deemed a separate violation. A violation of any permit or permit condition issued pursuant to this Ordinance shall also constitute a violation of this Ordinance.

Section 26. Township Officials Who Can Enforce this Ordinance

Unless otherwise specified by the Township Board, the following officials shall have the authority to enforce this Ordinance and to issue municipal civil infraction citations/tickets pursuant to this Ordinance:

- Township Ordinance Enforcement Officer
- Any deputy of the county sheriff's department
- Any State Police officer

Section 27. Severability

The provisions of this Ordinance are hereby declared to be severable and should any provision, section or part thereof be declared to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall only affect the particular provision, section or part thereof involved in such decision and shall not affect or invalidate the remainder of this Ordinance, which shall continue in full force and effect.

Section 28. Effective Date; Conflicts

This Ordinance shall become effective thirty (30) days after a copy of this Ordinance (or summary thereof), or any amendments as applicable, appears in the newspaper. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ORDINANCE DECLARED ADOPTED on July 20, 2010, Resolution Number 2010-07-20-3.
Amended on November 20, 2018, Resolution Number 181120-_____.

CERTIFICATION

I hereby declare that the above is a true copy of an ordinance amendment by Resolution by the Conway Township Board at a general meeting held on November 20, at the Conway Township Hall, pursuant to the required statutory procedures.

November ____, 2018

Todd Anderson, Conway Township Clerk

**RESOLUTION TO AMEND THE CONWAY TOWNSHIP
CEMETERY ORDINANCE**

Resolution No. 181120-_____

Conway Township

WHEREAS, the Conway Township Board of Trustees ("Board") has adopted a Cemetery Ordinance on July 20, 2010, as general law ordinance No. 22;

WHEREAS, the Board desires to amend that ordinance to provide for certain additional and revised regulations for the Township owned cemeteries;

WHEREAS, authority is provided to the Board to establish and amend such ordinance pursuant to MCL 41.181;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby adopts the proposed amendments to the Conway Township Cemetery Ordinance, general ordinance No. 22, as presented.
2. All other ordinances, policies, and procedures that are in conflict are hereby repealed.

The foregoing resolution offered by Board Member _____.

Second offered by Board Member _____.

Upon roll call vote the board members voted as follows:

Rife:

Anderson:

Grubb:

Parsons:

Kreeger:

The Supervisor declared the resolution adopted at a regular meeting of the Board held on November 20, 2018.

Todd Anderson, Clerk

**CONWAY TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN**

**NOTICE OF DAISEY LANE SPECIAL ASSESSEMENT
PUBLIC HEARING**

PLEASE TAKE NOTICE that the Conway Township Board of Trustees will hold a public hearing at its regular meeting on November 20, 2018, commencing at 7:00 p.m. at the Conway Township Hall located at 8015 N. Fowlerville Road, Fowlerville, Michigan 48836, for an annual review of the costs of regular road maintenance and snow plowing services known as assessment Part A of the Daisey Lane Special Assessment District. The annual cost for year three of assessment Part A is anticipated to be \$307.26 per parcel.

Written comments concerning the above matters may be submitted to the Conway Township Clerk, at any time prior to the meeting, and may further be submitted to the Board of Trustees at the public hearing. The costs estimates may be examined at the Township Hall during regular Township business hours, which are 9 a.m. to 3 p.m. Tuesdays and Wednesdays, after the publication of this Notice and until and including the day of the hearing.

Conway Township will provide necessary, reasonable auxiliary aids and services at the meeting to individuals with disabilities, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, upon ten days' notice to the Conway Township Clerk. Individuals with disabilities requiring auxiliary aids or services should contact the Clerk by writing or calling the following: Conway Township Clerk, 8015 N Fowlerville, Fowlerville, MI 48836 or call 517 223-0358, between the hours of 9 a.m. and 3 p.m. Tuesdays and Wednesdays.

Todd Anderson, Clerk
Conway Township
8015 N. Fowlerville Road
Fowlerville, MI 48836
517-223-0358
(10/28/18)

Fowlerville Community Schools

7677 W. Sharpe Road, Suite A • Fowlerville, Michigan 48836
(517) 223-6015 • Fax (517) 223-6022
Wayne Roedel, Superintendent

Date: October 24, 2018

To: Township Official

From: Fowlerville Community Schools

Re: 2019 Summer Taxes

Enclosed is the Agreement for Collection of Summer Taxes. The Fowlerville Board of Education requests that the Township collect the district's summer school property taxes. If the Township agrees to do so, please sign and return the enclosed, original agreement and return it to the address below. If the Township will not agree to collect the district's summer tax levy, please notify me so other arrangements can be made.

Thanks for your continued help,



Wayne Roedel, Superintendent
Fowlerville Community Schools

Mailing Address:

Fowlerville Community Schools
Mr. Wayne Roedel
7677 W. Sharpe Road, Suite A
Fowlerville, MI 48836

Enclosures: Cover Letter
Summer Tax Agreement, Original
Resolution

**AGREEMENT FOR COLLECTION OF
SUMMER SCHOOL PROPERTY TAXES**

AGREEMENT made this 23rd day of October 2018 by and between Fowlerville Community Schools, with offices located at 7677 Sharpe Road, Suite A, Fowlerville, MI 48836 (hereinafter "School District") and, Conway Township, with offices located at 8015 N. Fowlerville Road P.O. Box 1157, Fowlerville, MI, 48836 (hereinafter "Township"), pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a Summer Levy of School District property taxes for the year 2019.

The parties agree as follows:

1. The Township agrees to collect 100% of the total school non-homestead property taxes as certified by the School District for levy on July 1, 2019 on property located within the Township. Interest earned on said taxes will be retained by the township.
2. The School District agrees to pay Township costs of assessment and collection as follows:

\$3.00 per parcel

It is understood that the tax rate as spread by the Township would also reflect the sum of 100% of the taxes of the Livingston Educational Service Agency and that the \$3.00 per parcel fee will cover the collection for the Livingston Educational Service Agency, also.

3. No later than June 12, 2019 the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection in 2019.
4. The Township Treasurer shall account for and deliver summer school tax collections as follows:
 - a. Summer Tax collections shall be paid to the School District within ten (10) business days from the 1st and 15th of each month.

Signature Authorized by Board of Education
Resolution of October 23, 2018.

SCHOOL DISTRICT

Michael D. Brown
President
Shirley M. Buckner
Secretary

Signature Authorized by Board of Trustees
Resolution of _____.
(MM/DD/YYYY)

TOWNSHIP

(Name/Title)

(Name/Title)

Fowlerville Community Schools (the "District")

A regular meeting of the Board of Education (the "Board") was held in the Fowlerville High School, media center, within the boundaries of the District, on the 23rd day of October, 2018, at 7 o'clock in the p.m.

The meeting was called to order by Mr. Mike Brown, President.

Present: Members Brown, Burkhardt, Frederick, Reed, Vielbig & Wanczyk

Absent: Members Belcher

The following preamble and resolution were offered by Member Wanczyk and supported by Member Vielbig

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board, pursuant to 1976 PA 451, as amended (the Revised School Code), invokes for 2019 its previously adopted ongoing resolution imposing a summer tax levy of all of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2019 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2019.

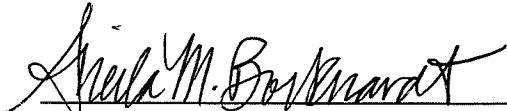
3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

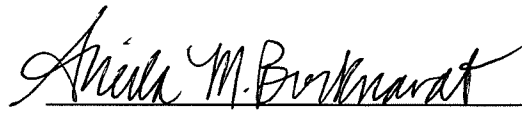
Ayes: Members Brown, Burkhardt, Frederick, Read, Vielbig &
Wanczyk

Nays: Members None

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of ***Fowlerville Community Schools***, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on October 23, 2018, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).


Secretary, Board of Education

This gentleman came in to meet with Mike and he passed him to me. We discussed this alternative to paying \$207 a month for the two Todd's cell phones. I have been giving out my personal number and I really don't like to.



Government and Non-profit Division

Account Manager

M 810.931.1698

Christopher.Jennings2@vzw.com

The virtual applications would provide each employee who needs one with their own cell phone number through the application, so you don't have to give out your personal number. This would be \$125/month for 5 employees. Think of it as an alternative to providing everyone with a cell phone.

OneTalk Phone System

One Talk is a Voice over Internet solution that is fully integrated with our wireless network. It has proven to be a great solution for organizations with highly mobile employees and, in many cases, an economical alternative to current phone solutions.

This system allows for a mobile application that can be downloaded on each person's cell phone (Android or iPhone). The application would house their own phone number that the public could call directly, or reach by calling the Township's main number. This is beneficial for the organization and employees as it allows the employees the ability to give out a Township owned number (not their personal number) as well as make and receive calls/text messages through the application and have it reflect their township phone number. Not to mention that this solution is about 50% of the cost on average per line compared to providing cell phone service, and removes the necessity of equipment costs.

The pricing is simple under the government negotiated rates. Each line/extension is \$25/month, and if needed we can get an auto-receptionist for the township to provide callers with a phone tree when they call into the main township number. Compared to your current spend on 2 cell phones with a competitor, this option will allow you to provide the 5 people within the township with their own number/extensions with unlimited calling and texting through the application for a small increase.

5 users @ \$25/month = \$125

1 Auto-Receptionist @ \$20/month = \$20

Total Monthly \$145/month

Please note that when making a call through the application it does use a very small amount of data on the smartphone (between .25mb and .5mb per minute). Hardly anything compared to the unlimited plans on GB plans offered in personal phone service plans.

Let me know of any questions you have!

Thank you,

Chris Jennings

Government and Non-profit Division

2018 Confidential CEMETERY Discount Pricing

| Item # | Description | Volume | \$ Per Piece | # of pieces |
|--------------|--|--------------|-------------------|-------------|
| 600 | Regent - single urn vault – White | 3-33 vaults | \$38.50 ea | |
| | **sold in packs of 3 | 36-69 vaults | \$34.50 ea | |
| | | 72 + vaults | \$30.00 ea | |
| 700 | Regent – single urn vault – Granite | 3-33 vaults | \$38.50 ea | |
| | **sold in packs of 3 | 36-69 vaults | \$34.50 ea | |
| | | 72 + vaults | \$30.00 ea | |
| 800 | Marquis - double urn vault – White | 2-14 vaults | \$62.50 ea | |
| | **sold in packs of 2 | 16-30 vaults | \$56.50 ea | |
| | | 32 + vaults | \$51.50 ea | |
| 900 | Marquis - double urn vault – Granite | 2-14 vaults | \$62.50 ea | |
| | **sold in packs of 2 | 16-30 vaults | \$56.50 ea | |
| | | 32 + vaults | \$51.50 ea | |
| 200 | Coronet – compact urn vault – White | 3-33 vaults | \$33.25 ea | |
| NEW!! | **sold in packs of 3 | 36-69 vaults | \$31.25 ea | |
| | | 72 + vaults | \$29.50 ea | |
| 300 | Coronet – compact urn vault – Granite | 3-33 vaults | \$33.25 ea | |
| NEW!! | **sold in packs of 3 | 36-69 vaults | \$31.25 ea | |
| | | 72 + vaults | \$29.50 ea | |
| 400 | Regent – single BLUE Urn Vault | 1 pack | \$48.00 ea | |
| 500 | Regent – single PINK Urn Vault | 1 pack | \$48.00 ea | |
| 1000 | Personalization Accessory Pack | 1 pack | \$19.50 ea | |

Ship to/Bill to: _____ Date: _____

Address: _____ P.O. # _____

City/St/Zip: _____

Phone: _____ Contact: _____

E-mail Address: _____

****32 packs per skid**

****\$10 break carton charge for single piece orders** – except for BLUE and PINK

**NEW
COMPACT
SIZE!
7.5" TALL**

ATTENTION:
These models are
under exclusive
contract with
Crowne
Vault.
😊



Crowne Vault

A Division Of CressyMemorial



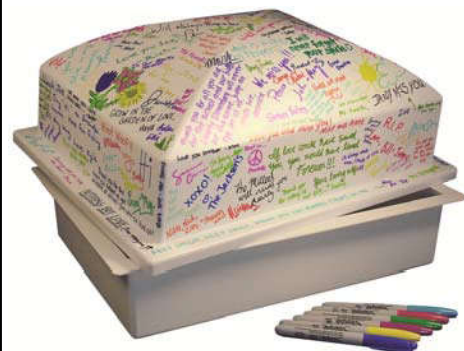
The Coronet is tested to withstand
6400 lbs. of top load pressure!

Introducing the Coronet!

Our new compact size is
perfect as an outer burial
container for the standard
temporary cremation box.

Easy to carry.

Easy to bury!



Allow friends and family to
leave a parting message.

Product Information:

| | | |
|------|---------------|--------|
| #200 | Coronet White | 3 pack |
| #300 | Coronet Gray | 3 pack |
| #400 | Regent Blue | 1 pack |
| #500 | Regent Pink | 1 pack |
| #600 | Regent White | 3 pack |
| #700 | Regent Gray | 3 pack |
| #800 | Marquis White | 2 pack |
| #900 | Marquis Gray | 2 pack |

Dimensions (l x w x h):

Coronet:

Exterior: 11.5" x 9" x 7.5"
Int: 9.75" x 7.5" x 5" Dome: 7"

Regent:

Exterior: 16.5" x 12" x 9.5"
Int: 14" x 10" x 6.5" Dome: 9"

Marquis:

Exterior: 16.5" x 12" x 15"
Int: 14" x 10" x 12" Dome: 14.5"

Color Options:



Granite Gray



Sky Blue



Heavenly Pink

For more information contact:

www.crownevault.com

WHY SHOULD EVERY CEMETERY USE CROWNE URN VAULTS?

Because – **Crowne Urn Vaults:**

- Protect the cremated body
- Contain space for added memorabilia
- Are budget-friendly
- Require no heavy equipment
- Can be interred by one person
- Are attractive in ceremony
- Maintain ground integrity and are strong!
- Are Made in U.S.A
- Have writable surface (note name/location)
- Come with tube of water-tight sealant (per unit)
- Allow option of butyl tape to seal
- Can be used as urn vault combo
- Can be used as infant or small pet casket
- Lower profile works great for 2nd right of interment
- Guarantee better profit margin on every cremation package
- Are found in cemeteries throughout the U.S. and Canada
- Increase revenue when a vault is required with each burial



For more information, contact: **Crowne Vaults @ 866.763.0485**

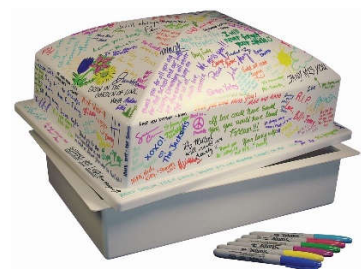


WHY SHOULD EVERY FAMILY ASK FOR CROWNE URN VAULTS?

Because – **Crowne Vaults:**

- Add honor, dignity and lasting protection to a loved one's cremated body.
- Can be personalized. Last words, signatures of attendees and special thoughts can be inscribed on Crowne Urn Vaults.
- Allow for immediate personalization on site in funeral home or after church service or before cemetery inurnment.
- Leave space for added memorabilia. Include a photo, blanket, flowers or letters that a loved one might have cherished.
- Provide a comforting 'last look'. We remember our last looks – the last time we saw a loved one or the last time we visited a special place. A beautiful urn, memorabilia or heartfelt messages on the vault - the last look is a memorable one that stays with us forever.
- Protect the ground space and maintain beauty of lawn and landscape. A vault keeps ground space from caving in when an urn by itself might degrade.
- Make it easy to find and relocate remains if disinterment is ever requested.
- Attractive look adds value and comfort to cremation burials.
- Can be carried easily in ceremony.
- Provide memorialization and personalization options with permanent markers and acrylic paints.
- Are affordable and priced to contain burial costs.

For more information, talk to your trusted funeral director or cemetery staff member.



**CONWAY TOWNSHIP
FEE SCHEDULE**

| | | | |
|--|--|----------|-------------------|
| Land Use Permits | | | |
| | Residential | 100.00 | |
| | Commercial | 150.00 | |
| | Waiver | 20.00 | |
| | | | |
| Wind Energy Permits | | | |
| | Small (Residential) | 60.00 | |
| | Medium (Ag/Res) | 60.00 | |
| | Large (Commercial/Industrial) | 150.00 | |
| | | | |
| Telecommunications | | 1,000.00 | |
| | | | |
| Private Road | | | |
| | Application | 600.00 | + escrow |
| | Escrow | 3,000.00 | |
| | | | |
| Private Shared Driveway | | | |
| | Application Fee | 100.00 | |
| | 3 inspections | 35.00 | each |
| | Driveway Maintenance & Easement Agreement Legal Re | 350.00 | |
| Temporary Dwelling _Emergency | | | |
| 3 inspections- Site Plan, Verification & Removal | | 800.00 | |
| | | | |
| Special Use Permits | | 150.00 | \$2,500.00 escrow |
| | | | |
| Home Occupation Class I | | | |
| | Application Fee | 20.00 | |
| | Inspection Fee | 20.00 | |
| | | | |
| Site Plan Review | | 600.00 | \$2,500.00 escrow |
| | | | |
| Special Meeting | | | |
| | Township Board of Trustee | 150.00 | |
| | Planning Commission | 900.00 | |
| | | | |
| Board of Appeals (ZBA) | | 600.00 | 500.00 escrow |
| | | | |
| Rezoning Amendments | | | |
| Zoning Amendments | | | |
| | Text | 800.00 | \$2,500.00 escrow |
| | Map | 800.00 | \$2,500.00 escrow |
| | | | |
| Land Division | | | |
| | First Division | 75.00 | |
| | Each additional division | 25.00 | |

| | | | |
|--|--|--------|--|
| | Application Fee | 200.00 | |
| | P.A. 116 withdrawal | 450.00 | |
| | Property Line Adjustment/Combination | 125.00 | |
| | | | |
| | Copies | 0.25 | |
| | Notary Service (Resident) | 5.00 | |
| | Notary Service (Non-Resident) | 10.00 | |
| | | | |
| | Mileage (IRS mileage standards) | varies | |
| | | | |
| | Graves | | |
| | Residents | 400.00 | |
| | Non-Residents | 800.00 | |
| | | | |
| | Burial Cost | | |
| | Full | 550.00 | |
| | Child Burial | 350.00 | |
| | Cremains | 250.00 | |
| | Winter Burials (November 1-April 1 at the discretion of the sexton) Additional | 100.00 | |
| | Cremains Vault | | |
| | Compact | 38.00 | |
| | Single | 44.00 | |
| | Double | 72.00 | |
| | Headstone Foundations - .50 per sq. inch (minimum \$100) | | |
| | LxWx.50xD=Base + 15% admin fee | | |
| | NSF Check Fee | 35.00 | |

*****Escrow funds may be used for Attorney Fees, Professional Review and Staff Member Review.**

Escrow funds may be required to be replenished and additional fees may be incurred.

All fees must be paid prior to final approval. Any unused escrow will be refunded.

Fee Schedule Approved as of October 16, 2018